



November 2022

Dear Parents and Carers,

Parent Governor Vacancy

The purpose of this letter is to inform you that we have a vacancy for a Parent Governor on the Governing Body. We would like to invite nominations from parents and carers who are interested in contributing to the effective governance and continued success of the school.

The role of the Governing Body is to:

- help set the aims and objectives for the school
- help set the policies for achieving those aims and objectives
- help set the targets for achieving those aims and objectives
- help monitor and evaluate the progress the school is making towards achievement of its aims and objectives
- be a source of challenge and support to the Headteacher

Governing bodies need their members to have a broad range of skills and experience, in order to equip them to work with senior leaders and to contribute towards high standards and continued success. The Governing Body is actively seeking to strengthen the skills within its membership and wishes to recruit and develop governors who will work constructively in committees.

The Governing Body is keen for candidates to have skills and experience in the following areas - Human Resources, IT and Business and Finance.

Nominations are invited from parents and carers who are:

- able to commit to attending regular meetings of the Governing Body and its sub-committees
- able to use information from a variety of sources to inform decision making
- confident in the use of data
- aware that schools are unique workplaces and that education can be transformative
- willing to undertake training as directed
- committed to maintaining confidentiality

Further information about the Governing Body is available in the Governors Handbook published on the school's website. In the section [Governor Structure and Membership](#).



Headteacher:

A J O'Sullivan BA, MA

Director of Resources:

H Charlton BA, MBA

Deputy Heads:

J Bell BSc, MA
R McFadden MEng
M J Wright BA

Assistant Heads:

A Lennon BA
S A F McArdle BSc
N Weaver BA



All parents, other than those employed at the school for more than 500 hours per year or who are elected members of the Local Authority, are eligible to stand for election.

In the event we receive more nominations than there are vacancies, then a ballot will be held and voting forms will be sent out to parents.

If no nominations are received, then the vacancies will be appointed by the Governing Body.

Nomination forms are available to download from the school's website. Printed copies are available from Reception. Nominations should be returned to the school, marked for the attention of the Headteacher. The deadline for receipt of completed and signed nomination forms is by close of business Friday 18 November. I regret that we are unable to accept nomination forms submitted after the deadline.

Yours faithfully,

A J. O'Sullivan

**A J O'Sullivan
Headteacher**