

# Eastfield Primary Academy

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Monday 13th July, 2020

Dear Parents & Carers,

## Re-opening Information for Thursday 3rd September, 2020

We are working hard to ensure that when Eastfield re-opens to all children on Thursday 3rd September, we make the school as safe as we possibly can.

Eastfield is re-opening for children in Nursery through to Year 6 to attend full-time as normal.

Our Nursery children who will be returning to Nursery in September are due back on Thursday 3rd September and our 'new Nursery starters will visit for a Stay & Play session on Thursday 3rd or Friday 4th September (as advised in your letter from Mrs Spencer), starting their allocated hours the following week.

The government **requires** all children to return to a full-time education in September.

We have identified key questions that you may have regarding the return to school and answered them below:

### 1. What time does my child need to arrive at school?

Group		Arrive		Depart	
Year Gp	Classroom	Time	Entrance	Time	Exit
MySpace	MySpace	8.30am	Office	2.30pm	Office
Y6	Y6	8.30 - 8.40am	Y5/6 door	2.50 - 3.00pm	Y5/6 door (& out onto Margaret Street)
Y5	Y5	8.50 - 9.00am	Y5/6 door	3.10 - 3.20pm	Y5/6 door (& out onto Margaret Street)
Y4	Y4	8.40 - 8.50am	Y3/4 door	3.00 - 3.10pm	Y3/4 door (& out onto Margaret Street)
Y3	Y3	9.00 - 9.10am	Y3/4 door	3.20 - 3.30pm	Y3/4 door (& out onto Margaret Street)
Y2	Y2	8.40 - 8.50am	Y2 classroom door	3.00 - 3.10pm	Y2 classroom - Nursery Gate
Y1	Y1	8.30 - 8.40am	Y1 classroom door	2.50 - 3.00pm	Y1 classroom - Nursery Gate
Rec	Rec	8.45 - 8.55am	Reception fire exit	3.00 - 3.10pm	Reception fire exit - Nursery gate
Nursery	Nursery	8.30 - 8.40am	Nursery door	11.30 - 11.40am; end of morning session 12.15 - 12.25pm; start of afternoon session	3.15 - 3.25pm Nursery door - Nursery Gate

2. **What if I have children in different year groups?**

We would like to encourage parents to send Y5 and Y6 children independently; this will reduce congestion and these children know to enter school through the Y5/6 door.

We would like to encourage parents to allow Y3 and Y4 children to come into the school independently from the gate - parents can observe children going into school via the Y3/4 door from the path outside of school as the hedge has been cut.

If you have children in Nursery to Y2, we have reduced drop off and pick up times so that you can drop off/pick up without having to wait around.

3. **Who can bring my child to school?**

We are asking that one adult (parent/carer/childminder) drop off/collect children and where possible, avoid bringing other children who are not attending Eastfield with them, to support us in maintaining social-distancing and keeping the number of people on our site to a minimum.

4. **What if I am late?**

Drop off and pick up times are specific to allow us to get all children in and out of school in a timely manner. If a child arrives outside of their time slot, they **will not** be allowed in - children cannot enter the school via the School Office. We have to ensure that children remain in their class 'bubble' as much as we can.

5. **Will I be penalised if my child/children miss school?**

The Government has made it very clear that schools **MUST** pursue parents whose children are not attending as we normally would from September. There is a **legal requirement** that all children return to school in September.

6. **Will Breakfast Club and After-school Club be available in September?**

**No**, Breakfast Club and After-school Club will not be available as we do not have the space or staff to run these due to the safety measures required to ensure social-distancing around the school - staggered start and end times, every space is being utilised by a 'class bubble'. We will review this before October half term and we will let parents know if these will be available after the half term, before we break for the half term holiday.

7. **Is there still a one-way system around the school-site?**

Yes, everyone **enters** the site via the Emergency Services gate on Jasmine Way. There are **3 designated exits** - the gate onto Jasmine Way opposite the Y5/6 door or the gate next to the Office, or out through the Nursery gate - your exit will depend on the classroom you are dropping your children off at. The one-way route around the school is clearly marked out in **red** and staff will be on hand to support you.

8. **Can my child/children come to school on their bicycle or scooter?**

Yes - these can be stored in the Scooter & Bike Shed as usual.

9. **Does my child need to wear school uniform?**

Yes, children need to be in their Eastfield uniform.

10. **Does my child need their PE kit?**

Yes, children need to bring their PE kit on a Monday and leave it in school for the week - can you please ensure that their kit is suitable for outdoor PE, across the autumn term we do not have access to the Sports Hall.

**11. Can children bring toys and pens into school from home?**

Children must not bring any equipment or toys into school with them - these pose a health risk to other children and staff. All children in Reception to Y6 will be provided with their own equipment; pencil, pencil sharpener, glue, pencil crayons, scissors & a ruler - children will not share equipment and will wipe down their equipment using anti-bacterial wipes at the end of the day.

**12. Are children allowed to bring in their own packed lunch?**

Children can bring in a packed lunch from home, this will be stored in their classroom. Can you please ensure that your children **do not** bring anything into school that contains **nuts or kiwi fruit** as we are a nut and kiwi fruit free-site to ensure that safety of our children who have severe allergies to these food groups.

**13. What will my child receive for lunch if they are entitled to a Free-school Meal or a Universal Infant Free-school Meal?**

Children will be provided with a 'grab bag' at lunch time; for the time being we are unable to provide a hot meal as well as ensuring social-distancing. If your child does not receive free-school meals, they can bring in a packed lunch with them, or you can purchase a 'grab bag' via Parent Pay. All children will have the opportunity to choose their sandwich filling at the beginning of the week.

**14. When will a hot lunch option be available?**

A hot meal option will hopefully be available after October half term. We will send out further information before the half term holiday.

**15. Where will my child eat their lunch?**

Children will eat their lunch in either the Staffroom or the former SLT Office - we have designated these two spaces as our 'Dining Rooms' for the time being to ensure that the children can sit at a table and eat. Children will have 35 minutes to eat their lunch and if the weather allows, they will have 15 minutes outside. Classes have an allocated time slot in the 'Dining Rooms' to ensure that we maintain social-distancing.

**16. Can my child bring a bottle of water with them to school?**

Children are allowed to bring in a bottle of water from home - water bottles can be purchased from school, please telephone the Office.

**17. Will tuck be available?**

Tuck will not be available as we do not have the staff to facilitate this and maintain social-distancing across staggered break times. Fruit **will be available** to EY and KS1 children.

**18. Will my child have opportunity to go to the toilet?**

For children in Y1 to Y6, children have allocated time slots (morning, lunch time & the afternoon) to use the toilet to ensure social-distancing is maintained between class 'bubbles' **however**, children will be allowed to go to the toilet outside of these times if they need to.

In EY, children will be given lots of opportunities to go to the toilet across the day.

**19. What if I need to speak to my child's teacher?**

Parents/carers are not allowed into the school building, we still need you to drop your child off promptly and leave the school site. Parents are not allowed into the Office **however**, if you need to speak to a member of staff, please telephone the Office - staff will telephone you back as soon as they can.

**20. Will my child bring home a reading book?**

Children will bring home reading books again and we would love your support in encouraging your child/children to read at home.

**21. Will staff wear PPE?**

Staff will only wear PPE to administer first aid, they are looking after a child who is showing symptoms of COVID-19 whilst waiting for parents to collect, or they are working with a child who has significant needs.

**22. What do I do, if I think my child has COVID-19 symptoms?**

Please keep your child (and any other siblings at home) - the child self-isolates for 7 days and all other family members for 14 days - **PLEASE INFORM SCHOOL IMMEDIATELY**. Children must not come into school if they have COVID-19 symptoms or have tested positive within the last 7 days - again, **PLEASE INFORM SCHOOL IMMEDIATELY**.

**23. What will happen if my child displays COVID-19 symptoms at school?**

Children will be sent home immediately.

**24. What will happen if there is a confirmed case of COVID-19 in school?**

Public Health England will advise the school on what safety measures and precautions we need to take. We will then inform parents of the required measures.

**25. If Eastfield does have to close to a group of children or we go back into 'lockdown', will my child receive work to complete at home?**

If a group of children are required to stay at home or we go back into 'lockdown', children will access home learning via their class' home learning platform or work packs will be provided.

**Please have a look at the Transition information on the website. If you have any further questions, please do not hesitate to get in touch.**

We hope you have a lovely summer and look forward to seeing you all in September.

Thank you for all of your support, at this difficult time.

*K A Thompson*