



Devonshire Primary Academy Protection of Biometric Data Policy



Adopted by Governors/HT: HT
Implementation date: Oct 2021
Review period: Annually
Last review date: Oct 2026
Person responsible for policy: Business Lead

Statement

In most circumstances, it is statutory for schools to have a Protection of Biometric Data Policy.

Biometric data consists of personal information about an individual's physical or behavioural characteristics that can be used to identify that person, including their fingerprints, facial shape, retina and iris patterns, and hand measurements. All biometric data is personal data.

Processing biometric data includes obtaining, recording or holding biometric data or carrying out any operation on the data including disclosing it, deleting it, organising it or altering it. An automated biometric recognition system processes data when:

- Recording individuals' biometric data, e.g. taking measurements from a fingerprint via a fingerprint scanner.
- Storing individuals' biometric information on a database.
- Using individuals' biometric data as part of an electronic process, e.g. by comparing it with biometric information stored on a database to identify or recognise individuals.

Processing Biometric Data at Devonshire Primary Academy

This statement confirms that Devonshire Primary Academy does not store or process any form of biometric data, such as fingerprints or retina scans etc.

If the school does decide to store or process biometric data, a policy will be implemented for the processing of such data, which would be made available on the school website and on request from the school office. Any changes made to the school's position on the processing of biometric data will be clearly communicated to all staff, parents and pupils.

If you have any questions about this statement, please contact the Business Lead:

Miss Jowett

Email: admin@devonshire.svt.org.uk

Tel: 01253 478271