



Foundation Stage One Admission Policy

POLICY STATEMENT

Deepdale Community Primary School follows the Lancashire County Council policy for admissions in order to ensure consistency between schools and to ensure that places in the Foundation Stage One class are administered and allocated in a manageable and fair manner.

GUIDELINES

An application for a place in Deepdale Community School Foundation Stage One class can be made from the child's 2nd birthday. The application form must be brought into school with a birth certificate and evidence of address e.g. a current utility bill or benefit advice. The address given must be where the child normally lives – not a child minder's or grandparent's address. If a false address is given, the place may be lost.

Children are allocated places for the Foundation Stage One class at the beginning of the Autumn Term following their 3rd birthday. The school year runs from 1st September to August 31st.

CRITERIA FOR ADMISSION

There are 52 part-time places in the Foundation Stage One class. If there are less than 52 applications for places then all children will be offered a place.

If more than 52 applications are received then the following criteria are used to allocate places.

1. Children in public care (looked after children) or those children at risk of becoming looked after.
2. Children with statements for special educational needs (SEN) and those with exception/strong SEN reasons for attending Deepdale Infant School – Foundation Stage One class.
3. Exceptionally strong medical, social care reasons for admission (associated with the child and/or the family). Only exceptional circumstances are considered under this criterion. A very small number of children are admitted each year in this way. A supporting letter from a Doctor, Social Worker or other professional must accompany the application.
4. Children who will have a sibling in attendance in the Foundation Stage One class at the time of their admission (siblings are defined as brothers, sister, step brothers, step sisters, half- brothers, half-sisters, adopted and fostered children living with the same family at the same address).
5. Parents / Carer who provide evidence of training/education at a local establishment, working locally or established local childcare arrangements (at the time of the child's admission).
6. Distance between the child's home and school. Concentric circles are drawn from Deepdale Community Primary School to cover the catchment area. Applicants are then taken from within those circles.

There is no right of appeal for a place in Foundation Stage One. The Local Education Authority can supply information about unfilled places. If parents are not successful in gaining a place for their child, their child's name will be kept on the waiting list unless parents inform us otherwise. Please note: Admission to Foundation Stage One

does not guarantee a place at Deepdale Community Primary School. You will require to apply separately for a place in Foundation Stage Two at this school.

ALLOCATION OF PLACES

1. Parents or carers of the child can complete an application form for the Foundation Stage One class from the child's 2nd birthday. This initial application is an expression of interest in a place. It does not guarantee admission. It is recommended that applications are made to one Foundation Stage class only.
2. In March or April the school will contact parents as to whether their child has been allocated a place. Parents must confirm acceptance of the place immediately on the return slip.
3. Parents should not accept a place at more than one Nursery.

IN FOUNDATION STAGE ONE

- Attendance at Foundation Stage One class is very important as places are highly valued and are much sought after.
- If a child has regular unauthorised absences we may allocate their place to another child.
- Irregular attendance, due to reasons other than sickness, will also cause school to consider withdrawing the place.
- Entrance to Foundation Stage One does not automatically ensure a place in the school. The admission procedure is separate and the admission criteria different for school than for Foundation Stage One.
- Parents are welcome to visit the school by appointment.