

Eastfield Primary Academy

Margaret Street
Immingham
North East Lincolnshire
DN40 1LD

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Principal - Kerry Thompson
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Thursday 10th September, 2020

Dear Parents & Carers,

First of all, I would like to say a huge thank you for all your support with the staggered entry and exit times - I know that this has caused a few issues with siblings being in different year groups. However, because it has run so smoothly we have been able to shorten the entry and exit times, these will **START ON MONDAY 14th SEPTEMBER**. Hopefully, these new timings will make things a little bit easier for you - **the new times are in brown**.

From **Monday 14th September** the new times for dropping off and collecting children are:

Group		Arrive		Depart	
Staff	Base	Time	Entrance	Time	Exit
MySpace	MySpace	8.30am	Office	2.30pm	Office
Y6	Y6	8.30 - 8.35am	Y5/6 door	2.50 - 2.55pm	Y5/6 door (& out onto Margaret Street)
Y5	Y5	8.40 - 8.45am	Y5/6 door	3.00 - 3.05pm	Y5/6 door (& out onto Margaret Street)
Y4	Y4	8.35 - 8.40am	Y3/4 door	2.55 - 3.00pm	Y3/4 door (& out onto Margaret Street)
Y3	Y3	8.45 - 8.50am	Y3/4 door	3.10 - 3.15pm	Y3/4 door (& out onto Margaret Street)
Y2	Y2	8.40 - 8.45am	Y2 classroom door	3.00 - 3.05pm	Y2 classroom - Nursery Gate
Y1	Y1	8.30 - 8.35am	Y1 classroom door	2.50 - 2.55pm	Y1 classroom - Nursery Gate
Rec	Rec	8.45 - 8.55am	Reception fire exit	3.00 - 3.10pm	Reception fire exit - Nursery gate
Nursery	Nursery	8.35 - 8.40am	Nursery door	11.35 - 11.40am 12.15 - 12.20pm	3.15 - 3.20pm Nursery door - Nursery Gate

Thank you for your continued support,

K A Thompson