

Mrs Sarah Moss, Headteacher  
BA (Hons)  
Tel: 01304 611360  
Fax: 01304 621145  
Email: [headteacher@eastry.kent.sch.uk](mailto:headteacher@eastry.kent.sch.uk)  
[www.eastry.kent.sch.uk](http://www.eastry.kent.sch.uk)



EASTRY CHURCH OF ENGLAND  
PRIMARY SCHOOL  
COOKS LEA  
EASTRY  
SANDWICH  
KENT  
CT13 0LR

Friday, 8<sup>th</sup> January 2020

Dear Parents and carers,

Thank you for all your efforts so far with home learning. It has been great to see so many children uploading their learning to Class Dojo.

As I explained in my previous letter to further improve the quality of provision given to children who are learning remotely we will start using Google Classroom. Every child will receive the following each day.

Area of learning	Input	Follow up task
Maths	Pre-recorded video	Yes
Reading/ phonics (RWI)	Pre-recorded video	Yes
Writing	Pre-recorded video	Yes
Wider Curriculum	Pre-recorded video	Yes
Class time (e.g. story, songs, social interaction)	Live session (up to 15 mins) Fledglings: 9:00 Year 1 and 2: 9:30 Year 3 and 4: 10:00 Year 5 and 6: 10:30	No

We have chosen to pre-record the sessions to better enable you to fit around your household routines, work commitments and to enable sharing of devices between siblings. We hope the timetabled live sessions make this manageable between families. We will give you 3 days to complete each piece of learning, try and complete as much as you can. We know that every child is different so some children will want to do it all and some children may pick and choose. Try to pick a variety. Some days will go well and some days may be more difficult. Do make sure your child has breaks, time outside and inside to play. Let them help you with household jobs and give them time with you. They may be worried about the changes to their routine again and will want time with you. It's important that learning remotely does not become too stressful for them, or you.

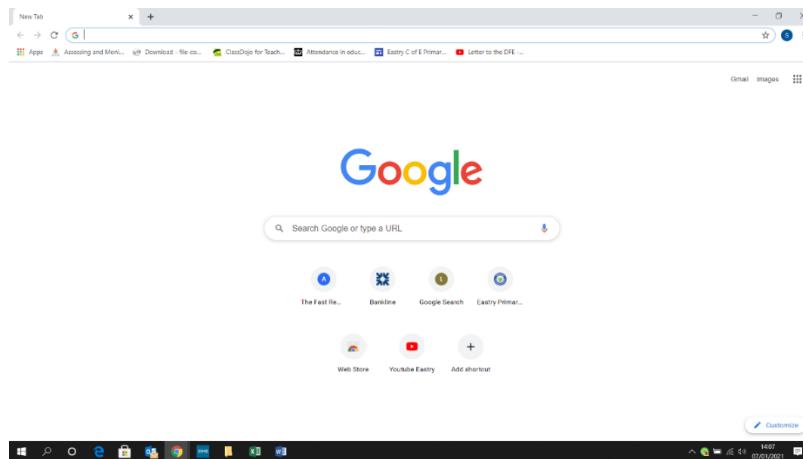
Your child will be supported by their year group's remote team (this alternates each week). The in-school team will not reply to messages or give feedback or support when they are teaching in school. Below are the teams for each year group (bold indicates the lead teacher)

	<b>Remote teaching:</b> W/B 18/1/2021 W/B 1/2/2021	<b>Remote teaching:</b> W/B 11/1/2021 W/B 25/1/2021 W/B 8/2/2021
Fledglings	<b>Miss Riggs</b> Miss Morris-Hill	<b>Mrs Harvey (Mon-Wed)</b> <b>Mrs Gleave (Thurs and Fri)</b> Mrs Williams
Year 1 and Year 2	<b>Mrs Foley</b> Mrs Sugden	<b>Miss Thomas</b> Mrs Watts
Year 3 and Year 4	<b>Mrs Davies</b> Mr Cockram Mrs LeJeune	<b>Miss Leishman</b> Mrs Wood Mrs Daniels
Year 5 and Year 6	<b>Mrs Williams</b> Ms Rye	<b>Miss Ward</b> Mrs Harrison

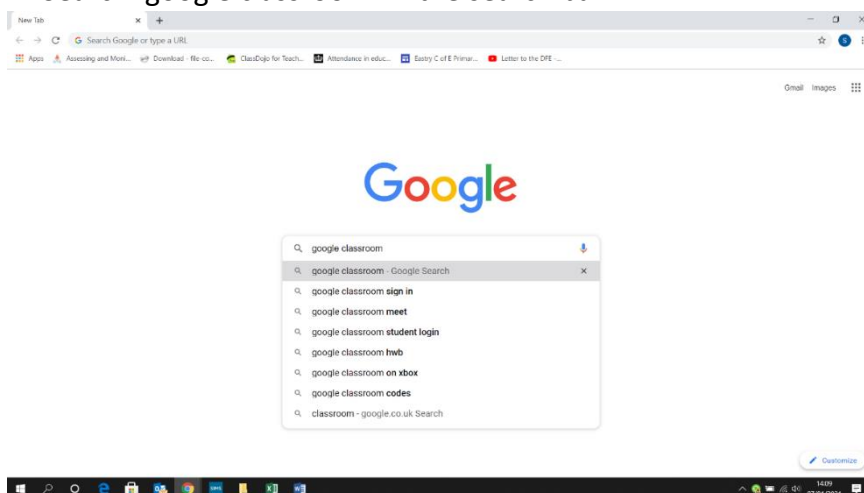
The platform we are using to share these is **'Google Classroom'**. You will be sent your child's login details via Class Dojo message. **We will no longer be using Class Dojo to upload learning from Monday 11<sup>th</sup> January. Class Dojo will only be used for private messages to your child's remote learning team.**

Below is a guide how to log in and access the assignments.

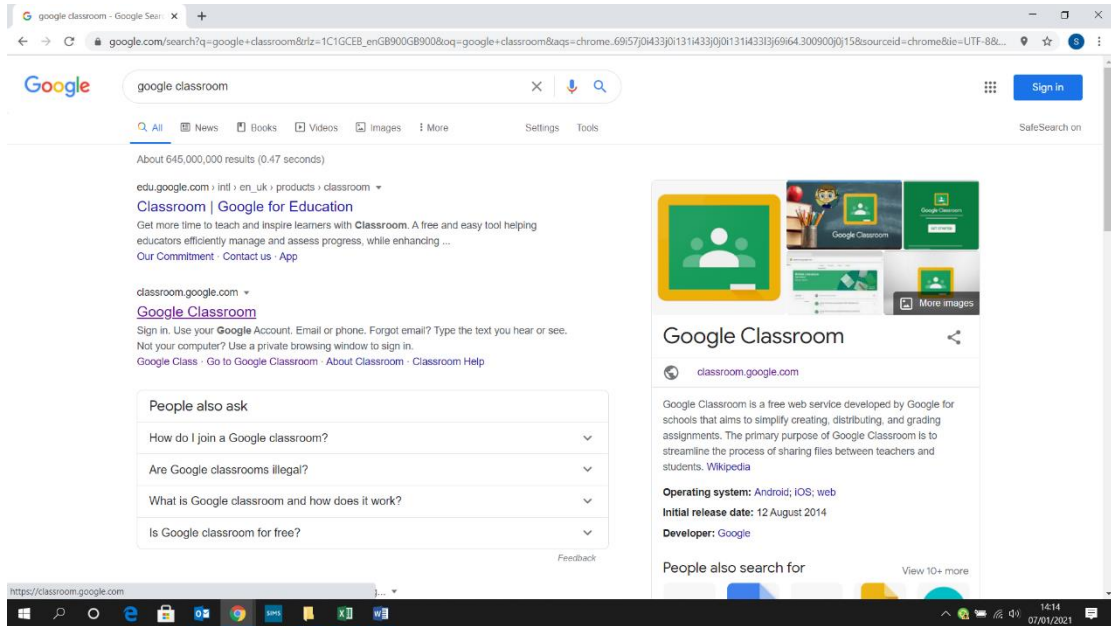
1. Open an internet browser and go to google.



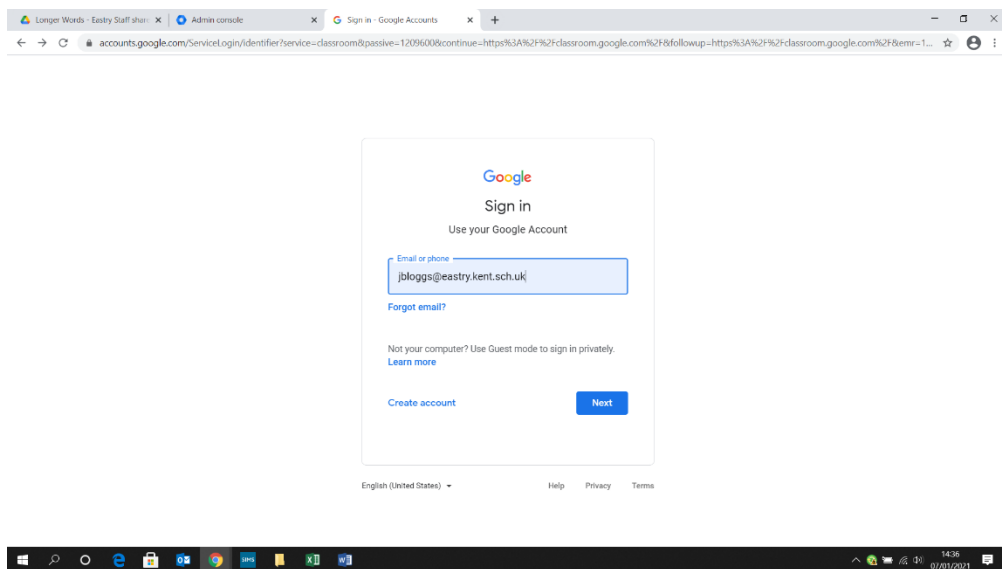
2. Search 'google classroom' in the search bar.



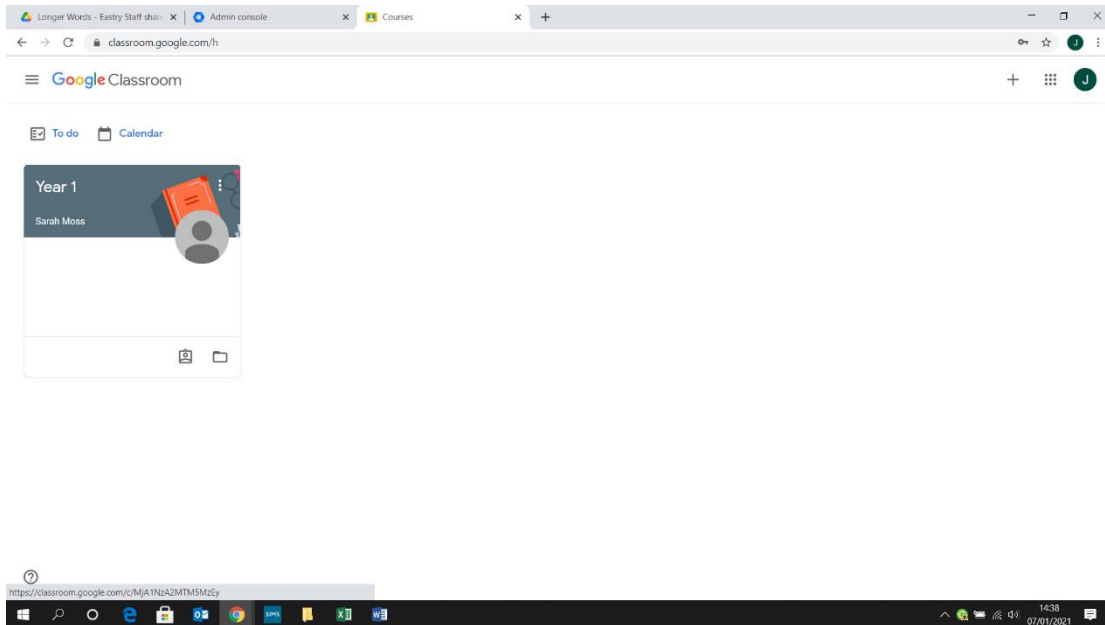
### 3. Select google classroom link.



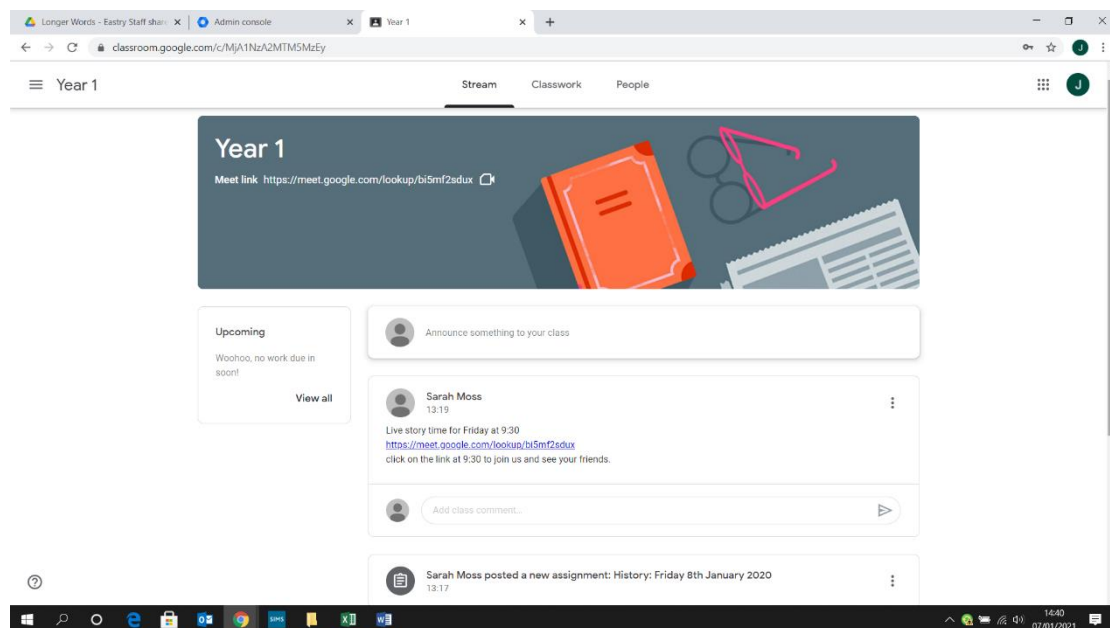
### 4. Type in your child's email address (sent via Dojo message in coming days) click next and then type in their password (sent via Dojo message in the coming days).



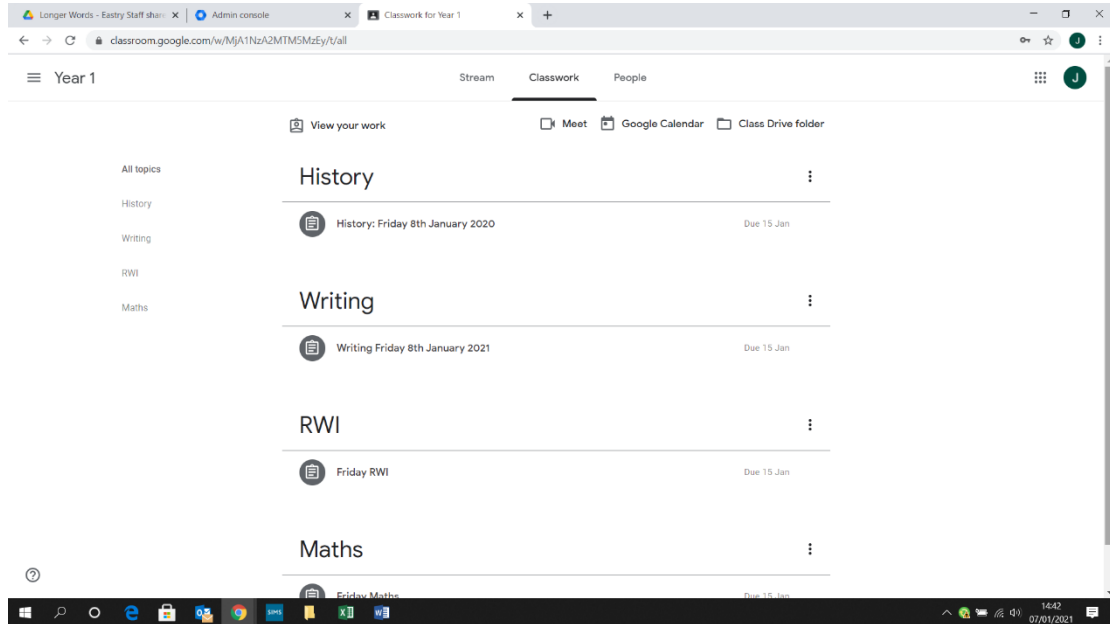
5. Click on their Year group tab.



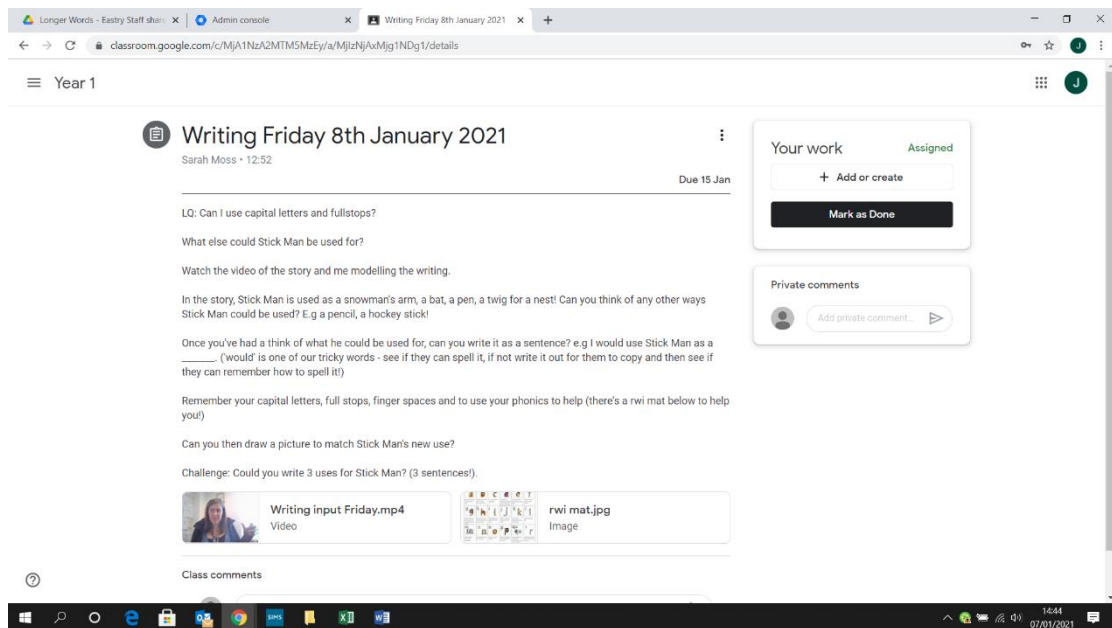
6. On the screen you will see your class 'stream' this will be all the posts your teachers send. It will also include the live link for your 'class time'.



- Click on classroom at the top of the page. This will show all classwork that is due.



- Click on the lesson you want to complete then click on 'view assignment' Follow the instructions given by your teacher.



9. **To submit your learning** click 'add'. You can then select how you want to submit it (Doc opens an online page like a word document where children can type, slides is like PowerPoint and drawing is like paint - it saves it live so their work is not lost). You can also upload photos if your child has done the work on paper/ whiteboard etc. Then click mark as done.

The screenshot shows a Google Classroom interface for a Year 1 class. The assignment is titled "Writing Friday 8th January 2021" by Sarah Moss, due on 15 Jan. The instructions include a learning objective (LQ), a question about using capital letters and full stops, and a task to use "Stick Man" in a sentence. There are also video and image attachments. The "Your work" section on the right shows the assignment is "Assigned" and has buttons for "Add or create" and "Mark as Done". A "Private comments" box is also visible.

10. When your teacher has then seen it, they will leave you feedback on that piece of learning in the private comments box on the right-hand side or alongside the learning. It may take up to 3 school working days for you to get feedback.

This screenshot shows the same assignment page, but now a student named Joe Bloggs has submitted their work as a Google Doc. The "Your work" section now shows "Handed in" and an "Unsubmit" button. A "1 private comment" from Sarah Moss is visible, providing feedback: "Well done for using a capital letter to start your sentence :)".

You can continue to send your child's remote team, Mrs. Moss, Mrs Plant or Mrs Inglis (our new family liaison officer) private messages on Class Dojo as well as their teacher. **We will no longer be using Class Dojo to share learning with you. Please upload any completed learning onto Google Classroom.** For each piece of learning submitted we will be adding a Dojo point to your child's account and having a weekly remote learning winner from each class (announced on Mondays in worship).

We will also share a video of how to access Google account and upload work to support you.

Thank you for your continued support and for all the efforts you have put into learning. Please do contact us if we can assist you any further.

Kind regards,

A handwritten signature in black ink, appearing to read 'S Moss', with a horizontal line extending to the right.

Sarah Moss  
Headteacher