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EASTRY CHURCH OF ENGLAND
PRIMARY SCHOOL
COOKS LEA
EASTRY
SANDWICH
KENT
CT13 0LR

Thursday 15th September 2022

Dear parents/ carers,

I wanted to take the opportunity to send a reminder about our attendance expectations and our policies and procedures in relation to student absence.

Attendance at school is important and research shows missing school has a significant impact on achievement at school, children's self-esteem and ability to establish secure relationships. At Eastry we encourage all pupils to strive for 100% attendance; every day and every lesson counts. Our aim is to work with parents to ensure that all our pupils receive the most from their education and reach their full potential.

The law requires parents/carers to ensure that their child attends school regularly. All schools in the country must follow Department for Education guidance regarding attendance and it clearly states that no child should miss school apart from in exceptional circumstances and schools must continue to take steps to reduce absence to support children's attainment. Dental and medical appointments should be made outside of school hours where possible. Term time holidays are also not permitted.

If your child is unable to attend school for any reason, for safeguarding purposes, it is imperative that you phone school or email office@eastry.kent.sch.uk before 9.30am to inform us. If you do not contact us we will contact you and other people on your child's contact list to find out why your child is not in school.

When absence first becomes a concern, we will send an attendance letter to parents / carers. If absence continues, we will invite you in for a meeting with the school to put an action plan in place to improve attendance. This may be with the local PIAS attendance officer. In line with our policy if a child has 10 or more unauthorised sessions in a 100-day period we will seek a penalty notice this includes for holidays.


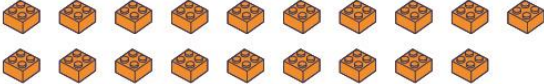
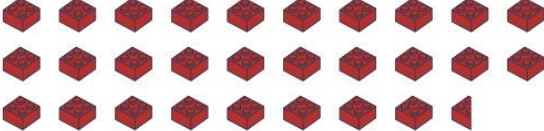
We do lots in school to encourage attendance and punctuality, celebrating class success each week- taking pupil voice on how best to reward good attendance.

If there are any issues preventing attendance, please speak to myself or Tracy Inglis Family Liaison Officer. Thank you for your support.

Kind regards

A handwritten signature in black ink that appears to read "S Moss".

Sarah Moss
Headteacher

Attendance	Days lost learning over 1 year	Lost learning over 1 year	Lost learning over 5 years
95%		9½ days 47½ hours	9½ weeks 237½ hours
90%		19 days 95 hours	19 weeks 475 hours
85%		28½ days 142½ hours	28½ weeks 712½ hours