

F.O.E.S

Friends of Earith School

Registered Charity Number: 1035875

C/O Earith Primary School
School Road
Earith
Cambridgeshire
PE28 3QB

Meeting Minutes

7th November 2023

Meeting held at Earith Primary School

Attended By:	Tom Abbs (Head of School), Dan Wilderspin (Chair), Phil Mudge (Treasurer), Laura Dartford (Secretary), Lizzie Dowell-McGrillan (Member), Amy Strong (Member), Steph Smith, James Bylett	Apologies	Kelly Swales (Member) Louise Miceli (Member)
		Minutes taken by:	Laura Dartford

Action Point	Title	Comments	Action	By whom
1.	<i>Chairs report</i>	We've had a strong year organising many successful events and raising essential funds to support the education of children at EPS.	-	-

		<p>We've had some great events including-</p> <p>Raffles</p> <p>Supporting school events such as Sports Day, Christmas singalong</p> <p>FOES discos</p> <p>Bake Sales</p> <p>FOES non uniform days</p> <p>Danceathon</p> <p>Inaugural Sponsored Walk</p> <p>Quiz</p> <p>We hope to repeat and build on the success of some of those again next year.</p> <p>I'm really pleased that we've been able to subsidise the children once again on school trips to:</p> <p>Peterborough Cathedral Hemingford Grey Manor Lady bird Boat to Holt Island</p>		
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		<p>Meadow Farm</p> <p>Also with sadness we bid farewell to Teresa after an amazing 5 years on the team and Kerry for her 5 years too! Thanks for all the support they gave during their tenure.</p> <p>We're looking forward now to the Christmas bazaar and I'm sure it will be great, with all of the effort being put in to ensure the event is a huge success.</p> <p>Thanks everyone for your hard work.</p>		
2.	<i>Treasurer's report</i>	<p>We had a very successful year, raising £8,409.47. The outgoings came to £5,397. Including the carry over balance from 2022 we are left with £7760.95 in the bank, which is fantastic.</p> <p>Phil is in the process of moving the FOES bank account.</p>	This has been completed.	
3.	<i>Head Teacher's comments</i>	<p>Tom thanked team FOES for all the hard work and effort, and all the time we have given to fundraising. FOES are achieving well and will leave a lasting legacy.</p>		
4.	<i>Election of officers and Trustees of the</i>	<p>Chair – Dan Wilderspin Treasurer – Phil Mudge Secretary – Laura Dartford</p>		

	<i>Committee, including signing the constitution</i>	Committee members – Kelly Swales, Louise Micelli, Lizzie Dowell-McGrillan, Steph Smith, Gemma Wright, James Bylett, Lynsey Dorrington		
5.	<i>Future spending</i>	<p>By October 2025 all of the school desktops and most of the laptops will be obsolete. These will need to be replaced, alongside the current smartboards. The minimum desktop requirement by November 2025 is to replace 8 units, at a cost currently of £500 per unit. The whiteboards are currently £1,500 each. FOES to help to fund this.</p> <p>The swimming pool has a leak, Martin will update regarding this ASAP. Could be costly.</p> <p>School trips – FOES to fund £10 per student. 106 students currently.</p> <p>In future year/s, the library would benefit from a makeover, including the use of library-specific furniture.</p> <p>Installing a MUGA is costly but would be something to consider for future years. This would enable children to play football/other sports at lunchtime throughout the year e.g when the field has to be closed, as well as supporting the PE curriculum throughout the year. Minimum cost: £43k</p>		

		<p>.</p> <p>There is a possibility to get an Asda grant for ICT equipment</p>	<p>Need to look into this</p>	<p>Phil.</p>
6.	<i>Christmas bazaar planning</i>	<p>Have booked 17 stalls externally</p> <p>Book club Year 6 stall Pre school stall Handmade gifts by each child</p> <p>FOES stalls – raffle, tombola, t towels, guess the teacher baby photos, 1-100 grid, bar, lucky dip?</p>	<p>Alcohol license required</p> <p>Children need to make their items</p> <p>1-100 grid required</p> <p>Table plan required</p> <p>Prizes required for raffle</p> <p>Tombola prizes required</p> <p>Lucky dip prizes. If we are running this, we need a volunteer to organise.</p> <p>Wine, beer, mince pies, squash required</p>	<p>Dan to organise.</p> <p>School to organise</p> <p>Lizzie to make grid</p> <p>Lizzie to organise</p> <p>Laura to organise</p> <p>Non uniform day on Friday 24th, donations from parents</p> <p>TBC</p> <p>Amy / Dan to organise</p>

			<p>Risk assessment required</p> <p>FOES / teacher volunteers required to run the FOES stalls</p>	<p>Tom to carry out</p> <p>TBC, Dan to organise</p>
7.	<i>AOB</i>	<p>Encourage parents to refer to the school website</p> <p>Selection boxes required for last day of term</p>	<p>Use Facebook to promote</p> <p>Stacey has hopefully been able to source these, just waiting for confirmation that she can get 106 donated. We will need 1 dairy free.</p>	<p>Laura to action regularly</p> <p>Amy to update.</p>
8.	<i>Next meeting</i>	Monday 4 th March 2024 at 6:30pm in the school		