

Eastfield Primary Academy

Margaret Street
Immingham
North East Lincolnshire
DN40 1LD

Tel 01469 572455

Principal - Kerry Thompson
Office - office@eastfieldprimary.co.uk



Wednesday 8th September, 2021

Dear Parents & Carers,

Arrangements for Monday 13th September onwards

From Monday 13th September, there will be no staggered start and end times:

	Morning session	Afternoon session
Nursery	8.45 - 11.45am	12.15 - 3.15pm

	Arrival Time	Lunch time	Departure Time
Reception to Year 6	8.45am - 9.00am	12:00 - 1:00pm	3.15pm

How do I bring my child into school?

Children will come into school via the gate near the Office, the Y5/6 gate and the Nursery gate. The Fire Exit on Jasmine Way will be closed. **The gates will open at 8.45am and close at 9.00am.**

Children will enter the building themselves:

- Nursery** - parents drop their children at the Nursery door
- Reception** - parents drop their children at the Reception door
- Year 1** - through the Y1 classroom door (playground)
- Year 2** - through the Y2 classroom door (playground)
- Year 3 & Year 4** - through the Y3/4 door
- Year 5 & Year 6** - through the Y5/6 door

Staff will be on hand to support and children will leave at the end of the day, through the same door.

Can parents come onto site?

Parents are more than welcome to come back onto site to drop their children off. Please do not enter the building or cause congestion around doorways.

Can I bring my child into school through the Office?

Children can be escorted into school through the Office if they have attended medical appointments or they need to leave early.

When will Breakfast Club start?

Breakfast Club will start the week beginning **Monday 20th September**. Places can be booked and paid for via the 'mychildatschool' app. The cost is £2.00 per session and it is open from 7.30am until 8.45am (children go directly to their classrooms from Breakfast Club).

When will Homework Club restart?

Homework Club will not be restarting, we will be offering a range of free after-school clubs from Monday 11th October. Further details will be sent out.

Thank you for your support - any questions, please ask.

K A Thompson