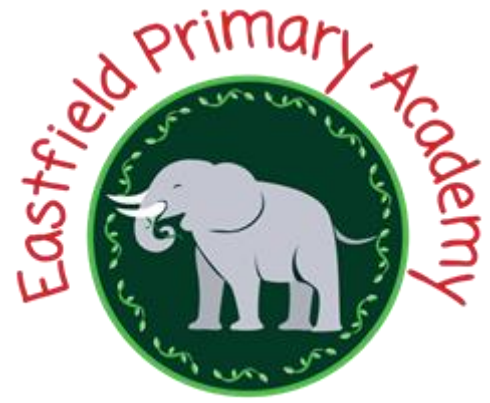


Eastfield Primary Academy

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Principal - Kerry Thompson
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Monday 1st March, 2021

Dear Parents & Carers,

Re-opening Information for Monday 8th March, 2021

We are working hard to ensure that when Eastfield re-opens to all children on Monday 8th March 2021, we make the school as safe as we possibly can.

Eastfield is re-opening for children in Nursery through to Year 6 to attend full-time as normal.

The government **requires** all children to return to a full-time education from Monday 8th March.

We have identified key questions that you may have regarding the return to school and answered them below:

1. **What time does my child need to arrive at school?** Please note, Y4 & Y6 times have changed.

Group		Arrive		Depart		
Year Gp	Classroom	Time	Entrance	Time	Exit	
Y6	Y6	8.50am	Y5/6 gate	3.10pm	Y5/6 gate	
Y5	Y5	8.40am	Y5/6 gate	3.00pm	Y5/6 gate	
Y4	Y4	8.30am	Y5/6 gate (Y3/4 door)	2.50pm	Y5/6 gate (Y3/4 door)	
Y3	Y3	8.50am	Fire Exit	3.10pm	Fire Exit	
Y2	Y2	8.40am	Fire Exit	3.00pm	Fire Exit	
Y1	Y1	8.30am	Fire Exit	2.50pm	Fire Exit	
Rec	Rec	8.50am	Nursery Gate	3.10pm	Nursery Gate	
Nursery	Nursery	8.40am	Nursery Gate	11.40am; end of morning session 12.20pm; start of afternoon session	3.20pm	Nursery Gate

2. **What if I have children in different year groups?**

We would like to continue to encourage parents to send Y5 and Y6 children independently; this will reduce congestion and these children know to enter school through the Y5/6 door.

We would like to encourage parents to allow Y3 and Y4 children to come into the school independently through the gate - parents can observe children going into school via the Y3/4 door from the path outside of school as the hedge has been cut.

If you have children in Nursery to Y2, we have reduced drop off and pick up times so that you can drop off/pick up without having to wait around.

3. Who can bring my child to school?

We are asking that one adult (parent/carer/childminder) drop off/collect children and where possible, avoid bringing other children who are not attending Eastfield with them, to support us in maintaining social-distancing and keeping the number of people on our site to a minimum.

4. What if I am late?

Drop off and pick up times are specific to allow us to get all children in and out of school in a timely manner. If a child arrives outside of their time slot, they **will not** be allowed in - children cannot enter the school via the School Office. We have to ensure that children remain in their class 'bubble' as much as we can.

5. Will I be penalised if my child/children miss school?

The Government has made it very clear that schools **MUST** pursue parents whose children are not attending as we normally would from Monday 8th March. There is a **legal requirement** that all children return to school on Monday 8th March.

6. Will Breakfast Club and After-school Club be available from Monday 8th March?

No, Breakfast Club and After-school Club will not be available as we do not have the space or staff to run these due to the safety measures required to ensure social-distancing around the school - staggered start and end times, every space is being utilised by a 'class bubble'. We will review this if Government guidance changes.

7. Can my child/children come to school on their bicycle or scooter?

Yes - these can be stored in the Scooter & Bike Shed as usual.

8. Does my child need to wear school uniform?

Yes, children need to be in their Eastfield uniform.

9. Does my child need their PE kit?

Yes, can you please ensure that their kit is suitable for outdoor PE, across the term we do not have access to the Sports Hall. Class teachers will let you know when children need their PE kits via Class Dojo.

10. Can children bring toys and pens into school from home?

Children must not bring any equipment or toys into school with them - these pose a health risk to other children and staff. All children in Reception to Y6 will be provided with their own equipment; pencil, pencil sharpener, glue, pencil crayons, scissors & a ruler - children will not share equipment and will wipe down their equipment using anti-bacterial wipes at the end of the day.

11. Are children allowed to bring in their own packed lunch?

Children can bring in a packed lunch from home, this will be stored in their classroom. Can you please ensure that your children **do not** bring anything into school that contains **nuts or kiwi fruit** as we are a nut and kiwi fruit free-site to ensure that safety of our children who have severe allergies to these food groups.

12. When will a hot lunch option be available?

A hot meal option is available. Lunches are selected and paid for via Parent Pay. Please ensure that you have booked your child a lunch if they require it.

13. Where will my child eat their lunch?

Children will eat their lunch in either the Staffroom or the former SLT Office - we have designated these two spaces as our 'Dining Rooms' for the time being to ensure that the children can sit at a table and eat. Children will have 35 minutes to eat their lunch and if the weather allows, they will have 15 minutes outside. Classes have an allocated time slot in the 'Dining Rooms' to ensure that we maintain social-distancing.

14. Can my child bring a bottle of water with them to school?

Children are allowed to bring in a bottle of water from home - water bottles can be purchased from school, please telephone the Office.

15. Will tuck be available?

Tuck will not be available as we do not have the staff to facilitate this and maintain social-distancing across staggered break times. Fruit **will be available** to EY and KS1 children.

16. Will my child have opportunity to go to the toilet?

For children in Y1 to Y6, children have allocated time slots (morning, lunch time & the afternoon) to use the toilet to ensure social-distancing is maintained between class 'bubbles' **however**, children will be allowed to go to the toilet outside of these times if they need to.

In EY, children will be given lots of opportunities to go to the toilet across the day.

17. What if I need to speak to my child's teacher?

Parents/carers are not allowed into the school building, we still need you to drop your child off promptly and leave the school site. Parents are not allowed into the Office **however**, if you need to speak to a member of staff, please telephone the Office - staff will telephone you back as soon as they can.

If you need to speak to Mrs Pell, can you please contact the Office and she will telephone you back as soon as she can.

18. Will my child bring home a reading book?

Children will bring home reading books again and we would love your support in encouraging your child/children to read at home.

19. Will staff wear PPE?

Staff wear PPE to administer first aid and when they are moving around the school outside of their classroom environments.

20. What do I do, if I think my child has COVID-19 symptoms?

Children must not come into school

Please see the information below - PLEASE INFORM SCHOOL IMMEDIATELY.

21. What will happen if my child displays COVID-19 symptoms at school?

Children will be sent home immediately.

22. What will happen if there is a confirmed case of COVID-19 in school?

Public Health England will advise the school on what safety measures and precautions we need to take. We will then inform parents of the required measures.

23. If Eastfield does have to close to a group of children or we go back into 'lockdown', will my child receive work to complete at home?

If a group of children are required to stay at home or we go back into 'lockdown', children will access remote learning via Microsoft Teams & Showbie.

Please do not return your child's iPad; we would like you to keep the iPads until the 7th July, 2021 so that children can access a remote learning offer if needed. They can also use the iPads to complete homework.

We look forward to seeing you all on Monday 8th March. Please contact the Office if you have any further queries or questions.

Thank you for all of your support, at this difficult time.

K A Thompson

Pupils, staff & other adults must not come into school if:

- ✓ they have one or more coronavirus (COVID-19) symptoms
 - ✓ a member of their household (including someone in their support bubble or childcare bubble if they have one) has coronavirus (COVID-19) symptoms
 - ✓ they are required to quarantine having recently visited countries outside the Common Travel Area
 - ✓ they have had a positive test
- * They must immediately cease to attend and not attend for at least 10 days from the day after:**
- ✓ the start of their symptoms
 - ✓ the test date if they did not have any symptoms but have had a positive test (whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test)
- *You must follow this process and ensure everyone onsite or visiting is aware of it.**

Displaying COVID-19 Symptoms in School:

- * If anyone develops a new and continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), you:**
- ✓ must send them home to begin isolation - the isolation period includes the day the symptoms started and the next 10 full days
 - ✓ advise them to follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection
 - ✓ advise them to arrange to have a test as soon as possible to see if they have coronavirus (COVID-19)
 - ✓ Other members of their household (including any siblings and members of their support or childcare bubble if they have one) should self-isolate. Their isolation period includes the day symptoms started for the first person in their household, or the day their test was taken if they did not have symptoms, whether this was a Lateral Flow Device (LFD) or Polymerase Chain Reaction (PCR) test), and the next 10 full days.
 - ✓ If a member of the household starts to display symptoms while self-isolating they will need to restart the 10 day isolation period and book a test. If anyone tests positive whilst not experiencing symptoms but develop symptoms during the isolation period, they must restart the 10 day isolation period from the day they developed symptoms.

Managing confirmed cases of COVID-19 amongst the school community:

*** Based on their PHE advice, those people who have been in close contact with the person who has tested positive must be sent home, advising them to self-isolate immediately and for the next 10 full days counting from the day after contact with the individual who tested positive.**

*** Close contact means:**

- ✓ anyone who lives in the same household as someone with coronavirus (COVID-19) symptoms or who has tested positive for coronavirus (COVID-19)
- ✓ anyone who has had any of the following types of contact with someone who has tested positive for coronavirus (COVID-19) with a PCR or LFD test:
 - face-to-face contact including being coughed on or having a face-to face conversation within 1 metre or been within 1 metre for 1 minute or longer without face-to-face contact
 - sexual contacts
 - been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day)
 - travelled in the same vehicle or a plane

***Household members of those contacts who are sent home do not need to self-isolate themselves unless the pupil or staff member who is self-isolating subsequently develops symptoms, unless they have been told to self-isolate by NHS Test and Trace or their public health protection team, in which case they must self-isolate.**

* If someone in a class or group that has been asked to self-isolate develops symptoms themselves within the 10 days from the day after contact with the individual who tested positive, they should follow guidance for households with possible or confirmed coronavirus (COVID-19) infection. They should get a test, and:

- ✓ if the test delivers a negative result, they must remain in isolation for the remainder of the 10-day isolation period. This is because they could still develop coronavirus (COVID-19) within the remaining days.
- ✓ if the test result is positive, they should inform their school immediately, and they should isolate from the day of onset of their symptoms and at least the following 10 full days. Their household should self-isolate starting from when the symptomatic person in their household first had symptoms and the next 10 full days, following guidance for households with possible or confirmed coronavirus (COVID-19) infection