

# Welcome to Easterside Academy

This brochure is designed to give you an insight into our school. It contains useful information for you and your child. Please feel at ease to visit the school if you wish.

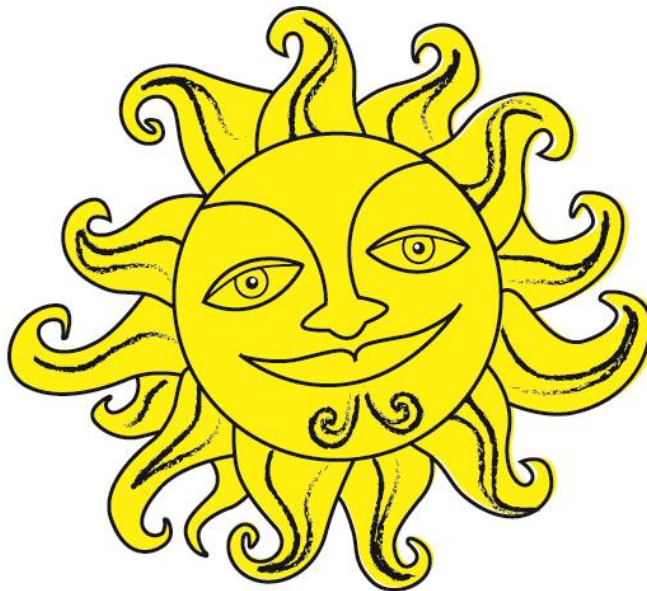
The school works hard to promote a nurturing environment in which pupils can thrive with support and challenge in order to make progress, not only academically but spiritually, morally, socially and culturally.

The school is proud of its links with the community and aims to work in partnership with parents/carers at all times.

We hope that children are happy at Easterside as the school works hard to provide a meaningful curriculum and a secure and interesting environment for learning.

**D. Linacre**  
Head Teacher

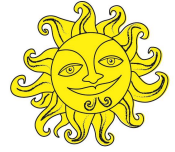
**D. Foster**  
Chair of Governor



## **Giving the Chance to Shine**

# Easterside Academy

Giving the Chance to Shine!



## **AIM OF THE SCHOOL**

To be a safe, happy, creative and successful school which enhances the life chances of its pupils, and which is an integral part of the life of the local community

## **KEY VALUES OF THE SCHOOL**

- Mutual respect between and within the staff, pupils, parents/ carers, and governors
- Equality of opportunity -Equal values and worth of all
- Shared sense of pride and ownership
- Committed to continuous improvement

## **PRINCIPAL OBJECTIVES OF THE SCHOOL**

### ***Achievement –***

- a) to improve the attainment of all pupils within the school
- b) to promote the individual achievement of all through a creative curriculum
- c) to improve the quality of teaching

### ***Community-***

- a) to develop and promote the school as a community
- b) to develop and promote the school in the community

### ***Communication-***

- a) to improve home school relationships
- b) to underpin both achievement and community objectives with high quality systems of communication

# Investors in People

The school is very proud of its Investors in People awards.

The school is committed to developing its entire staff through targeted training and development linked to school improvement.

This is achieved in a supportive but challenging environment, where raising standards is the key objective for all staff in order to ensure continuous improvement for pupils.

The school has been recognised as an Investor in People continuously since 1994.



INVESTORS IN PEOPLE

# School Hours

## SCHOOL HOURS

<b>Nursery</b> - morning session	8.45 - 11.45am
- afternoon session	12.00 - 3.00 pm

<b>All other children</b>	8.55 - 3.00pm (KS2 doors open at 8.40am / EYs & KS1 open at 8.45am.
<b>Morning break</b>	15 minutes
<b>Lunch</b>	12.15 - 1.00pm

- The time spent on teaching is 22½ hours per week, excluding registration time, breaks and daily acts of worship.
- Children have to attend for 190 days each year.
- There are 5 professional development days each year, which have to be used for In-Service training for staff. Parents/ carers will be notified well in advance of these training days.

# Admission to School

## Nursery.

The Nursery admits children in the 3+ to 4+ age range from our waiting list. Parents/ carers wishing to add a child's name to this list should contact the school. In the term before the child is due to join the Nursery, parents/ carers will be contacted by staff to arrange for visits when school procedures will be explained. If parents wish to take up their child's fifteen hours Nursery education flexibly, please contact the Nursery staff.

## School

Priority for places at Easterside is given to children who live in the catchment area. Other children may be admitted if the admission number of 42 pupils per year has not been reached.

Children are admitted to full time education in September of the academic year in which their 5th birthday falls. Arrangements are made to enable parents/carers to meet Reception class staff, and for children to become familiar with routines, to ensure a smooth transition into school - for example staying for lunch; meeting their new teacher and spending time in the new classroom.

The Head Teacher has an introduction to school meeting with parents/carers in the Summer Term prior to the child's admission to Reception. Here there is also opportunity to meet other members of staff such as the 'Care Team' and 'Administration Staff.'

Parents/carers of older children, who are being admitted to school, are asked to make an appointment with the Head Teacher to look around the school and discuss the admission procedures.

N.B. Please inform the school if you suffer from any disability or if your child suffers from any disability so that we can assess need and make any adaptations necessary in order to make our school accessible. If we are unable to meet needs this will be discussed before admission.

- All letters are available in a larger font size. Please enquire at the school office
- There is a hearing induction loop in the front Reception area
- We have three accessible toilets
- There is disabled access to the building

## Attendance

Attendance and punctuality is monitored at Easterside Academy. We employ **Education Welfare Ltd** to do this for us. A representative from the company is in school every Wednesday morning. Parents/Carers are encouraged to come in and speak with them regarding any attendance issues or a member of our school attendance team: Mrs Loughran, Miss Sharp and Mrs Carter.

If your child is going to be absent from school please let us know the reason, by telephoning the school on the first day of absence.

Education Welfare Ltd will send letters to parents/carers who fail to notify the school regarding the reason for absence or who's child's absence becomes unacceptable.

The school reports on absence at consultation time and in the end of year report to parents/carers. Certificates are awarded for 100% attendance each term and an 'Easterside Experience' is arranged for those children in order for them to celebrate. Weekly attendance and punctuation awards are given out on Friday's at the 'Celebration Assembly'.

Please inform the school if your child is reluctant to come to school, so problems can be sorted. The school is supported by two Parent Support Advisors and an Educational Welfare Officer, who help to resolve attendance issues.

Governors and the Head Teacher can **no longer authorise holidays in term time** except in exceptional circumstances. This must be done through completing the leave of absence form in the main office.

- 95.2% is the National Attendance Figure.
- A child is classed as a persistent absentee when absence falls to a level of 85% or below.

### **There is a correlation between absence and underachievement**

## School Organisation

**The school is organised into three stages:-**

**Early Years Foundation Stage (EYFS)** - Nursery and Reception - pupils aged 3-5 years.

**Key Stage 1** - Year 1 and Year 2 - pupils aged 5 -7 years.

**Key Stage 2** - Year 3, Year 4, Year 5, Year 6 - pupils aged 7-11 years.

- Each Key Stage has a leader with oversight of the full age range.
- Teams of teachers plan and assess children's work together.
- Organisation of classes within each stage is determined yearly, according to the needs of the children and the number of children on roll in each age group.

### **The Infant Assessment Class (IAC)**

The school has an Infant Assessment Class which caters for 10 children between the ages of 5 -7 years. The children in the class may have learning, behavioural or emotional difficulties or a combination. They are taught by a teacher who is supported by fully qualified and experienced teaching assistants. Admission to the class is through a panel of professional specialists. Pupils can be accommodated in the Infant Assessment Class for between 1 term and 3 years.

# How are children grouped for teaching and learning?

We aim for children to be taught in the smallest groups when they start school, in order to give the greatest amount of individual attention at this vital time.

During their time in school we will group children in a variety of ways, according to their needs and the subjects being taught. Sometimes children are taught in groups with similar learning needs, and at other times mixed ability groupings are used. Groups that cater for less able pupils are smaller than other groups within the same year groups.

Teachers use a variety of teaching methods. Sometimes a child may be working on a task in a class group while at other times smaller groups of children within the class may be working on different tasks.

Parents/carers are always welcome to come into school to see how their child's classroom operates at a mutually convenient time.

## Our Curriculum

At Easterside our curriculum starts from the moment they walk through our door in the morning, until they leave the school site at night.

Curriculum subjects taught are English, Mathematics, Science, Computing, Design Technology, History, Geography, Art, Music, Physical Education and Religious Education. We also teach Health Education, Citizenship and Personal, Social and Emotional Education. French is taught at KS2. In KS1 the Dinocrocs Programme supports young learners to learn a new language in a fun, repetitive and interactive way.

Although we are an Academy our curriculum follows the new National Curriculum guidelines (2014). Some subjects are taught discretely and others through a cross-curricular 'themed/topic' approach and in a context that is relevant to the children. The topics often start with a 'hook' to get the children engaged and this is usually done through providing a memorable experience such as a visit for them. Through the topic children are taught new skills, knowledge and understanding and are given opportunities to use their new learning in a meaningful context, making links, through such things as problem solving. We have a fantastic outdoor environment on site including a big EYFS outdoor area, a wooded 'wild' area, allotment and orchard. We also have many fantastic outdoor spaces for learning both locally and in the wider community. At Easterside Academy we are committed to ensuring that all children have meaningful, frequent, continuous and progressive access to Learning Outside the Classroom (LOtC) activities.

Whilst an emphasis is always placed on developing the basic skills of reading, writing and numeracy, we work hard to promote these skills through an interactive, creative, relevant and interesting way through all aspects of the curriculum. Thinking skills and Philosophy for Children (P4C) also forms part of the curriculum we offer our children. This provides them with opportunities to talk, listen and deepen their understanding of a range of issues.

We are an inclusive school, ensuring equality of opportunity for all and placing an emphasis on what each individual child has to offer. We acknowledge that there are many different abilities including gifted and talented. We recognise parents as the main educators of your child/children and encourage an 'open-door' policy to share information, as well as more formal consultation times and open days.

In their time at Easterside Academy, children will be invited to participate in a wide range of educational visits. In addition, we pride ourselves on our enriched curriculum, providing as many additional opportunities as possible, including theatre performances, author visits, LIVE eggs and speakers and visitors who inspire and promote additional stimulation, learning and expert knowledge. Children also have termly 'Cultural Days' and 'Step Back in Time' days where they can immerse themselves in a culture or a period of History for the day. Open mornings also take place across the school where parents/carers are invited in to see what their child has been learning and participate in some activities with them.

## Arrangements for Children with Special Educational Needs

Children with Special Educational Needs are identified as early as possible, monitored, assessed and given an Individual Education Plan (I.E.P), which is reviewed regularly. Partnership with parents/ carers is greatly encouraged in order to meet children's needs. We aim for all children with special educational needs to undertake SAT's (standardised assessment tests) at the end of Key Stage 2. Occasionally a child is disapplied if it is felt to be in his/her best interest. Results are fully incorporated into the school's result tables at the end of the academic year. The school employs teaching assistants who give additional support to many pupils who need extra help. Depending on the individual needs of pupils, assistance may be sought from a variety of external agencies.

## Child Protection and Safeguarding

Parents/carers need to know that any allegation or disclosure of abuse by a child or adult will be responded to by the Head Teacher, who will follow the Child Protection guidance issued by the Local Children's Safeguarding Board. This is a legal requirement. All staff are trained in Child Protection and safeguarding. The Head Teacher and Governors have undertaken special training including safe recruitment of staff. All staff have a current DBS and long term volunteers are also police checked. Volunteers working with children are all supervised. We operate a secure door entry system, badge and check identities of visitors. There are a range of related policies and procedures available on request.

## Medicines and Illnesses

If your child is unwell we request that you do not send him/her to school.  
If your child feels unwell during the day the school will try to contact you.

If your child needs to take medication at school either:-

- a) you may come to school to give the medication to your child.
- b) come to school with the medication and see the Head Teacher/ First Aider to request that she gives the medicine to the child.

Medicines or tablets are not allowed in the classroom for Health & Safety reasons.

### **Asthma and other long term medical conditions**

If your child is asthmatic please let the school know and we will give you a copy of the school's policy on asthma. It is important that your child keeps an inhaler in school and that parents/carers replace empty inhalers. Inhalers are kept in classrooms and taken on trips/outings/baths/to P.E./ and on the field.

**Please inform the school of any other long term medical conditions**

# School Information

## **Newsletters**

- The school believes in regular communication with parents/ carers.
- A termly curriculum newsletter is distributed by Team Leaders in order to keep parents/ carers informed of what pupils will be taught in each subject during the term.
- A fortnightly newsletter is sent out by the Head Teacher.
- Updates on policy issues are sent out to parents/carers as necessary.
- Regular letters are sent out by teachers, the care team and the school office to keep parents/ carers informed of visits, school issues etc.

## **Meetings**

- Nursery Parents/carers are invited to meet with the Nursery staff with their children for an individual induction to the school.
- Prior to transition to school, Nursery parents/carers are invited to stay for lunch and meet with the Head Teacher and other members of key staff.
- Prior to transition to Key Stage Two, parents/ carers are invited to a meeting with the Deputy Head.
- Parents/carers of pupils in Year 6 are invited to a meeting prior to SATs (Standardised Assessment Tests) in order for parents/carers to be given information and ask questions.
- Parents/carers of pupils in Year 6 are invited to a meeting to preview sex education materials and ask questions.
- Parents/carers are usually invited to a meeting about any new initiative or change in policy, as necessary, in order to share information. (e.g. E. SAFETY)

## **Parent / Teacher Consultations**

- Consultation Time is held three times per year to which parents/carers are invited.
- Parent Consultation Time is held on a termly basis in order to keep parents/carers briefed on their child's progress in school. This is held as a 'Learning Conversation' with the pupil, teacher and parent/carer.
- Teachers can be seen at any other time in the term by mutual arrangement.
- We really hope that parents/carers will support these very important meetings.

## **Reports to Parents/ carers**

Detailed Annual Reports about children's attendance, progress in all National Curriculum areas, additional activities, personal and social development, SAT's results and suggestions how parents/ carers may help their child, are sent out in July of each year.

## **Celebration Events**

There are celebration events involving pupils over the Christmas period and at the end of the school year, to which parents/carers are invited. Other celebration events may take place at other times.

## **Open Mornings and Class Assemblies**

Parents/carers are invited into school over the course of the school year to watch their child's class assembly and also to participate with their child in different activities during the Open Morning for their class.

**As well as being communicated through letters, dates can be found on the school website on the calendar.**

## School Meals

The School Meals Service prepares meals on the premises for children staying over the lunch break. The school offers a healthy hot and cold choice. We promote Health Education even at lunch times. School meals provide good value for money. Parents/ carers should send money in school meals envelopes provided by the school, clearly marked with the child's name, class and amount enclosed. Parents/ carers are requested to send money for the week on Monday. Parents/ carers are informed of increases in charges.

Facilities are available for packed lunches. Parents/ carers are requested to provide a healthy meal in a clearly named lunch box. Fizzy drinks and sweets are not allowed as lunchtime items. All rubbish must be taken home in the lunch box.

If parents/ carers wish to change from cooked meals to packed lunch, the secretary should be informed.



A free meal is supplied to children whose parents/carers are in receipt of income support. If you think your child may be entitled to free meals, please contact the school office or the Education Offices, Vancouver House, Middlesbrough.

Parents/ carers are requested to register for free school meals if they are entitled, even if they opt to provide their child with a packed lunch.

- Please liaise with Mrs. Moore if your child requires a special diet.
- Please liaise with Mrs. Loughran in the school office about queries or concerns about school meals.
- Please notify the school if your child has special dietary needs on religious grounds.
- There is adult supervision at lunchtime.

**Parents need to understand that any debt in relation to school meals needs to be paid. No debt can be carried for over one week. We reserve the right to request your child goes home for dinner, or brings a packed lunch until the debt is cleared.**

Parents may be contacted if the school considers the content of a packed lunch is not a healthy diet.

School Nurse can help with advice on a child's diet. Please contact the school if you wish her to contact you.



# Pupil Partnership

## **The Role of the Care team**

(Pupil and Parent Support Advisors and Pupil Well-Being Team Leader)

The school does its utmost to ensure the well being of all children. There are three non teaching members of staff dedicated to this role. They are supported by other staff, which form a care team. Children know the purpose of the team, which is to assist them to be happy and thrive in school. A key aspect to the role is working with parents. Liaison with the extended services available to the school is vital to success. The care team ensures there is constructive play with a range of activities on the yards; that issues between pupils are resolved; that reluctant learners are supported; that the behaviour policy is implemented effectively and that there is an active, stimulating study support programme.



## **School Council**

There is a school council at Easterside Academy. Class members are involved in elections and council members are taught how to chair meetings, draw up agendas and write minutes. Pupils are invited to raise issues, and are asked to help the school to solve problems. The School Council is seen as an important feature of the school, particularly in terms of seeking pupil perceptions on a range of issues. They play an active role in staff recruitment.



We have won awards,  
and raised funding  
for school activities



We helped introduce  
playground Buddies.



## **Monitors**

Class teachers develop class monitors in order to promote ownership of the classroom. As pupils progress through the school, and reach year six, they assume a range of additional responsibilities. This is seen as crucial in each child's personal and social development and the growth of responsibility and independence.

## **Buddies**

A buddy system is promoted to develop a caring, sharing ethos. This is particularly useful at lunchtimes.

## **School Forum**

Pupils have the opportunity to express their opinions on a range of issues in our half termly School Forum, which is held in Key Stage two.

## Home School Liaison

The school is eager to build good relationships with the home at all times.

### **Home School Agreement**

All parents/carers are asked to sign a copy of our home school agreement at the time of admission.

### **Homework**

Various homework initiatives are in place. Parents/carers are asked to encourage their children to read at home and to complete their child's reading diary when they hear their child read. There is an expectation that children read at least three times a week with an adult at home. This is monitored using the reading diary. Parents/carers are asked to support their children with any work they bring home from school, which will include Maths and Literacy for most pupils. School can not emphasise enough the importance of parents/carers' reading to and with their children at home. We do offer a homework club at KS2 as a study support activity. Children will need to 'Catch Up' on Fridays for non completion of homework.

### **Behaviour**

Parents/carers are asked to support the school in order to ensure that all pupils can access the curriculum. All parents/carers can request a copy of our Behaviour Policy, which is reviewed annually. The school believes in rewarding good behaviour and promoting positive behaviour.

- All pupils and adults should be able to work in a friendly atmosphere alongside each other, showing respect for differing abilities and needs, so that all children can reach their full potential.
- All pupils are expected to develop a responsibility for themselves and towards others.
- All pupils are expected to care for their school environment.

Praise, rewards and commendations are given, on a regular basis, to promote a good ethos.

- stamps in books
- stickers and certificates
- house points
- super student award/Head Teacher award

Certificates and commendation are celebrated in Friday assemblies.

If things go wrong, a range of sanctions will be applied including the removal of privileges.

- "time out"
- isolation
- discussion with parents/carers.
- home/school contracts.
- involvement of professional agencies.
- exclusion, **as a last resort**.

### **Bullying and Racism will not be tolerated.**

**Parents/carers may be asked to cooperate and take their child home for lunch for a period of time if the child's lunchtime behaviour is unacceptable.**

### **Information and Communication Technology**

Parents/carers are asked to sign an agreement in relation to use of the computer suite at the time of the child's admission to the school. This covers the area of Internet access.

Please talk to your child about the dangers of social networking sites. Children are taught in school how to keep themselves safe on the internet, but parents need to reinforce this and monitor their internet access at home.

# School Uniform

## **Governors insist that children wear sensible clothing and footwear.**

### **Clothing**

- In order to promote a sense of identity and ownership, the wearing of school uniform is compulsory.
- The school has its own school uniform provider. Order forms can be obtained from the school. A range of items are offered. School colours are navy blue jumpers/sweatshirts and cardigans with grey skirt/pinafore or trousers. The school logo is embroidered on sweatshirts and polo shirts.
- P.E. kit can also be purchased. This is black/blue shorts with a red t-shirt. Parents/carers should remember that P.E. is compulsory and accept responsibility for ensuring that their child has the appropriate kit.
- Initials can be added to items for easy identification.
- Polo shirts are white.
- If parents/ carers do not use our provider to purchase uniform, it is expected that they follow the school uniform colours and style when purchasing from other suppliers.
- Branded sportswear is not appropriate.
- We request that all clothing is marked for recognition.
- Pupils should wear sensible foot wear that is safe on stairs and on the yard.



## **The Head Teacher reserves the right to contact parents/ carers if pupils are considered to be wearing clothing which is unsuitable for school.**

### **Wearing of jewellery**

- Earrings should preferably not be worn in school. If ears are pierced only studs are acceptable. School accepts no responsibility for the loss or damage of earrings. The wearing of earrings is prohibited in PE, Games, and the baths. There can be no exception to this rule for safety reasons. Parents/carers should preferably remove a child's earrings on PE days. If they do not, children will be requested to remove their own. Staff members are not allowed to remove earrings for children. Parents/carers should remember that PE is a statutory part of the curriculum.
- Necklaces and rings are strictly prohibited in school and pupils wearing such items will be asked to remove them.
- Watches can be worn, however those with alarms or games will be refused if they prove to be a nuisance. Children will be asked to remove watches for PE.

### **Body Piercing**

- Body piercing has been discussed by Governors and is deemed to be unacceptable in school. Pupils should refrain from wearing body jewellery.

### **Mobile Phones**

- Mobile Phones are not allowed in school. If brought they will be locked in the safe until home time.

There is a lost property basket. Any articles of clothing etc., found in school will be put there. Periodically parents/carers are informed that all lost property will be put on view and they are welcome to come in to see if anything belongs to them. Following this, any remaining items are donated to charity.

## Community Links & Extended School

Easterside Academy works hard to raise the image of the school in the community.

### **Transfer to secondary schools**

Care is taken to ensure a smooth transition to secondary schools. Good links have been established between Easterside and a number of local secondary schools. Pupils take place in induction programmes and secondary staff visit Easterside Academy in order to meet pupils.

Records are forwarded to receiving secondary schools.

If parents/ carers have any questions regarding secondary education, they are welcome to discuss the issue with the Head Teacher.

### **Local Community**

From the following list parents/carers will see that we work hard at building our links with the community:

- our cluster schools.
- our local schools St. Thomas More, Holmwood Special School.
- Local Secondary Schools.
- The police, including regular liaison with our community police and active participation in Citizenship activities.
- Fire Service.
- James Cook University Hospital.
- Youth and Community Service.
- Erimus Housing: Citizenship programme.
- St. Agnes Church, Easterside.
- Middlesbrough Borough Council.
- Local Sainsbury's Store.
- Our local M.P.
- Social Services.
- Easterside Partnership.
- Sure Start.
- Rosedean Nursery.



### **Supporting Charities**

As a school we support a range of charities, selecting different causes on a systematic basis, usually linked to the needs of children. Charities supported recently include:-Teesside Hospice, Macmillian Cancer Research, Children in Need, and Comic Relief. We ask for your support on these occasions.

## Outside Agencies - Support Services

**Speech Therapists and the Psychological Service work with children as needed.**

### **Learning Support Service**

A number of children are assessed and supported by a Learning Support Team. Teachers receive valuable extra support from the service to ensure children's special educational needs can be met. Some children access small group or individual teaching by staff from the service.

### **School Nursing Service**

A member of the School Nursing Service is attached to the school and provides support as required. She is supported by a school nurse assistant who can help with problems such as head lice. The assistant also offers curriculum support to teachers on issues such as hygiene, dental health and puberty. The school nurse supports our Sex Education Policy. Parents can self refer to the School Nursing Service. There is also a drop in session in school on the last Monday of each month at 8.40am.

### **Educational Welfare Service**

Attendance is closely monitored in school. This work is regulated by support from the Educational welfare Ltd. The Educational Welfare Officer monitor registers, undertakes home visits and sets up attendance case conferences when necessary. This service can be extremely helpful to parents but they also refer cases to the courts when there is persistent low attendance, which is affecting a child's educational attainment.

### **Pupil and Parent Support Adviser**

The school can also offer parents/carers the valuable service of a Parent Support Adviser who can assist and advise on a variety of issues that may be affecting a parent/carers ability to support a child in school. Please ask to speak to a member of the Care Team.

## **School Rules**

- Treat others as you would like to be treated.
- Listen to adults in school and do as they say.
- Work sensibly, safely and tidily.
- Respect our school and everything in it.
- Think about what you do and about what will happen.
- Try your best to complete your homework.



## **Super Student Award**

### **How can your child achieve a Super Student Award?**

#### **Your child needs to:**

1. Attend school every day.
2. Be punctual every day.
3. Wear the school uniform every day.
4. Complete homework when set including reading.
5. Have a consistent positive attitude with no time outs or isolations – this includes good lunchtime behaviour.

Two children from each class are picked each week and are invited out to collect their certificate in the celebration assembly on a Friday. Super Students receive certain privileges within their own classroom as well as KS2 Super Students having lunch at the 'Captain's Table' on Friday.

## **Study Support (Extra Curricular Activities)**

We believe that the school fulfils an important role in enhancing the life chances of its pupils. We aim for every child to attend at least one club per year. A member of staff coordinates the Study Support Programme and seeks to ensure that opportunities are available for younger and older pupils. New providers are sought in order to maintain a broad range of stimulating activities and opportunities for pupils.

**We adhere to strict safeguarding checks on all our providers.**



### **Breakfast Club**

This provision is open to all children. It offers a healthy breakfast under the supervision of trained staff. Children have access to a range of table top games which promote thinking skills as well as supporting their skills in participation, working with others, cooperating etc. There is a small charge.

### **Activities and Clubs**

A wide range of activities are available, varying according to the season. These activities take place after school. Sometimes activities are delivered by our own staff, and sometimes they are delivered by external providers. We are very grateful for the help of staff, parents/carers and friends of the school in supporting these activities.

An extra curricular newsletter goes out termly.



Examples of activities that run are:

<b>Football</b>	<b>Dance</b>	<b>Media Club</b>	<b>Gardening</b>	<b>Cookery</b>	<b>Art Club</b>
<b>Singing</b>	<b>Youth Club</b>	<b>Hoop Hop</b>	<b>Guitar Lessons</b>	<b>Homework Club</b>	
<b>Multi Sports</b>	<b>Fitness Fun</b>	<b>Computer Club</b>	<b>1 to 1 Tuition</b>	<b>Booster Classes</b>	

Some of these activities are ongoing, some are on a short term basis.

### **Additional Opportunities for Pupils**

- Pupils usually get two opportunities to attend swimming lessons; once in Key Stage One and once in Key Stage Two.
- Pupils in Key Stage Two get an opportunity to learn to play a musical instrument.
- Visits are used to enhance the curriculum. Visits tend to be focused on our local community as well as visiting outside the local area and when possible make use of Carlton Residential Centre for Year 5 and Year 6 pupils.



## Charging and Remissions Policy

The Governing Body asks that parents/carers may be asked for voluntary contributions towards the cost of a visit, however not for the transport.

Parents/carers are asked to pay for a new book bag, reading diary or Children's University passport if their child's own is lost.

There is now a charge for our annual residential to Carlton following the loss of subsidy from the Local Authority.

## Volunteers in School

Unfortunately we no longer have an active Parents group working on behalf of the school. We do welcome volunteers in school. Any one wishing to become more involved in the life of the school should approach Mrs. Pennock, the School's Business Manager. A DBS check will need to be carried out if it is for a voluntary placement over a length of time. We do have a Volunteers Policy.

## Safety

In the interest of safety, parents/ carers are requested:

- to use the correct entrances and exits.
- to always use the front entrance if collecting pupils during the day.
- to walk along the correct paths and not walk down the school drive.
- to close doors after them.
- to be patient if waiting for the front door buzzer to be answered.
- to report any safety/security issues they observe immediately.
- to ensure Nursery and Key Stage One children are collected by a named responsible adult.



**Please note that in the interest of Health and Safety and the promotion of a healthy environment for pupils and staff:**

- The school is a no smoking site and parents/ carers and visitors are asked to abide by this policy.
- Dogs and bicycles are not allowed on the school site.



**Disabled Access**

Any disabled pupil applying for admission would be considered. The school would endeavour to meet needs within the existing restrictions of the building. The Governing body would be consulted if necessary. The school does not have total access suitable for physically disabled pupils. All new building projects consider disabled access. The school has a Disability Equality Access Scheme.

**Governors**

Our Governing Body consists of 13 members and meets termly. However, committees and working parties meet more frequently. Governors are therefore fully involved in the school and are encouraged to take part in Staff Training Days and visit when possible.

Committees include:-

Finance, Staffing and Premises Committee Raising Achievement Committee	Safeguarding Committee Pupil Discipline Committee Dismissal Committee
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The Governing Body monitor many aspects of the schools work including safeguarding, the curriculum, attainment, Health and Safety, pupil welfare and Special Educational Needs, income and expenditure, and staffing. Governors present a Year 5 pupil for consistent achievement with the "Betty Cook Award" annually in memory of Mrs. Betty Cook, a former chair of Governors who died in 1998.



**If you are interested in becoming a Parent Governor, please contact the school. We often have a vacancy.**

## Inspection of Documents

Any member of the public is allowed to look at curriculum documents, Governing Body papers, policy statements, Department for Education circulars and papers, OFSTED reports and the agreed syllabus for religious education. A charge may be levied for any copies that are requested.

## Partnerships

Easterside Academy is involved in a number of external initiatives, which provide additional funding. These initiatives are linked to raising educational standards.

### **Artsmark Gold**



We have led this award since 2005. It shows our commitments to the arts. Our last reassessment was in May 2012. We had a long standing involvement with the national Creative Partnerships programme. This supports our efforts to raise the status of the arts within the school. Pupils have had many opportunities to participate in a range of exciting projects using art, dance, music, digital imagery, and drama across all areas of the curriculum. Although this partnership has come to an end we still maintain many links with providers met through the scheme.

### **ICT Charter Mark**

This charter mark recognises our quality work in Information Communication Technology.

It involves the acquisition of skills and the use of I.C.T across the curriculum by staff and pupils.



### **Sports Mark**

This recognises our commitment to the physical development of children.

### **Healthy Schools**

We are committed to health promotion and education.



### **Green Flag**

This charter mark recognises our efforts to teach about climate change and sustainability.

We recycle, have an allotment, litter pick and save energy. We have a wind turbine on site.

The Basic Skills Quality Mark promotes, supports and celebrates progress and improvements made by a school in English and Mathematics. Without these 'basic skills' of good communication, literacy and mathematical skills, individuals are disadvantaged throughout their lives – as learners, in the workplace and as parents, consumers and citizens and so they form the 'bedrock' of a good education.



At the heart of Children's University™ is the ambition to raise aspirations, boost achievement and foster a love of learning so that all young people can make the most of their abilities and interest. Easterside Academy actively promotes Children's University and learning outside the classroom.

## If you have a problem or complaint



Mrs Pennock, the School Business Manager, plays a key role in customer service and is always willing to help.

If you are pleased with how your child is learning or any other aspect of the school, do let us know. However, if you or your child has a problem we also need to be informed. Firstly you should see the class teacher or Pupil Parent Support Adviser. The Head Teacher is available to discuss any issues which you feel she needs to deal with directly. We would hope to be able to sort things out together.

There may be rare occasions when you want to state your complaint formally. There is an established procedure for the Governing Body to follow when considering complaints.

Details of how to make a complaint can be obtained from the School Business Manager or the Head Teacher, or via the school's website.

We will do everything possible to ensure your child's time at Easterside Academy is both happy and successful.