



LOCAL GOVERNING BODY MEETING

WEDNESDAY 13 JULY 2022

MINUTES

Present: Mr T Abbs, Head Teacher
Mrs J Parke, Chair
Mr T Jones
Mrs V Mudge
Mrs J Smith
Mrs R Wilderspin

Apologies: None

Item No.	
1.	<p>Welcome J Parke opened the meeting by welcoming the governors.</p>
2.	<p>Approval of Minutes of Previous Meeting – 08.03.22 The minutes of the meeting held on 8 March 2022 had been read and approved as a true record. All agreed.</p>
3.	<p>Matters Arising:</p> <ul style="list-style-type: none"> (a) <u>R Wilderspin to attend safeguarding training via the National College:</u> She had completed the training. (b) <u>Head to update GB re: transition model once staffing is confirmed for 2022-23:</u> The governing body had met previously about the transition model. (c) <u>Head to update on progress with Growth Funding application with possible extraordinary GB meeting to discuss organisation of classrooms within the school building:</u> The governing body had met previously about the growth funding. J Parke suggested an extraordinary governing body meeting next year to look at pupil numbers and class organisation for September 2022. (d) <u>School to complete a staff survey by the end of the academic year:</u> Ofsted had superseded this. (e) <u>J Parke, within her report on Quality of Education, to feed back on the curriculum provision for Art and Design and Music:</u> See current report. (f) <u>R Wilderspin within her report on Safeguarding to feedback on pupil voice outcomes:</u> See report further on in meeting. (g) <u>Head will provide a narrative of the school provision for those pupils who are working above age-related expectations:</u> see current report. (h) <u>Head to provide a narrative for governors of the school provision for those pupils who are working above age-related expectations:</u> see current report. (i) <u>Head to include rag-rating of SMART outcomes within next update of the SDP:</u> see current SDP.
4.	<p>Ofsted Update:</p> <ul style="list-style-type: none"> (a) A copy of the final recent Ofsted report had been circulated to the governors. (b) The head informed the governors that he was pleased with the report and that it was a fair assessment of the school. He has shared the areas of development with the staff and these will also inform the School Development Plan moving forward. There are already plans in place to address the advisories. (c) J Parke informed the governors that she thought the feedback on maths teaching in the school was exceptional. Maths came out as a key strength and reflects the skills of the teachers meeting the academic needs of the pupils. Head confirmed that the school will build on this next year using the Mastery approach. (d) J Parke thanked R Wilderspin's work in the area of safeguarding. She also thanked all the governors for their contribution and work on the governing body as it showed that it is working effectively. <p>Action: Head to send to J Parke notes to circulate re: Ofsted feedback meetings.</p>
5.	<p>Governors' Reports:</p> <ul style="list-style-type: none"> (a) <u>Quality of Education and Pupil Premium:</u> A copy of the report had been circulated. J Parke's planned visit to the school had been superseded by Ofsted so the report is based on a meeting

with the head. She talked about the current use of the subject portfolios. The portfolios miss the narrative of learning for each subject. The pupils will, therefore, be using subject books for history/geography, RE and art and the portfolios will be used for PSHE, computing, DT and music from September. This will support pupils knowing and remembering more with the sequencing in their books.

- (b) SEND: A copy of the report had been circulated. V Mudge was challenged about her comment on availability of funding. She confirmed that she felt we needed to be mindful that every effort is made to obtain available funding when possible. The head confirmed the EHCP process and outcomes lead to the funding required in the school. The head also confirmed that Ofsted had commented positively in the recent report around the SEND provision in school.
- (c) Safeguarding and Attendance: A copy of the report had been circulated. R Wilderspin reported to governing body about attendance. Head reported that Ofsted had asked about persistent absence levels and was shown evidence of school's approach to resolving these. The head informed governors that school is considering different ways to support and encourage good attendance next academic year. The head was challenged about the number of pupils taking holiday during term time. He informed governors that holidays are unauthorised but currently not fined but this will change in September. The head was asked if there is a high level of lateness. He confirmed it was a small number of families and they are currently being supported and encouraged to help improve this. R Wilderspin would like to visit the school to speak to the pupils about safeguarding. J Parke highlighted that Ofsted had spoken to pupils in school and had not found any peer on peer abuse. Mrs Matthews' role as Designated Safeguard Lead, and with her experience, has been very positive for the school.
- (d) Single Central Record: The Single Central Record was compliant for Ofsted. Ofsted had asked for details of the trustees as they were not included. These had been obtained from the Trust. The school is in the process of moving over to an online system, Single Central Record Tracker. The head and governors will be able to monitor this online.

Action: Governors to be provided with an anonymised ADPR

Action: B Wilderspin to speak to pupils re: safeguarding

6.

Headteacher's Report:

(a) Statutory Outcomes:

- i. Governors discussed the statutory outcomes which were included in the Head's Report.
- ii. The Head was asked what the expected standard is for phonics. He confirmed that it is 32 points.
- iii. The Head confirmed that Little Wandle is having an impact and that the pupils are making progress. Little Wandle is releasing a catch-up for Year 2 which is more multi-sensory and in line with Ofsted.
- iv. The Head confirmed that the good teaching and National Tutoring Programme had had a significant impact on the Year 2 results.
- v. For the Year 6 results there was one pupil who was a point short in reading. Her paper has been reviewed and there are now a possible extra 4 points which would bump the result up to 70% in reading and combined. The school will also be applying for an extra point for a greater depth pupil in reading.
- vi. The Year 1 results show below 5 on the progress chart as the Head and EYFS Lead have been over cautious this year with assessments. This will give the teacher a good starting level for interventions next year.
- vii. The progress chart shows the more able pupils are making good progress as they are well provided for.
- viii. J Parke, on behalf of the governing body, asked the head to pass on their thanks to the staff for the outcomes in Ofsted and for all their work with the pupils.

(b) School Development Plan:

- i. The ALT Institute is no longer available for staff CPD but there is full access to the National College for a variety of courses.
- ii. Although Oracy takes place in the classroom, the formal teaching of Oracy will start next year. The children will be taught how to talk, what discussion guidelines are and the roles in an Oracy lesson.
- iii. The SDP for the next academic year will include areas of development from the Ofsted report, curriculum and reading.
- iv. Use of the library and encouraging a wide range of good quality reading will be a focus next academic year to support the new English and reading curriculum. A more strategic system to track and recognise why we are reading in school and at home will be launched on the training day.
- v. The governing body together with the head looked at the SDP in detail to highlight key areas with clear targets which need to carry forward to next academic year.

Action: J Parke to analyse EYFS outcomes further including Personal, Social and Emotional Development.

7.	<p>Governor Training Update:</p> <p>(a) Governors were asked to complete the updated KCSIE training.</p> <p>(b) They had recently completed Cyber Security training.</p>
8.	<p>Policies for Consideration and Approval:</p> <p>(a) First Aid Policy</p> <p>(b) Lone Working Policy – change the monitoring on the policy. R Wilderspin will monitor</p> <p>(c) Volunteer Policy</p> <p>(d) School Uniform – parents have been surveyed about the Year 6 green uniform – 80% of the responses received wanted to keep green. Policy had been circulated to parents.</p> <p>(e) All policies were approved.</p>
9.	<p>Any Other Business:</p> <p>(a) The governing body agreed to continue with their pattern of work and individual responsibilities. J Parke thanked them on behalf of the Trust for all the work over the last year.</p> <p>(b) R Wilderspin will review the Attendance policy with the head.</p> <p>Action: J Smith to take on governing body responsibility of Quality of Education with J Parke</p> <p>Action: B Wilderspin to liaise with Head re: review of Attendance Policy</p>
10.	<p>Summary of agreed actions and next steps:</p> <p>(a) Head to send J Parke notes to circulate re: Ofsted feedback meetings.</p> <p>(b) Governors to be provided with anonymised ADPR</p> <p>(c) R Wilderspin to speak to pupils re: safeguarding</p> <p>(d) J Smith to take on responsibility for Quality of Education with J Parke.</p> <p>(e) J Parke to analyse EYFS outcome further including Personal, Social and Emotional Development.</p> <p>(f) B Wilderspin to liaise with Head re: review of Attendance Policy.</p>
111.	<p>Date of Next Meeting: Thursday 24 November 2022 at 9.30 am</p>