



Downholland Haskayne CE Primary School CPOMS Protocol 2023-24

CPOMS enables schools to improve their management of a child's welfare, protection and similar incidents and actions, whilst reducing staff time, paperwork and administration. As a result, it helps us to safeguard your children much more effectively.

The school does not share every incident uploaded to CPOMS with parents. However, if an incident is sufficiently serious or notable, the school will endeavour to inform parents as soon as possible.

The decision as to whether an incident warrants parental notification is down to the staff member's discretion. Parents have the right to request to see information recorded about their child on CPOMS; such requests should be made retrospectively in writing.

The categories for recording incidents on CPOMS are:

- Attendance
- Behaviour
- Child protection
- Domestic violence
- Parent conversations
- Punctuality
- Racial incidents
- Safeguarding
- Self-Esteem
- Well-being

Mrs J Smethurst