

STANDARDS, EFFECTIVENESS & CURRICULUM COMMITTEE

TERMS OF REFERENCE

Membership

The committee shall consist of at least 7 governors

Non-voting participants may be invited to meetings by the committee as and when required. These will include:-

- senior leaders
- middle leaders
- school advisers
- special support advisers where necessary

The committee will be appoint its own chair who should not be the headteacher.

The membership of the committee will be reviewed and determined annually by the governing body and recorded in the minutes of that governing body meeting.

The governing body will appoint a clerk to the committee.

The committee should seek external advice as appropriate,

Quorum

The quorum shall be more than half the membership of the committee.

Meetings

The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and the minutes presented at the next meeting of the governing body.

The committee shall meet at least once each term and otherwise as required.

Responsibilities

The main function of the committee is to monitor and evaluate the standards and achievement of the school and the quality of education provided.

In particular, the committee will:

1. monitor and evaluate progress in meeting the key targets identified in the School Improvement Plan

2. monitor and evaluate the impact of the school improvement plan, curriculum policies and planning on the key areas of Achievement, Quality of Teaching, Leadership and Management and Behaviour and Safety;
3. monitor pupil progress in relation to the targets set and with specific reference to particular groups;
4. receive and critically review school performance data including that from the Lancashire School Improvement Profile, Fischer Family Trust and ASP (Analyse School Performance) system
5. monitor the progress and evaluate the impact of support received from the local authority or other bought in services;
6. monitor and evaluate aspects of the school's provision eg pastoral care, guidance and support, leadership and management, SEN and inclusion, attendance and safeguarding:
7. ensure members of the committee and other governors have a clear understanding of the vision and aims and strengths and weaknesses of the school so they can actively contribute to the completion of the Record of School Evaluation (RoSE) or other self-evaluation methods;
8. request and receive reports, as and when required, from key members of staff e.g. curriculum leaders and senior leaders;
9. ensure that committee members and other governors keep themselves informed of the key initiatives and take part in appropriate training and development activities;
10. contribute to the preparation of any appropriate action or development plans.
11. prepare or review any curriculum policy document which is the responsibility of the governing body.
12. make recommendations to the governing body on assessment policies, or arrangements.