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EASTRY CHURCH OF ENGLAND  
PRIMARY SCHOOL  
COOKS LEA  
EASTRY  
SANDWICH  
KENT  
CT13 0LR

4<sup>th</sup> December 2023

Dear Parents and carers,

Reminder about school timings and parking

Please remember that the school gate closes at 8:50 in the morning. If a child arrives after this time, they must be brought in to the office by a parent or carer and registered at the office. Please try to get your children to school on time to avoid them missing out on the learning activities that start at 8:35 in all of the classrooms.

From the beginning of term 3, all children must be picked up from the playground at the end of the school day at 3:25pm. The only exceptions to this, will be children who are collected by a taxi, without an accompanying parent or carer, who will be brought down to the office for collection. If you consider that you have extenuating circumstances that should allow you to collect from the office please contact me directly and I will consider your application.

Parking

An increasing number of parents are driving in to the school car park to drop off/collect at the beginning and the end of the school day. There have been a number of near misses recently and I am concerned for the safety of staff, pupils and property. The only parents and carers who should be using the staff carpark at these times, are those who display a blue disabled badge which has been verified by the school office and taxi drivers who have no parent or escort to bring the children in or collect them from the playground. If you have a blue badge and need to use the car park please bring this to the school office to be verified before the end of term.

Thank you for your support in this matter. Please do not hesitate to contact me with any queries.

Kind regards,

Neil Garvey  
Interim Headteacher

