Crowland Primary School

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www.crowland.haringey.sch.uk

Headteacher: Mrs Stav Stavrinou
Co-Head: Mr Craig Winnard

21st October 2026

Year 1-5 Parents' Meetings – Autumn Term

Dear Parents and Carers,

We're pleased to announce that this year's Year 1-5 Parents' Meeting will take place after the October half term. These meetings will be between the class teacher and parent(s) and provide an update on your child's academic progress, wellbeing and attitude to learning. Due to time restrictions these meeting will be limited to **10 minutes per child**.

Parents' / Carers Meeting will be taking place face to face at Crowland Primary school, but you will be able to book your appointment via your child's 'Arbor' account. This allows you to choose your own appointment times with teachers, subject to availability, and you receive a confirmation email of your appointments.

Dates for each class are as follows:

- Dove Class: Tuesday 10th & Wednesday 11th November
- Eagle Class: Tuesday 10th & Wednesday 11th November
- Flamingo Class: Tuesday 10th & Wednesday 11th November
- Goldfinch Class: Tuesday 10th & Wednesday 11th November
- Hummingbird Class: Monday 9th & Wednesday 11th November
- Jackdaw Class; Tuesday 10th & Wednesday 11th November
- Kestrel Class: Tuesday 10th & Wednesday 11th November
- Nightingale Class: Tuesday 10th & Wednesday 11th November
- Osprey Class: Tuesday 10th & Wednesday 11th November
- Owl Class: Tuesday 10th & Wednesday 11th November

Appointments will be available to book via Arbor. Slots will go live on tomorrow, Thursday 22nd October at 8am, and we encourage you to book your meeting in advance.

Please visit **https://crowland-primary-school.uk.arbor.education/** to book your appointments. A short guide on how to add appointments is included with this letter.

If you have any questions or need help with booking, please don't hesitate to speak to your child's class teacher.

We look forward to meeting with you and sharing how your child is getting on in their new class.

Kind regards

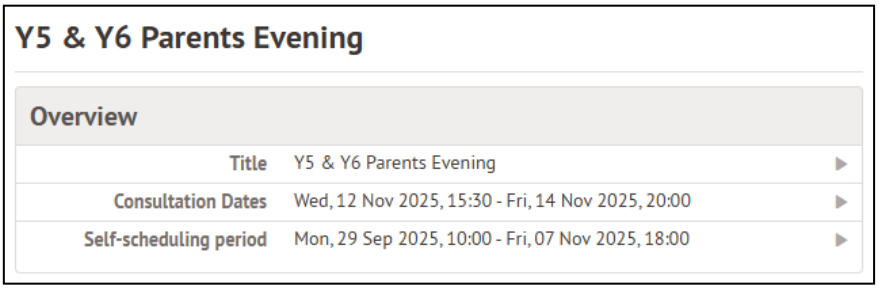
Mrs Stav
Headteacher

Mr Winnard
Co-Head

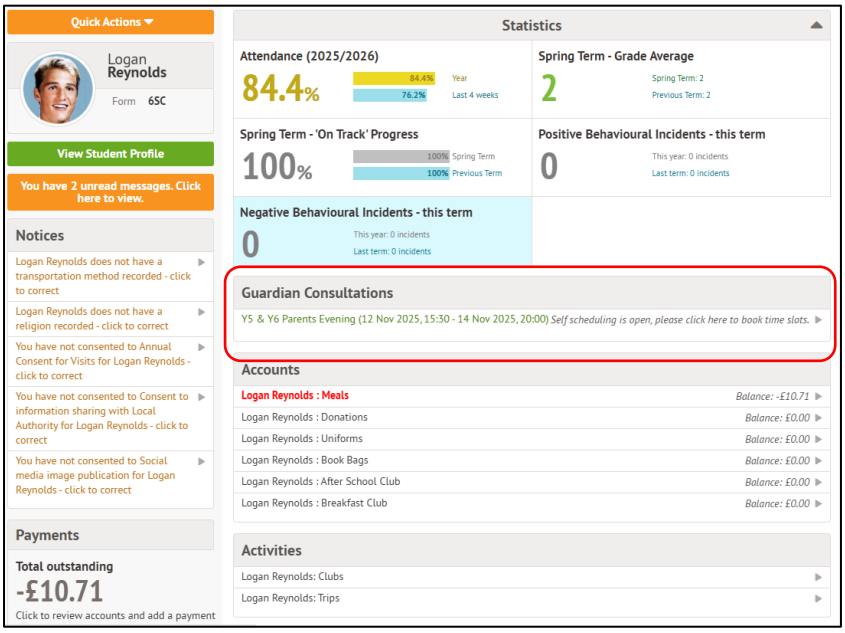
Parents' Guide for Booking Appointments

Booking Meetings in the Parent Portal

in the Self-Scheduling period (as shown below)



The Guardians / Parents View



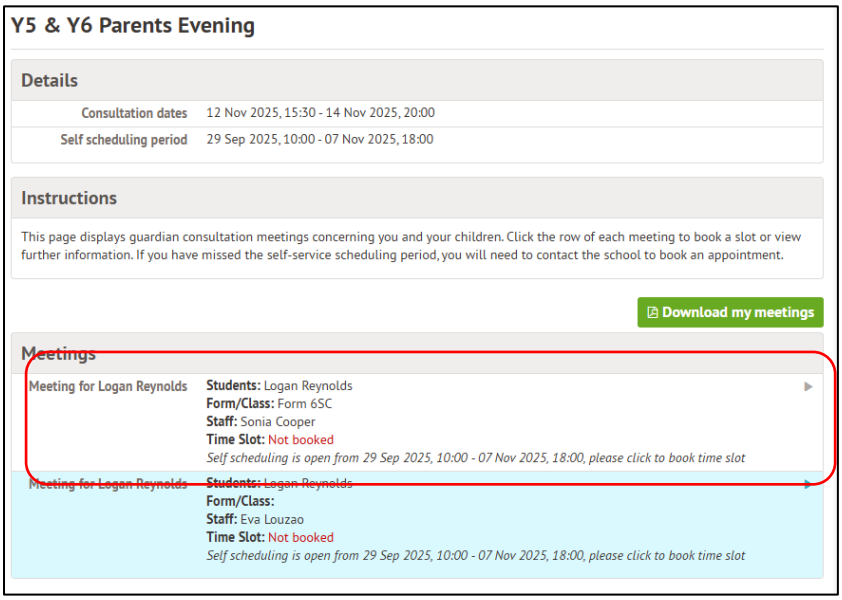
- Log in to Parent Portal

- Within the **Guardian Consultations** area

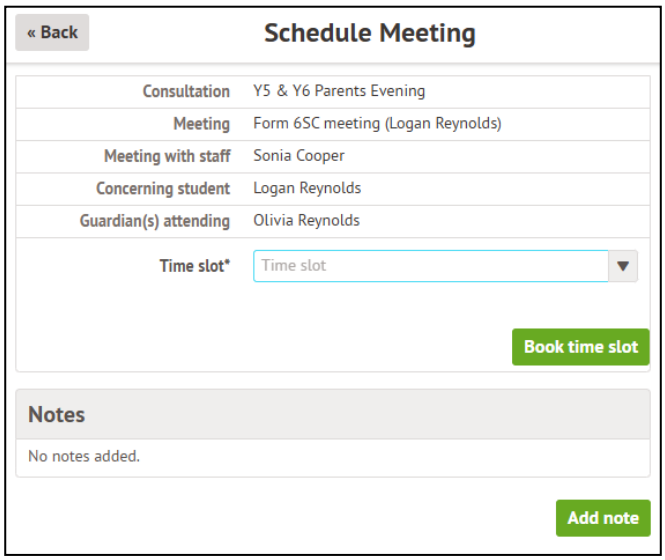
- Click on the **Parents Evening**

Within the **Meetings** area

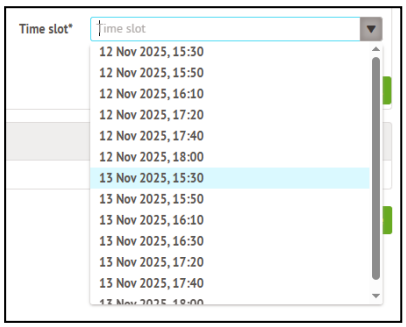
- Click on the **Meeting**



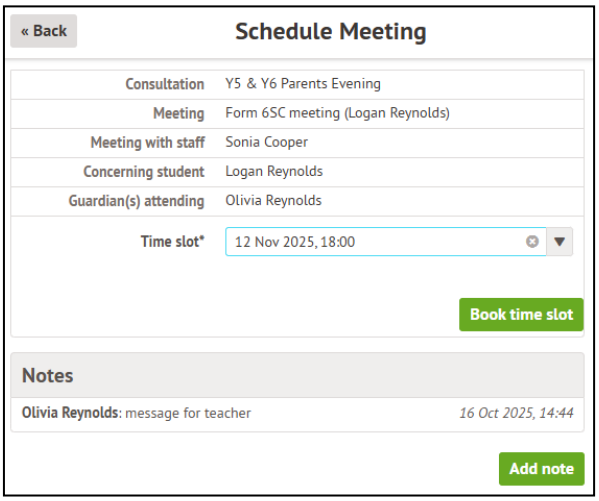
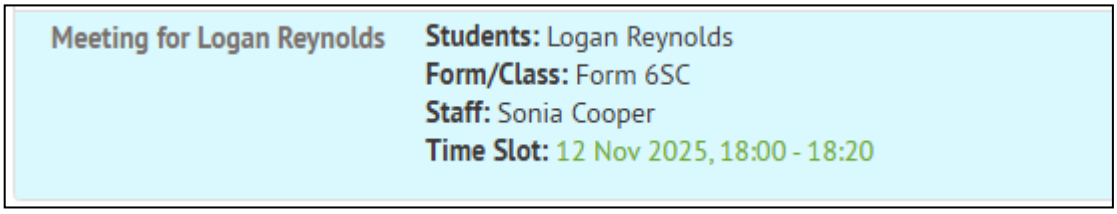
- The Schedule Meeting box appears



- Click in the **Time Slot** box and select your preferred time



- If you want to add a note for the person you are meeting with, click on the green **Add** note button



- Type in your message
- Click on the green **Add note** button
- Once you have selected your Time Slot and added your Note, Click on the green **Book time slot** button
- Click on the green **Yes** button to confirm
- Your meeting will then show in your portal app (as shown below)