



5 December 2022

Dear Year 7 Parents and Carers,

End of term arrangements – Friday 16 December 2022

Our Christmas Carol Service is one of the highlights of the school year and will be held in Durham Cathedral at 1.00 p.m. on **Friday 16 December**. This wonderful event is the only time in the year where the whole school meets together in one place. It is a celebratory finish to a long term and a warm way to say goodbye before Christmas. Our pupils have won a reputation over the years for their excellent behaviour in the Cathedral and their outstanding musical contribution. Please join with us in emphasizing to your child the importance of sustaining this exemplary conduct. We are the only state secondary school to hold a Carol Service in the Cathedral. Of course, it is a normal school day for attendance purposes, so all students must attend.

Our arrangements are the same each year. From 11.50 a.m. teachers and students will travel together by bus to New Elvet. From there, teachers will escort students to the Cathedral for a 1.00 p.m. start.

Despite the huge size of the Cathedral, we regret that we are unable to invite all parents to attend, but we would like to extend an invitation to **one** parent or carer of every child in Year 7. You will be allocated a seat at the front of the Cathedral in the South Trancept. Please click on the following link [Year 7 Carol Service Information](#) and confirm the name of the family member who will attend the service and also to confirm how your child will get home after the Carol Service. Please complete and submit your information by **Monday 12 December**. We regret that we do not have capacity to supervise students after 2.00 p.m. and it is therefore vital that the school is provided with the details of how every child in Year 7 will travel home.

The service will end at approximately 13.45 p.m. All students will leave the Cathedral to either walk home, catch a school bus at New Elvet or be collected by the parent or carer attending the service. To avoid congestion at the end of the service, Year 7 students who are being collected will be seated at the front and will be instructed to remain in their seats until the rest of the school has departed, to be collected by their parent/carer.

Brunch will be available and form tutors will advise students when food service will be available for each year group. Please note that there will be no food service at morning break.

Students should not bring their bags into school. In case of inclement weather, students should bring an outdoor coat with them, and, if they are going home on the school bus, they should ensure that they have their bus pass with them.

Term ends after the Carol Service in accordance with the arrangements detailed above. The new term starts on Wednesday 4 January 2023.

It remains for me to thank you for your ongoing support for the school and to wish you a very Merry Christmas and a Happy New Year.

Yours faithfully,

A J. O'Sullivan

A J O'Sullivan
Headteacher



Headteacher:

A J O'Sullivan BA, MA

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