



APPENDIX B

Fixed-Term and Permanent Exclusions

We do not wish to exclude any child from school, but sometimes this may be necessary.

The school has therefore adopted the standard national list of reasons for exclusion, and the standard guidance *The School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012*. We refer to this guidance in any decision to exclude a child from school. The relevant Internet address is:

<http://www.legislation.gov.uk/ukxi/2012/1033/made>

Only the Headteacher (or the acting Headteacher) has the power to exclude a child from school. The Headteacher may exclude a child for one or more fixed periods, for up to 45 days in any one school year. In extreme and exceptional circumstances the Headteacher may exclude a child permanently. It is also possible for the Headteacher to convert a fixed-term exclusion into a permanent exclusion, if the circumstances warrant this. It is the duty of the school to sustain education for an excluded child after day 5 of a fixed period exclusion.

If the Headteacher excludes a child, s/he informs the parents immediately and, in writing, gives reasons for the exclusion. At the same time, the Headteacher makes it clear to the parents, in writing, that they can, if they wish, appeal against the decision to the Governing Body. The school informs the parents how to make any such appeal.

The Headteacher informs the LA and the Governing Body about any permanent exclusion, and about any fixed-term exclusions beyond five days in any one term.

The Governing Body itself cannot either exclude a child or extend the exclusion period made by the Headteacher.

The Governing Body has a discipline committee which is made up of three members. This committee considers any exclusion appeals on behalf of the Governors.

When an appeals panel meets to consider an exclusion, they consider the circumstances in which the child was excluded, consider any representation by Parents and the LEA, and consider whether the child should be reinstated.

If the Governors' appeals panel decides that a child should be reinstated, the Headteacher must comply with this ruling.