



Darwen St James'

Church of England Primary Academy

A member of **CTDARI**

Starting Nursery.

Darwen St James' CE Primary Academy

St James' Crescent

Darwen

BB30EY

Tel: 01254 703260

Welcome

Thank you for choosing Darwen St James for your child. Our school is an exciting, lively place to be and I know that you, and your child, will receive a warm welcome. We are a Church Academy and our close relationship with OverDarwen St James' Church is central to our school and to our work in the community.

Some important information for you:

Headteacher – **Mrs Laura Peckson**

Pre-School - **Mrs Corbally**

2's Class – **Mrs Skinner**

Nursery Assistants – **Mrs Adamson**

School Business Manager – **Mrs Ashcroft-Gardner**

Our Telephone Number is **01254 703260**

Our school e-mail address is: **dsjoffice@cidari.co.uk**

Our headteacher's e-mail address is: **l.peckson@cidari.co.uk**

Our school website is: **www.darwenstjames.co.uk**

Darwen St James' CE Primary Academy is a very happy school, where everyone is special and everyone achieves. We are proud of all our children and of our staff team too.

Our mission statement is "nurturing ambition through a living faith"
Our Academy delivers a purposeful curriculum through its living Christian faith. We nurture ambition in all our learners in order for them to become positive citizens of tomorrow.

Let us not love with words or speech alone but with actions and truth. John 3:18

Our latest "Good" Diocesan Inspection (2017) said,

"working together to love, to learn, to live' which is known and understood by the whole school community."

The Academy also underwent a very successful Ofsted Inspection during October 2017.

"Children are exceptionally cared for and demonstrate warm and trusting relationships with staff. Staff are excellent role models and children behave very well." (Ofsted)

"Children experience a rich and varied range of opportunities that is constantly adapted to their interests to promote their learning." (Ofsted)



At Darwen St James', children are central to all that we do, their education, well-being and development of the whole person. We aim:

- To deliver high quality education in which a range of creative and stimulating experiences and activities are provided so that each child has the opportunity to develop to their full potential.
- To promote an experience and understanding of Christian principles as a basis for developing the personal qualities relevant to a positive contribution to community life (both in and out of school).
- To nurture our children to develop emotionally and socially in order to help them enjoy and manage their lives to be effective learners and respectful, tolerant and responsible citizens.
- To create a high quality learning and working environment, promoting ownership by the children and staff and developing senses of responsibility and pride.

- To create a high performing team of staff and governors with the necessary knowledge, skills and understanding in order to meet the demands of education in the 21st Century.

Copies of all our school policies – eg: Equal Opportunities, Special Educational Needs, Child Protection – can be obtained from the school office on request.

What does my child need?

School Uniform

Our children take a pride in their appearance and try to keep themselves clean and tidy. Our uniform code is very flexible and cost is kept to a minimum. Children with long hair are asked to tie it back and extreme hairstyles, such as tramlines and shaved heads are not acceptable.

- Grey jumper, cardigan or school sweatshirt
- Grey skirt, joggers or pinafore
- Red polo or school polo shirt
- Black flat pumps/trainers (Velcro or slip on if possible)

Uniform is available from most major supermarkets and specific school branded items can be purchased from Snazzys on Bridge St, Darwin.

We go outside in all weathers, please make sure your child has a set of outdoor clothing

in school throughout the year, including:

- Waterproof coat
- Waterproof trousers
- Wellington boots

Spare clothes

We understand that children sometimes have accidents when going to the toilet. Please ensure you provide a spare change of clothing, including underwear so that we can make your child feel more comfortable.

Please make sure ALL your child's clothing is clearly labelled with their name - coat, gloves, socks, shoes, Wellingtons, bag, etc.

Nursery Times

Morning session – 8.30-11.30am Afternoon session – 12.00-3.00pm.

Full day session - 8.30am - 3.00pm.

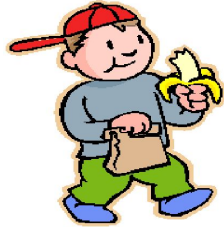
Please be punctual and arrive at Nursery on time each day. Any child who arrives once the registers are closed will be recorded as a late arrival. Please make sure that your child is collected on time each day. If you are unexpectedly delayed please telephone school so that we can reassure your child and look after them until you arrive. In the event of a child not being collected at the end of their session, we shall make every attempt to make contact with their parent – usually by telephone. If the parent is unavailable, we shall contact the named contact. Children will be supervised in school until they can be collected. Should a child not be collected and the school premises are closing, or staff are unable to supervise, Social Services will be contacted.

Please make sure you inform a member of staff if a friend or relative is due to collect your child at home time. In the interests of security, adults collecting children should be known to us. We also operate a password system. Please make sure whoever is collecting your child is aware of the password before they arrive.

Absences

If your child is unwell or absent for any reason, please telephone school to let us know.

Please remember to send us a letter for the register when they return to school.



As we have some children who are allergic to nuts, under no circumstances should food containing nuts or nut oil be sent into school.

Snack time:

Under the **National Fruit Scheme** each child is given a free piece of fruit each day. They have a variety of fruit throughout the week including

bananas, apples, tangerines, carrots, tomatoes or raisins. We also have fresh water and milk available throughout the session.

Lunch time:

Lunch is served between 11.30am and 12.00pm. There is a charge of £3.00 per day to cover this, payable via ParentPay.

Key Information

Jewellery

Jewellery should not be worn in school; including necklaces, rings or watches. Studded earrings are permitted, however if your child's ears are pierced then earrings should be removed for P.E. to avoid the risk of injury. Staff are unable to remove earrings for health and safety reasons. Children will not be permitted to take part in P.E. wearing jewellery and therefore we would prefer it if children did not wear earrings.

Medicines

Medicines are prescribed drugs and so, as a general rule, we do not administer medicines in school. However, if a course of medicine requires a dose to be administered during the school day, parents must come into school and administer the dose for their child, by prior arrangement with school. For safety reasons, children must not have any medicines in school. Children on long term medication, e.g. asthma and diabetes, are special cases and each child's individual needs should be discussed with Miss Peckson.

Child Protection

The safety and welfare of our children is of paramount importance to us and a priority for all staff. From time to time, incidents can occur which cause concern and may indicate that a child is suffering from abuse – be that physical, mental, sexual, emotional or neglect. In line with procedures, all staff must report any concerns to our designated teachers, Mrs Peckson or Miss Earp who will work in partnership with the appropriate multi-agencies.

Safe Child Procedure

The doors will be open at 830am and 12.00pm. Please stay with your child until you see there is a member of staff at the door. They will be met by Mrs Corbally and Mrs Skinner.

During the school day, all outside doors and gates are kept locked. There are always two members of staff on duty in the Nursery. If you wish to collect your child before their session finishes, you must contact us to let us know. The door will not be open during session times.

Head Lice

It is important that you check your child's hair for head lice at least once a week and treat it immediately if you find any eggs or live lice. The best way to rid your child of headlice is by combing their wet hair with a nit comb and conditioner, however you can always get head lice lotion on prescription from the doctors if need be. If you notice your child has head lice please inform a member of staff so we can send a general head lice letter home with the other children in class.

How can I help my child?

Children are learning all the time. From birth to 5 years they are learning faster than at any other time in their lives. So when you are together, you are their teacher.

Talk to your child and listen to what they have to say.

Number and letter work

You can do this no matter where you are. When you are shopping you can count the objects in your shopping basket or even find letters on food packaging. Whilst walking down the street look at door numbers or count your steps or whilst you are on the bus you can look for numbers in your environment including car registration plates or count the cars, buses, trucks as they pass you by.

Reading

It is very important to read stories to children and share books. Even before children learn to walk, they can sit on their parent's knee and enjoy a book.

This is the beginning of reading.

You could also practise the following things:

- Washing / drying their hands

- Taking his / her coat off
- Fastening outdoor clothing
- Getting dressed and undressed
- Going to the toilet independently
- Share his/her toys and be prepared to take turns
- Tidy up and clear away his/her toys



How will I know how my child is doing?

We value working in partnership with parents and carers. One way we do this is through recording children's activities, interests and developments and these are shared between the child, parents / carers and the key worker. We use Target Tracker Link to send you pictures and observations of your child's progress throughout the year.

Please talk to us and tell us about your child – share any joys and concerns – so that we can together help your child achieve.

If we have any concerns regarding your child we will seek your permission before any assessment or referral takes place.

We work in partnership with a team of specialists to ensure your child's individual needs are met, including Health Teams, Speech and Language Therapists and Educational Psychologists.

Parents as Partners

We operate an open door policy and are always available both before and after school if you have any concerns or queries you would like to discuss. At Darwen St James, we value your opinion and we firmly believe that working in partnership with parents, children and school, we can provide the very best education for all our children.

You can see what your little one has been up to via Class Dojo, your child's teacher will send a link via email, for you to register. Please check your spam/junk folders.



Every Day Counts!

C+DARI

Blackburn Diocese Multi Academy Trust