Name

name@mail.com

Summary

Write a few sentences introducing yourself and why you are looking for work.

Education

Derby Cathedral School

(September 2018 – Present)

I am currently studying GCSEs in:

* English
* Maths
* Science

Experience

Work experience – state the name of the company/workplace

(date)

My responsibilities included:

Skills

* List at least 3 skills – give examples of when you’ve used them

Hobbies & Interests

Write a sentence on your hobbies and interests outside of school, including your ambitions for the future.

References

Contact name

Contact job title

[contactname@mail.com](mailto:contactname@mail.com)