

## Darwen St James's C of E Primary Academy

### Procedure for Snow and Bad Weather 1

It is very rare that we have to close school due to inclement weather. However, in the event of disruption caused by heavy snow the prime concern of the school must always be the safety of our pupils and staff. The decision to close the school will be made by the Headteacher in consultation with the Chair of Governors and will take account of the safety of all our pupils and staff, some of whom travel a great distance to school each day.

We will always endeavour to open the school in the event of bad weather, as long as it is safe to do so. This decision to close school will be made as early as possible on the day of closure. If the school is open in snow or bad weather the decision as to whether or not to send a pupil to school, however, must always be at the discretion of you, the parents or carers, taking into account factors such as local road conditions and the availability of child-care.

In event of bad weather, you should check whether the school is open before travelling to the site. There are a number of ways to confirm whether the school is open or closed.

⌘ Listen for lists of school closures on local radio.

⌘ Via the school website or via Dojo message

If the school does open, but extreme weather develops during the day, we will aim to remain open until the end of the normal school day at 3.15pm. However this is not always possible when roads are becoming treacherous. In which case, you will be contacted via Dojo and be asked to collect your children as soon as possible. Under these conditions we will take verbal permission for your child/children to be collected by a nominated adult. Normal lessons may be curtailed and the remaining pupils assembled in groups under the supervision of authorised members of staff, when awaiting collection from school.

Please do not assume that school is closed if the weather is poor as the decision to close is always taken as a last resort when no other alternative is available.