



Dear Parents and Carers,

I am writing to advise you of an upcoming change to systems at Dowson. From September we will no longer be using Parent Pay as a company. Instead we are moving to a system called Bromcom.

Bromcom will be our system that will enable you as parents to do the following:

- Receive communications
- Update your child's details
- Order your child's school dinners
- Book your child into Dowson's Den
- Pay for your child's dinners/after school clubs/trips and any other items

### **What we need from you...**

Before the Summer you will need to:

- When we send you your Bromcom log in details, register your account. It is vital that your account is registered, without this you will not be able to consent to trips, order dinners, or book Dowson's Den.
- Use up any Parent Pay balances that you have on your accounts as we will not be accepting payments via ParentPay from September.
- Ensure your dinner balances are paid up to date.

We will be in touch again soon with your Bromcom registration details.

Should you have any queries please do not hesitate to contact me.

Kind Regards

Nicola Hadfield  
Academy Business Manager