



Devizes School & Sixth Form College

APPLICAA GUIDE

HOW TO APPLY

Applications to Devizes Sixth Form should be made via our Applica One platform. Current year 11 students will be emailed a link to create their login and complete the form. External students can apply through Applica one, visit: <http://devizes.applica.com/year12>

See our helpful guide on pages 4-6.

Applicants will possibly be called to interview during term 3 & 4 and offers may follow for suitable candidates.

Applicants are expected to keep us informed should they decide not to fulfil their place out of simple courtesy. Should applicants wish to change a subject choice, this will be possible, even after GCSE results have been received, as long as there are still places on the course the student wishes to change to and they satisfy the relevant entry criteria. This can be done by submitting the online Subject Option Change Form which can be found via the 6th Form tab on the Devizes School website.

THE INDUCTION DAY FOR ALL APPLICANTS IS 30TH JUNE, BUT PLEASE NOTE THIS MAY CHANGE DEPENDING ON THE CIRCUMSTANCES. YOU WILL BE ALERTED TO ANY UPDATES!

WHAT TO DO NOW

Ask your current subject teachers for their opinion on your suitability. This is part of the Application Form completion process.

Speak to existing students, friends in the Sixth Form, or possibly family members who are already on the courses you are interested in.

Check that the combination of subjects you are thinking of is suitable for any future plan you might have. If you need help with this, talk to a Careers Advisor or member of the Sixth Form Team.

Fill in the application form ahead of the closing date specified on it, so that you have time to ask for help if there is anything you don't understand. Your tutor will be able to point you in the right direction if you're not sure who to go to for particular help.

PLEASE NOTE

We are able to offer an increasingly wide range of subjects. However, occasionally each year some courses may not run or some option choice combinations may not work due to timetabling clashes.

We cannot guarantee which subjects will run until the options blocks are designed following the application deadline. We do this so that each year we can design option blocks around student choice to provide as many as possible with their preferred options. Applications need to be made to Devizes Sixth Form.

All applicants are strongly advised to base their subject choices on what they need/want post 18 and not other factors that may change anyway across the course of the two-year 6 form journey e.g. What friends are doing, staffing ect.

6th form choices need to be right for you and your individual long-term plan.

To make the right choices for you, talk to those you trust, both in school and out. Tutors, 6th form leaders, and subject specialist teachers are all here to support you in making your application. Take a look at jobs/apprenticeships/university courses you may be interested in and then work backwards to see what subjects are needed.

HERE IS A SIMPLE CHECKLIST TO HELP YOU TO MAKE THE RIGHT DECISIONS:

- MAKE SURE YOU STUDY THE SUBJECT PAGES AND UNDERSTAND WHAT EACH SUBJECT ENTAILS EG. ASSESSMENT AND SUBJECT CONTENT.
- OUR OPEN EVENING WILL BE IN NOVEMBER. IT WILL BE ADVERTISED LOCALLY, SO PLEASE KEEP A LOOK OUT.
- MAKE A LIST OF SUBJECTS YOU MAY BE INTERESTED IN.

QUESTIONS TO ASK OF YOURSELF:

- WHICH SUBJECTS DO I LIKE?
- WHICH SUBJECTS AM I GOOD AT?
- WHICH SUBJECTS DO I NEED FOR THE CAREER I HAVE IN MIND?
- ARE THERE NEW SUBJECTS THAT I SHOULD CONSIDER?
- AM I BEST SUITED FOR ACADEMIC OR APPLIED/VOCATIONAL QUALIFICATIONS?
- DO I WANT TO BE 'MORE'?
-

STILL UNDECIDED WHETHER DEVIZES SIXTH FORM IS THE PLACE FOR YOU?

WANT YOUR CV/PERSONAL STATEMENT TO STAND OUT?

We offer a range of amazing enrichment programmes to raise you above the competition, e.g. DofE and work experience.

WANT TO MAKE A DIFFERENCE TO OUR LOCAL COMMUNITY?

We have a strong historical record of supporting important local charities and events. You could be the one to project manage this!

THINK YOU'VE GOT WHAT IT TAKES?

Prove it! Become our Head Students or become part of our Ambassador Leadership Team.

JOINING US

WE WELCOME APPLICATIONS FROM ALL. OUR APPLICATION FORM LINK CAN BE FOUND AT THE SIXTH FORM SECTION OF THE SCHOOL WEBSITE OR FIND US ON APPLICATION ONE.

PLEASE COMPLETE THE APPLICATION FORM ONLINE.

We encourage families to visit the school for Open Days, guided tours and taster days to get a sense of the school before their son/daughter begins their education here.

Please contact Mrs Sam Dunbar, Sixth Form Pastoral Leader if you have any further questions.

T: 01380 724886 / 732117

E: sdunbar@devizes.wilts.sch.uk



Ben Chamberlain

Head of Sixth Form
Assistant Headteacher



Tim Brown

Associate Assistant
Headteacher KS5



Sam Dunbar

Sixth Form
Pastoral Leader



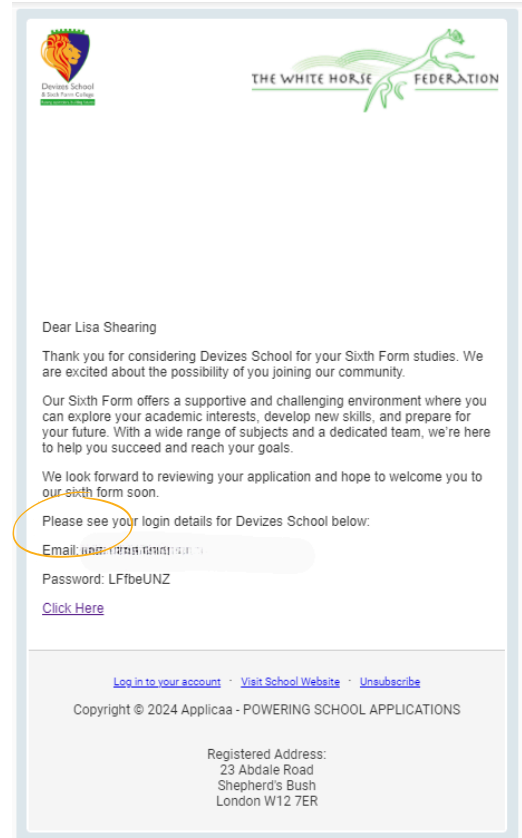
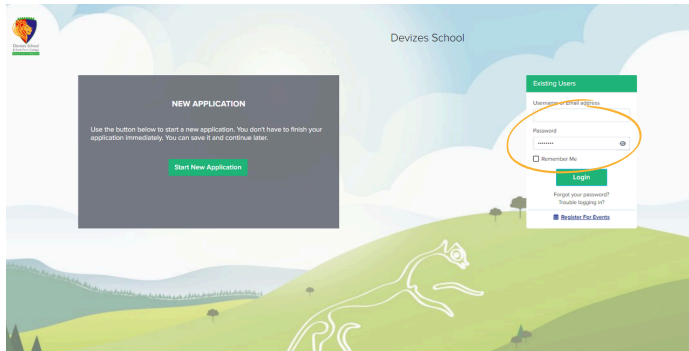
HOW TO APPLY IN APPLICAA

If you are currently a student at Devizes school, you will receive an email from Applicaa (admin@applicaa.com) with your login details to apply to our Sixth Form. Please check your junk email folder if you haven't received your welcome email.

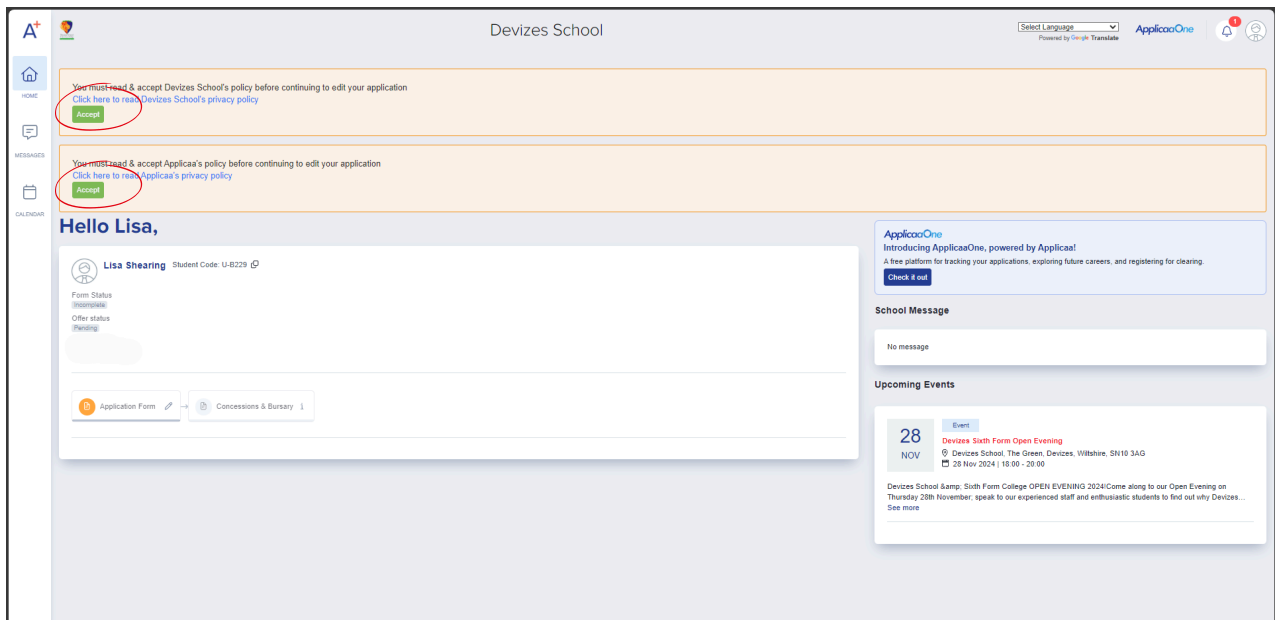
If you are external applicant, please visit: ApplicaaOne or the direct link: <https://devizes.applicaa.com/year12> and create a profile.

Click the link and enter the details provided on the landing page. Click Login.

You will be prompted to change your password. Select a password more than 8 characters long, containing a number and symbol.

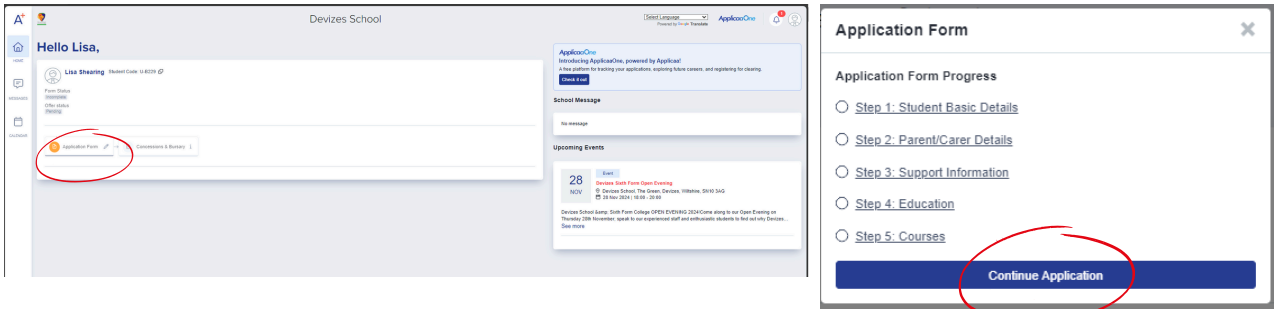


Once you have changed your password, you will have to accept the School and Applicaa privacy policies, before you start your application. To accept the policies, click the blue link to the policy to open and read - then you can click the green accept button.

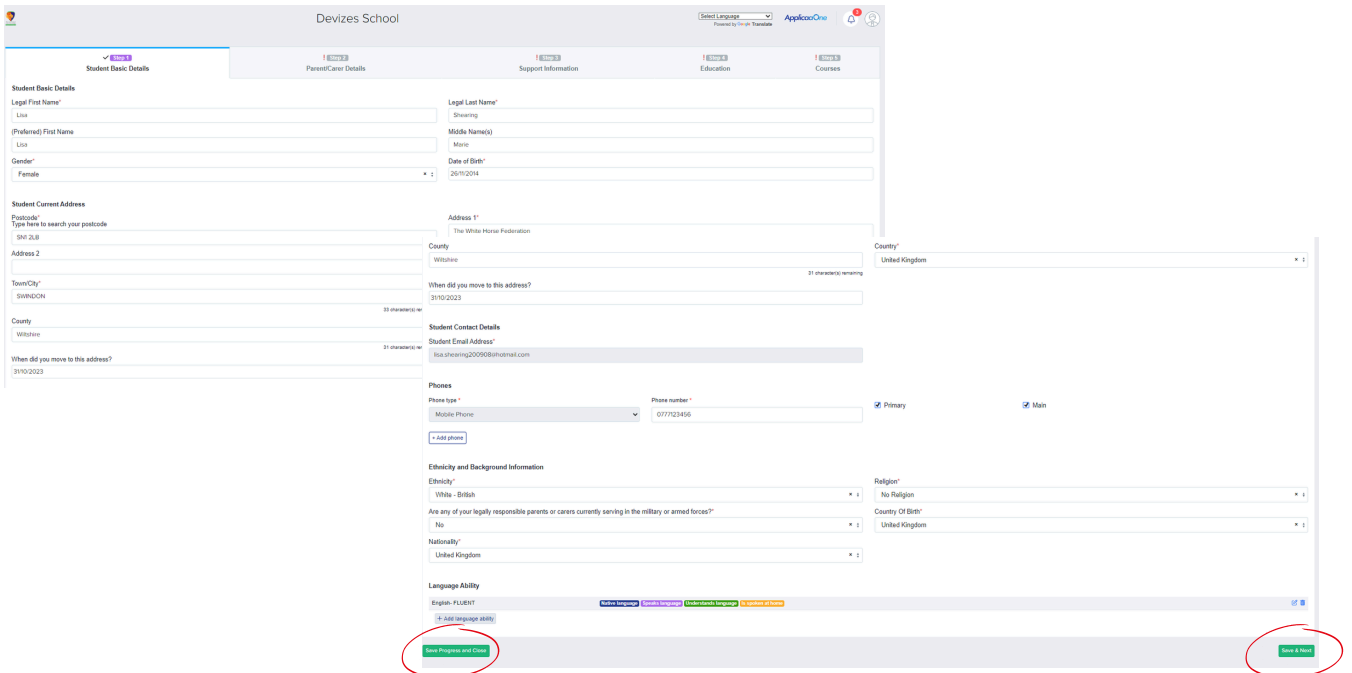


HOW TO APPLY IN APPLICAA (CONT.)

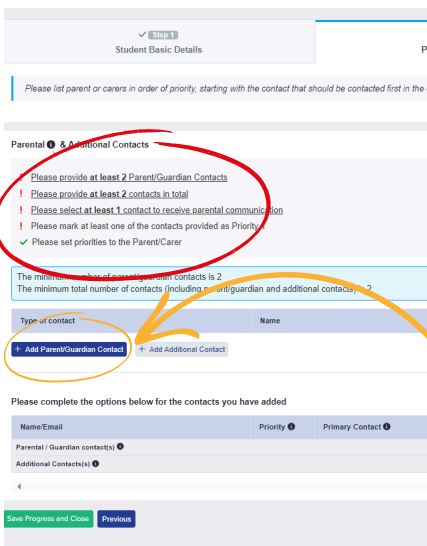
To apply click application form. You will get a pop up box showing you the 5 stages of the application form, click **Continue Application**.



There are 5 stages to the application form. Work through the form, ensuring that anything marked with a red asterisk* is answered (these are mandatory fields). Some of the entries have drop down menus, you can start typing your reply and the list of options will decrease. Once you finish a section, you can either **Save Progress and Close** or **Save & Next**



On the parental page please provide the details for at **least 2 Parent/carers**. You can provide more, but 2 contacts **must** be provided to move onto the next stage.



Click the blue button to add your parent/carer details.
Click the grey button to add additional contacts.

HOW TO APPLY IN APPLICAA (CONT.)

Take your time to find the right school, when completing current school details. Start typing the letters in the box and the list of schools should appear. In this section you will be able to enter your predicted GCSE grades.

Student Basic Details | Parent/Carer Details | Support Information | Education | Courses

School History

School Name*
Devizes School - Devizes SN10 3AG

I can't find the school

Start Date*
01/09/2009

Current

[Remove](#)

[+ Add School or College](#)

Student Education Information

home_schooled

school_outside_UK

Please specify school detail

Please enter your predicted GCSE grades. You can get these predicted grades by speaking with your subject tutors, your form tutor or Head of Year

Type *	Title *	Grade *	Status *	Qualification Level *	Received date
GCSE	Art and Design (Fine Art, Photography, Graphics, Craft)	5	Predicted	Fine Art	0
GCSE	English Language	5	Predicted		0
GCSE	English Literature	5	Predicted		0

[+ Add grade](#)

Please enter any additional information about your grades here

Click the grey button to add your predicted grades.

Once you have entered all your predicted grades, click **Save & Next**. You must add at least 5 grades to progress to the next stage.

Finally, select the courses of interest to you. You need to choose a minimum of 3 and a maximum of 5.

Devizes School | APPLICAA One

Student Basic Details | Parent/Carer Details | Support Information | Education | Courses

[Previous](#) | ART & DESIGN | CREATIVE MEDIA BTEC | ENGLISH LITERATURE | EPO (AS Level - Optional) | FRENCH | [Submit](#)

Your selection

✓ Maximum subjects to be selected: 5 | ✓ Minimum subjects to be selected: 3

Select the course you are interested in:

Search subjects here

ART & DESIGN Deselect	FOOD AND NUTRITION Select	PHOTOGRAPHY Select
BIOLOGY Select	FRENCH Deselect	PHYSICAL EDUCATION Select
BUSINESS STUDIES LEVEL 3 BTEC Select	FURTHER MATHEMATICS Select	PHYSICS Select
CHEMISTRY Select	GEOGRAPHY Select	POLITICS Select
COMPUTER SCIENCE Select	HEALTH & SOCIAL CARE LEVEL 3 CAMBRIDGE TECH Select	PSYCHOLOGY* Select
CORE MATHS Select	HISTORY Select	RELIGIOUS STUDIES Select
CREATIVE MEDIA BTEC Deselect	MATHEMATICS Select	SOCIOLOGY Select

Once you've chosen your courses, click submit and submit again on the pop-up box and you should return to the landing page.

You are now submitting your application.

[Submit](#)

Once you've chosen your courses, click submit and submit again on the pop-up box and you should return to the landing page.

The sixth form team will be in touch, regarding your interview date.



Devizes School
& Sixth Form College

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Devizes, Wiltshire, SN10 3AG

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E: devizes_school@devizes.wilts.sch.uk

www.devizesschool.co.uk



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