

# Covid 19 Working in School

## Risk Assessment Overview (Reviewed September)



### **Aims and Objectives**

To ensure the safety of all staff and children who attend our setting, and to keep school open for as many children as possible.

This is a fluid RA which will be amended as the situation evolves and is in addition (and to support) to the guidance issued by Government.

### **Risk Measure**

#### Risk

Medium Risk

Although Covid 19 is still amongst the community, school has put in place rigorous steps, inline with DFE guidance, to reduce the risk to children and staff.

At times, school goes beyond the measures outlined in the guidance, to ensure maximum safety.

#### Impact

High Impact

Covid 19 is highly contagious and can cause severe symptoms and illness in those who contract.

Staff members or children deemed to be at 'high risk' due to underlying health conditions will be risk assessed appropriately, should the need arise.

### **Steps taken:**

- Children to hand sanitise on arrival (available external to classroom door), then must wash hands after hanging up coats etc, and sanitise again. To be repeated throughout the day, in particular after playtimes and before lunch and when using the toilet.
- All staff and visitors asked to wash hands on arrival and use hand sanitiser provided, as well as regularly wash hands; guidance suggests every 20 minutes for 20 seconds, using hot water and soap.
- Doors to be propped open through school, with exception to external doors (safeguarding).
- Breakfast Club:
- Pre School in Pre School!  
Year 5/6 in Year 6 classroom (entry via external classroom door)  
Rec, Year 1 and Year 2 in the hall, socially distanced in year groups, enter by main entrance.

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- Year 3 and 4 in Year 4 classroom, entry by main entrance.
- Updated Behaviour Steps, to comply with social distancing guidance – displayed in every room within the school.
  - Staggered arrival times 8:45 for siblings, 9:00 all others.
  - Staggered pick up times 3:00 for siblings, 3.15 for all others.
  - One-way system in place (details available on your class video)
  - Staff (SLT) manning al perimeter gates at drop off and pick up times.
  - Upper Key Stage 2 encouraged to have no parent on the playground, all others only one adult per family.
  - Parents must remain on the playground, any messages for teacher to be left on Seesaw or phone the office.
  - Parents are not permitted in the school building, unless by prior appointment.
  - Staff to wear masks in communal areas (Not in bubbles), children NOT to wear a face covering.
  - Signing in screen, photocopier screen and laminator to be wiped down after use, ready for the next user.
  - One-way system in place through main corridor in school, signage in place.
  - Lunches will be eaten in classrooms, within bubbles, collected by class TA.
  - The water fountain is not in use.
  - Social distancing signs are displayed around school.
  - The playground climbing frame/equipment will not be in use. Each class will source own playtime equipment for their bubble and store in their room.
  - Any equipment used e.g. an iPad, must be sanitized at the end of the day
  - When arriving home, staff are encouraged to remove clothing immediately for machine washing and undertake a shower, before engaging with their own household – and wash facemasks
  - PPE is available for the EYFS staff for intimate care and First Aid, including when a child may present with symptoms – high temperature, new or continuous cough persistent cough and any change in taste or smell.
  - The Hangout will be used to isolate any children with symptoms of Covid – with windows open. Carolyn will also be located in the hangout. Carolyn to have a clipboard and keep note of any children, for any reason, she has contact with in the hangout.
  - Staffroom restricted to maximum of 3 people, masks must be worn unless eating and social distancing must occur.
  - Equipment can be shared within bubbles, but must be sanitized before another bubble uses, or left for 72 hours.
  - Staff to limit time spent in the building, teachers have a timetable to support cleaning. Marking can be taken home.
  - Face shields to be worn on school gates and in meetings with parents or visitors to school.

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