



LOCAL GOVERNING BODY MEETING

Monday 25th March 2024

MINUTES

Item No.	
1.	<p>Attendance: Mr T Abbs, Head Teacher Mrs J Smith Mr T Jones Mrs V Mudge Mrs R Wilderspin, Chair Mrs A Pooley, Clerk</p> <p>Apologies:</p>
2.	<p>Declaration of Pecuniary Interests: Forms completed at the last meeting. All agreed nothing to update.</p>
3.	<p>Memberships: No current LGB vacancies.</p>
4.	<p>Matters Arising: The following matters arising have been completed.</p> <ul style="list-style-type: none"> (a) Future documents to be sent as PDFs to T Jones (b) Track changes to remain on any policy documents when being reviewed. (c) R Wilderspin to email T Jones and V Mudge for comments and sign off of the code of conduct policy (d) T Abbs to help J Smith with access to NCL (e) T Abbs to update governors on attendance meeting in January 2024 with Shirley Young (f) All governors to book in visits with T Abbs by early January 2024 (8th). (g) T Abbs to investigate with the Trust the timeframe for funding offered to support the provision mapping system. <p>V Mudge noted a typo in the last minutes, 11 December 2023 under section 8, visit reports from Local Governing Body, second paragraph where it rereferred to T Jones report however, it should have read V Mudge's report. This would be amended and minutes to be re issued.</p>
5.	<p>Termly Report to Governing Body (refer to report for detail):</p> <p>T Abbs informed the governors that he had added more statistical detail to the report in blue as the data provided by the Trust would not always be up-to-date e.g. reflect most recent school performance data. This would enable governors' better opportunity to challenge.</p> <p>T Abbs explained to the governors that +5 and -5 is a normal range (progress measures) and explained how it refers to how pupils with similar results have performed, since the end of KS1, by the end of KS2, nationally versus Earith.</p> <p>T Abbs took the governors through the data and explained that the school had been selected to undertake a trial paper for KS1 Reading as the DFE are changing how it administers KS1 Sats; this will be undertaken with the year 2's in June. B Wilderspin asked T Abbs if he had any concerns re: adding an extra assessment in, however assessments are routinely carried out in school and T Abbs did not feel there would be any impact for the children.</p> <p>T Abbs informed the governors he was seeking clarification on the origin of the last <i>sig assessment</i> which the trust supplies. (This has subsequently been provided by A Pooley & Chris Everard (ALT)). T Abbs explained there would be a data drop take place on 26.03.2024 and therefore, it may be advisable that future LGB are arranged around data drops to provide and review the most up to date data.</p> <p>T Abbs explained a practice phonic screening check took place last week and 16 out of 21 were on track.</p>

	<p>B Wilderspin explained that she would be interested to see the next multiplication check in the summer for Year 4as there had been a huge focus in school on times table rock stars and children had really engaged with this. (practice check: average score confirmed after meeting from results that day: 22/25 – so looked positive)</p> <p>T Abbs explained it was now a challenge to ensure that maths and reading maintain the progress they have made. However, writing is a key school improvement priority.</p> <p>B Wilderspin noted that as a parent governor she has experienced firsthand progress made/actions completed from the school improvement plan It was positive to see the progress/impact in the data too. Therefore, what the school says it's going to do, they do it. All agreed.</p> <p>B Wilderspin asked T Abbs how the data is reported to the wider community. T Abbs referred to end of year reports for all students and additional, statistical reports at the end of KS1 or KS2 regarding progress & attainment. Also, on the website, the school publish performance data.</p> <p>T Jones referred to in-year progress: he was pleased to see that that Pupil Premium progress was higher/in-line with Non PPT Abbs responded he was pleased with the progress of PP – the aim is for 7 points in order for gaps to close more expediently.</p> <p>T Abbs updated the governors that attendance had started to improve:(current: 95.2%) national is 94.3%. However, T Abbs target is 97% FFT had supplied the school with a certificate due to the school sitting in the top 25% for autumn term attendance, nationally. There was a reluctance to display this as it wasn't deemed 'good enough'.</p> <p>T Abbs asked the governors if they had any questions regarding HR or Estates. T Jones asked for an update on staffing requirements T Abbs confirmed he was interviewing for a new Caretaker and new cleaners had already been appointed with an intense induction planned over Easter, in order for them to start fully after Easter.</p> <p>T Abbs updated the governors that money had to be invested into the pool. If the school is able to open the pool this year, the priority swimmers would need to be current Year 6.</p>
6	<p>Academy Improvement Priority Theme:</p> <p>T Abbs referred the governors to his head teacher report and the school development plan which documents lots of key priorities for the school.</p>
7	<p>Central Team/Academy Summative Reviews and Recommendations:</p> <p>T Abbs informed the meeting that lots of work has been put into supporting leadership: EYFS & Curriculum from L Corby (Academy Improvement Lead).</p> <p>T Abbs also informed the meeting that he has a follow-up SEND learning walk after Easter with S Bainbridge's Team and that M Payne (Executive Head Teacher) L Corby (Academy Improvement Lead) and B Allen (Trust SENCO) will be undertaking a whole school learning review and providing feedback, which would be good practice for all staff, in preparation for future Ofsted inspections. B Wilderspin suggested governors could also take part in this. T Abbs to update on the visits at the next meeting.</p>
8	<p>Visit reports from Local Governing Body –</p> <p>J Smith referred to her visit and report. J smith informed the meeting that she was very impressed when she met with R Barber: she came across as being so passionate to develop art and link it with other subjects. J Smith explained that she was shown a variety of books from mixed abilities, and she could see some real talent. J Smith explained that across the year groups, all the children were happy to share their work and could explain what they were doing in their lessons. J Smith stated that she wanted to congratulate the teaching staff and felt that despite there being work to do with finding the best way to assess art (school is refining foundation assessment systems), the methods that were being taught such as shading, cross-hatching were great and the passion from the teachers looked like it was rubbing off on the children who really enjoyed their lessons. T Abbs explained that on DT day at the school, R Barber led on the day and organised for all year groups to make different jewellery throughout key, historical eras, and it was very enjoyable for all.</p>

	<p>J Smith also added that she could see that the teachers were being supported by the Art Lead from their feedback, in planning in order to make it work.</p> <p>B Wilderspin asked T Abbs if he was happy with the change of curriculum using Kapow to deliver both music and computing. T Abbs confirmed teachers prefer Kapow: finding it much easier to use with regards to planning; providing a good balance of knowledge, skills and accompanying CPD.</p> <p>J Smith confirmed that she felt M Newman (ECT), following submission of ECT reports was <i>on track</i> and she would like to spend time with him during her next visit.</p> <p>V Mudge referred to her visit and report. V Mudge informed the meeting that she was happy with the sensory circuit working well and all the new intervention spaces created were being used effectively during her visit. V Mudge explained how SEND children seemed very happy. V Mudge explained that she would like to look at sensory circuits again on her next visit following handover to a new member of staff</p> <p>T Jones referred to his visit and report. T Jones explained that his visit resulted in him seeing where disadvantaged children were sitting in the classroom and the progress of those children were looking positive. T Jones confirmed he reviewed the SCR Tracker and it was up to date.</p> <p>B Wilderspin referred to her visit and report. B Wilderspin informed the meeting that S Young (ALT Head of Safeguarding) visited the school (on the request from T Abbs) to discuss attendance. S Young acknowledged good practice within the school and despite there being clear message around the culture of school attendance, it was challenged how this message translates back into the classroom. T Abbs has therefore introduced mini displays regarding attendance in all classrooms. The aim: each teacher will also share what they are most excited about for the preceding week in assembly and this discussion is then carried through into the classroom.</p> <p>Term time holidays remains a concern. However, it was acknowledged that attendance was embedded throughout the school and everyone has a responsibility to promote a positive culture.</p> <p>T Abbs informed the meeting that he attended an attendance conference and is now using the new DFE slogan "<i>moments matter attendance count</i>" which is now on the display boards around school and in future newsletters.</p> <p>B Wilderspin referred to her visit and report following her visit regarding safeguarding. B Wilderspin met with the DSL, S Matthews. B Wilderspin informed the meeting that she had seen lots of evidence of work going on throughout the school to keep children safe. This also included multi agency working to raise concerns.</p> <p>T Abbs informed the meeting that A Miller (ALT Head of IT) is implementing classroom cloud alongside DSLs: a computer safeguarding system which allows teachers to monitor pupils' screens in-lessons and support teacher inputs e.g. by controlling pupil screens.</p> <p>B Wilderspin confirmed she wanted to focus on the following on her next visit: Prevent risk assessment, my concern entries (pupil voice), young carers and restraint/restrictive interventions.</p> <p>T Abbs informed the group of the new Thumbs up initiative which is uniformed across the school to get attention of children. It is working well and supporting the current Behaviour Policy.</p> <p>J Smith left the meeting at this point due to another commitment.</p>
9.	<p>Policies –</p> <p>R Wilderspin referred to the school induction policy. All agreed approved.</p> <p>R Wilderspin referred to the schools Supporting Pupils with Medical Conditions policy. After discussions on some outstanding actions, the governors agreed for the actions to be completed before they approved the policy. D Rudwick person responsible for the policy to ensure the actions are completed and to feedback at the next governors meeting and resubmit the policy to be approved.</p> <p>R Wilderspin referred to the schools Voice Care Policy, all agreed it could be minimised and A Pooley noted all sections below "Guidance for a Healthy Voice" could be deleted but keep bullet point referred to Earith school's "no shouting" policy.</p>
10	<p>Training Review: No training to update.</p>

	Governors have been attending the Trust governance, training, chairs' briefings and pupil welfare meetings as per their designated responsibilities. B Wilderspin confirmed she would be attending the governor's conference being run by the Trust. V Mudge confirmed she was also due to attend the conference.
11.	<p>AOB:</p> <p>T Abbs informed the meeting of his concerns around uniform compliancy. T Abbs shared with a letter he wished to send to parents, informing them of the rationale for change & expectation for compliance so there is a greater uniformity. All agreed with the content of the letter and the need for children to comply. T Abbs to send the letter to parents before the Easter break.</p>
	<p>Summary of agreed actions and next steps:</p> <ul style="list-style-type: none"> a) A Pooley to provide update on SIP data explanation. b) J Smith to book in time with M Newman for next visit and to focus on writing. c) PHSE policy to be reviewed and comments to B Wilderspin. d) V Mudge focus on next visit sensory circuits. e) Future policies to be sent in word in order to update and track changes. f) D Rudwick to update at next meeting on progress made on actions before governors can sign off Supporting Pupils with Medical condition policy. g) Update from T Abbs on SEND learning walk/School Review.
	Date of Next Meeting: 09 July 2024 at 9.30 am