



Crowland Primary School
 Crowland Road
 Tottenham
 London N15 6UX
 Tel: 020 8800 4553
 Email: frondesk@crowland.haringey.sch.uk



AFTERSCHOOL CLUB AGREEMENT **From 3:30pm-18:00pm**

CHILD'S DETAILS

Date of Registration:	
Full Name of Child:	Chosen names:
Date of Birth:	Current School Year:
School attended:	
Home address:	Child's Photograph
	<div style="border: 1px dashed black; width: 150px; height: 100px; margin: 0 auto;"></div>

PARENT/CARER DETAILS

Parent/Carer's Name:	Parent/Carer's Name:
Home address:	Home address:
Telephone Number:	Telephone Number:
Mobile Number:	Mobile Number:
Relationship with child:	Relationship with child:
Do you have parental responsibility? YES NO	Do you have parental responsibility? YES NO

EMERGENCY CONTACT INFORMATION

1	Name:	Relationship with child:
Address:		
Contact number:		Mobile number:
2	Name:	Relationship with child:
Address		
Contact Number:		Mobile Number:

NOTE: If any of this information changes during the period of the agreement it is imperative you inform the Play Centre Manager

MEDICAL INFORMATION

Any Known Allergies:
Medical History/Conditions:
Specific Dietary Requirements:
GP Details:
<p>I give permission for first aid to be administered to my child should they require it and for Crowland Primary School Play Centre to seek medical assistance if this is required</p> <p>Signed: Print Name:</p>

COLLECTION ARRANGEMENTS

My child will usually be collected by;	
1. Name:	
Contact number:	Mobile:
2. Name:	
Contact Number:	Mobile:

NOTE: Children MUST be collected from us by a named person who is over 16 years of age.

DAY REQUIREMENTS *(Please tick)*

Days	Required	If you have exceptional circumstances please write these below
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

NOTE: Times of the day are as follows; Collected at the end of school until 6pm

FEE & PAYMENTS *(fees may change in the future)*

	1 Day	2 Days	3 days	4 Days	5 Days
Standard Fees	£10.00	£20.00	£30.00	£40.00	£45.00

NOTE: All fees must be paid in advance; we accept payments weekly/monthly/termly via cheques made payable to **Crowland Primary School**. Payment should be made via **PARENT PAY**. Late payment of fees could result in the removal of your child's place. Payment is required irrespective of your child's attendance as fees cover staffing costs.

Once you have indicated which days you require, you will be contacted and invoiced accordingly. If you wish to change your child care arrangements this can only be done at the start of each 1/2 term. Part time places until 4:45pm may be considered on a case by case basis, however due to high demand for full time places these will be limited and charged at £5 3:30-4:45. Any questions please see Ms McAndrews.

I undertake to abide by the conditions laid down by Crowland Play centre and understand that my child's place could be removed if I fail to pay the required fees on time.

Signed:

Print name:

Dated:

FOR OFFICAL USE

Date received:		By:
Place allocated: Yes / No		Waiting list : Yes / No
Fees due: £	Fees paid: £	Concessionary Yes / No
Additional notes:		