

<p>the cost and everything is accessible apart from the North end. The school was not happy with the finish to doors and work will be carried out to make good.</p> <p>Work in the region of £10,000 will be necessary in the Y1 room if required for September 2016. TJ will follow up with regards to funding from the council. The council has said it will provide a shed and portable ramp.</p> <p>Governors asked that application for funding will be put in by November as budgets are set in December for the following financial year.</p> <p>School Entrance Consideration of changes to school entrance have proved not feasible. The council agreed with reasons why the school would want to make the changes –however the school would be liable for new signage moving the crossing barriers etc and so is not feasible.</p> <p>Outdoor Learning Space Governors have been considering Astroturf at the front of the school. Governors discussed astroturfing different areas smaller areas vs larger areas, which would determine cost. To Astroturf the whole area under discussion would cost £11,500, to part Astroturf would cost around £7,500.</p> <p>Governors considered the spend discussing the need to spend sports funding in the year of allocation and that the school should plan to Astroturf the full area discussed. Governors agreed to take this proposal to the FGB, £11,500 to be spent on astroturfing to create an outdoor learning space which is fit for purpose. DIS will look at paying in two installments in discussion with the company, MB will discuss with the company, DJS agreed such a payment plan for their artificial grass. Veolia will fund £2,000, FODIS will be able to contribute £2,000 and sports funding money will be used. JG will approach ASDA and the Co-Op in London Road with pictures and quotes of the planned area as both stores have budgets for funding local builds/ organisations. Dorothy Stringer has recently spent £800,000 on 3G and floodlighting using monies from the Albion and a Capital loan from the Council. Governors discussed applying for a Capital loan but interest charges may be prohibitive and the amount required to small. Governors discussed difficulty in predicting budget spend. AM voiced her concern with regard to the commitment of such a large spend and suggested that the budget should be looked at again at the end of the Autumn term if the Astroturf isn't going to be placed until Spring term, then the governors would be more clear as to the state of the budget – using money remaining in 2015/16 and then next payment form 2016/17.</p> <p>Reception Awning The company employed to build the reception awning is awaiting planning permission. AC said that he was aware that BHCC have a backlog of planning permission applications to be reviewed. MB will check website.</p> <p>Cemetery The cemetery is cleared by a group of volunteers and they do what they can. They have cleared the school side of brambles and overgrowth.</p> <p>Veolia Governors discussed the issue of smell which is getting worse. The company is investing in software which will read wind direction and temperature to ascertain weather conditions when the smell is bad. However the smell must be notified to Veolia. Governors discussed the reporting of</p>	<p>TJ</p> <p>FGB Agenda</p> <p>MB</p> <p>JG</p> <p>MB</p>
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<p>smells to Veolia. AM will send a text of Veolia's number so all parents can store the number in their mobiles asking parents to report anytime the smell is detected.</p>	<p>AM</p>
<p>Flat Roof There has been no contact regarding this. Council is due to carry walk round soon and will be picked up then.</p>	<p>MB</p>
<p>FODIS Interactive whiteboards are in all four reception classes. The painting party was a great success. Governors thanked FODIS on behalf of the school for all the work and commitment they have given to the school. The current chair has resigned.</p>	
<p>Policies Health and Safety Policy and Accessibility Policy have been written.</p>	
<p>TJ and MB have completed a Health and Safety Self Audit. A deadline of October half term has been given for the Business Continuity Plan. AM is completing the staffing section. TJ is awaiting advice from BHCC as to where the school can evacuate to if the school premises need to be vacated completely in emergencies.</p>	<p>TJ/AM</p>
<p>The Business Continuity Plan will be an agenda item for next Resources meeting.</p>	<p>Agenda</p>
<p>TJ and MB are completing the inventory for insurance purposes.</p>	<p>TJ/MB</p>
<p>TJ/MB haven't heard from Martin Heasman with regard to CDM2015.</p>	<p>MB</p>
<p>MB left at 4.50pm</p>	
<p>6. Finance</p>	
<p>Policies Letting Policy will be discussed at the next Resources Committee Meeting. The Scheme of Financial Delegation will be reviewed in Summer 2016.</p>	<p>Agenda</p>
<p>The draft Pay Policy has just been issued from BHCC. TJ will be looking at this and then it will go to teachers. The policy will then be looked at by committee.</p>	<p>TJ</p>
<p>Budget for current year 2015-16 The General Ledger summary by Cost Centre together with Draft Budget 2015/16 Notes had been circulated by email for governors to look at prior to the meeting. AM reported that the budget was healthy and going to plan.</p>	
<p>An internal audit had been carried out by BHCC and this was circulated to governors. Schools are encouraged to report in a different way using the outturn report. AM explained that this report didn't give an estimated over / under spend.</p>	
<p>JG said that she had gone through the budget with AM with a fine tooth comb and she thanked AM for her work on this.</p>	
<p>Governors discussed whether the outturn report would be useful. AM said that the auditors said</p>	

<p>the report the school produced gives more detail than the outturn report. Governors asked that it be produced once a year – in December. AM suggested that she produce both reports for the next two meetings to see which the governors prefer.</p>	<p>AM</p>
<p>SFVS The SFVS report looks at every aspect of finance. Schools Financial Value is the governors' internal auditing tool. JG and AM will meet before October half term to review the SFVS and actions and then JG will present it to the next FGB (after 8 October) on the committee's behalf.</p>	<p>JG / AM</p>
<p>Letting Fee Governors confirmed that there would be a reduced letting fee for staff this had been agreed at an earlier meeting but had been omitted from the minutes in error.</p>	
<p>Internal Audit Report Highlighted from the Internal Audit Report was security marking for valuable items which will cost around £200.</p>	
<p>Laptop Encryption – advice from ICT is that only SLT's laptops need to be encrypted. Teachers should be using their encrypted memory sticks. TJ will email teachers and remind them that they must be using encrypted memory sticks only.</p>	
<p>Governors agreed that the SENCO and Deputy head laptops need doing at half term. It is a free service and takes a full day.</p>	<p>TJ</p>
<p>TJ will email all teachers to remind them to be using encrypted memory sticks.</p>	<p>TJ</p>
<p>TJ is checking the monthly payroll.</p>	<p>TJ</p>
<p>Governors agreed that security marking will be done for new items from September 2015.</p>	
<p>Governors agreed the write off two laptops.</p>	
<p><i>Governors asked about the scrutiny by governors of planned actions completed.</i> TJ and AM will complete planned implementation date and Person Responsible for JG to review. The full audit report will be submitted for consideration at FGB meeting</p>	<p>TJ/AM FGB Agenda</p>
<p>The school confirmed that the School Fund account has now been closed and funds transferred to Y sales.</p>	
<p>7. AOB</p>	
<p>None</p>	

Next Resources meeting – Mon 11 Jan 2016