



LOCAL GOVERNING BODY MEETING

Tuesday 9th July 2024

MINUTES

Item No.	
1.	<p>Attendance: Mr T Abbs, Head Teacher Mrs J Smith Mr T Jones Mrs V Mudge Mrs R Wilderspin, Chair Mrs A Pooley, Clerk</p> <p>Apologies:</p>
2.	<p>Declaration of Pecuniary Interests: Forms completed at the last meeting. All agreed nothing to update.</p>
3.	<p>Memberships: A Pooley confirmed she would be stepping down from her role as Clerk. B Wilderspin thanked A Pooley for her support in the role as Clerk. A Pooley advised Sam Elms, Head of Governance is due to start in August and can assist with the recruiting into the role.</p>
4.	<p>Matters Arising: The following matters arising have been completed.</p> <ul style="list-style-type: none"> a) A Pooley to provide update on SIP data explanation. - Completed b) J Smith to book in time with M Newman for next visit and to focus on writing. J Smith was unable to under take visit due to ill health. c) PHSE policy to be reviewed and comments to B Wilderspin. – Completed d) V Mudge focus on next visit sensory circuits. – completed e) Future policies to be sent in word in order to update and track changes. – Completed f) D Rudwick to update at next meeting on progress made on actions before governors can sign off Supporting Pupils with Medical condition policy. – Update under section 9. g) Update from T Abbs on SEND learning walk/School Review. – Unable to take place.
5.	<p>Termly Report to Governing Body (refer to report for detail):</p> <p>T Abbs went through his Head teacher report that was sent to Governors prior to the meeting which included the up-to-date results following the year 6 SATS. All agreed that the data was very positive and useful to understand the narrative. T Jones stated that he thought it was useful to see the data refer to the national figures and how great it was to see a high number were above national figures. B Wilderspin added that she was pleased to see how much progress was being made and in particular the progress in phonics.</p> <p>T Abbs reported raising standards in writing; this remained a key focus for the school.</p> <p>T Abbs informed the governors that the school would be using Thrive next year (tailored, diagnostic approach to SEMH) And how this will link to the new school behaviour policy.</p> <p>B Wilderspin explained that T Abbs would be sending the amended schools behaviour policy over the summer when completed. B Wilderspin asked all governors if they would be happy to read/give feedback and ratify the policy when it is circulated, ready for T Abbs to launch in September. All agreed.</p> <p>T Abbs updated the governors on the schools' buddies scheme. T Abbs explained the buddies would do shifts at break times and lunch times, some children were natural buddies and he felt it was important to shine a light on those children. (planned for January 2024)</p> <p>T Abbs discussed changes with regards to HR/staff as stated in the Head Teacher report.</p>

6	<p>Academy Improvement Priority Theme:</p> <p>T Abbs referred the governors to his head teacher report and the new school development plan which will be released over summer. B Wilderspin wants to ensure that all teachers are thanked for their work on their Subject Leader reports as they were thorough and show real passion from the staff. T Abbs to pass this message onto staff.</p>
7	<p>Central Team/Academy Summative Reviews and Recommendations:</p> <p>All agreed that the environment of the school this year felt better than ever. Everyone was looking forward to the planned Estates and Facilities changes with the school that was due to take place over the summer.</p>
8	<p>Visit reports from Local Governing Body –</p> <p>B Wilderspin went through her report following her visit for safeguarding and attendance. B Wilderspin noted that lots of work continued to take place regarding attendance. T Abbs added attendance was positive but has aspirations for higher. T Abbs explained new tool from the Department of Education which shows all schools across Cambridgeshire and Earith's position as a comparator. Now utilised in assembly.</p> <p>J Smith was unable to take part in visit due to ill health but will plan visits with T Abbs in the new academic year.</p> <p>V Mudge referred to her visit and report. There were no questions from governors.</p> <p>T Jones referred to his visit and report. T Jones had nothing else to add but asked T Abbs if there was an update on the updated uniform policy that was discussed at the last meeting. T Abbs confirmed that the reception was positive and almost all students were complying with policy. T Abbs added that he felt this would support positive behaviour feeling and looking smarter.</p>
9.	<p>Policies –</p> <p>First Aid Policy – T Jones noted a capital C required on page 4 for the word children.</p> <p>Volunteer policy – The governors recommended that all volunteers to the school should have access to any Individual Health Plan (IHP) of the children they are working with. All agreed.</p> <p>Supporting Pupils with Medical Conditions Policy. T Abbs updated the governors that D Rudwick had updated all the outstanding actions such as devising a new up to date medical folder that includes all children's IHP's that were currently in place. All staff that required Paediatric first aid training were up to date and completed. All Governors were satisfied all actions were completed and agreed to sign off the policy.</p>
10	<p>Training Review:</p> <p>B Wilderspin stated that she will circulate the training calendar so that governors may get a head-start on completing mandatory training via the national college over the summer if they want to. Governor training will be reported on at every LGB meeting. All agreed.</p>
11.	<p>AOB:</p> <p>Governors thanked T Abbs for all the hard work that had been put into this year. The governors wanted to thank all the staff at the school for another great year and this was reflected in the positive atmosphere around the school and student results.</p>

Summary of agreed actions and next steps:

- a) T Abbs to pass thanks to all staff from Governors
- b) T Abbs to circulate amended behaviour policy to Governors during Summer break. Governors to provide feedback and ratify; ready for policy to go live in September.
- c) Governors to review training calendar over the summer

Date of Next Meeting: 25 November 2024 at 9.30 am