**FEPS AGM 30 September 2025 6.00 pm**

**MINUTES**

**1) Apologies.**

Present: Jane Lylyk, Joanne Millington, Debbie Reeves, Adele Jones, Craig Todd, Rachael Davies, Nicola Nadin, Amy Kirwan, Tanya Adamenko, Tara Robb, Cat Thompson, Victoria Towler, Samuel Crompton

Apologies: Linda Westwell, Kat Gallagher, Jason Cook

**2) Chair’s Annual Report**

Adele Jones talked us through the Chair’s report. We acknowledged the contribution made by Gina Quayle and Helen Ross, who have left FEPS now that their sons have moved on to high school.

**3) Finance report**

Debbie Reeves talked us through the Treasurer’s report. In summary, we raised a total of £7,578.08 in the last academic year; we spent £12,176.22 (£11,584.42 in donations to school) and have £4,710.48 in the bank at the start of this academic year. The biggest amounts spent last year were “one offs” - a payment towards the ipad leases and a large contribution to the cost of the new learning lodge.

**4) Confirmation of positions on committee**

The following positions were agreed upon:

Chair - Adele Jones

Vice Chair - Amy Kirwan

Secretary - Jane Lylyk

Treasurer - Debbie Reeves

**5) Additions and removals to banking mandate**

Agreed to remove Gina Quayle, who is no longer a trustee. Adele Jones and Amy Kirwan to be added to the banking. Adele Jones to be added as a trustee.

**6) Events for this academic year**

**Halloween Disco -** in a change to previous years, for logistic and safeguarding reasons, school have decided to move the EYFS disco to within the school day.

Agreed: EYFS disco to be held on Thu 23 October; to ask for a non uniform contribution.

**Halloween disco** for Y1-Y6 - to be held on Wednesday 22 Oct. Y1-3 5-6pm, Y4-6 6:15-7:15.

Logistics to be finalised at planning meeting on Tue 7th October.

Sam Crompton volunteered to take over from Mr Brindle as DJ.

**Halloween trail -** agreed to ask Kat Gallagher if she would be willing to do another Halloween trail for half term.

**Christmas Fair -** date agreed Wed 3 Dec.

**Elfridges -** agreed to go ahead with this. No date agreed for the in-school part of this. It was noted that we need to give a more streamlined offer this year to reduce the range of presents needed - gifts for adults only. We need to agree a purchase deadline for ParentPay which gives plenty of notice for us to buy the presents.

**Wreath Making -** agreed to ask Rachael Boland if she would be willing to lead this again.

**Coasters -** Valentine’s theme for those we love.

**Easter Bingo -** agreed to try having a bar rather than BYO. Date agreed - Fri 20 March 2026.

**Colour Run -** agreed to find a date for this in the first half term of the Summer term.

**Summer Fair -** date agreed of Fri 12 June 2026, 3:30-6:30pm

**Suggested extra activities -** Easter bonnet competition. Family activity in school eg shared lunch or afternoon tea.

**7) Funds already allocated (items)**

**Coaches -** following a discussion, it was agreed to continue funding the coach travel for one trip per class this year, with the exception of Reception who will receive an equivalent amount towards an activity in school.

**Wiggleworks -** agreed to continue funding this activity for new families, to help adults and children get to know each other before starting school.

**Leavers’ hoodies -** discussion on rising cost of these. Agreed to look at changing suppliers. No agreement yet on whether to continue to fund in full or to subsidise these this year.

**8) School wish list**

The only item on the wish list currently for this academic year is a set of water bottles, to ensure uniformity across the school. Staff wish to avoid some of the competition between pupils to have the latest bottle.

Items on the list which will require saving up for - renewal of ipads and replacement of some equipment for the activity trail in the playground.

**9) AOB**

Tidy up weekend - agreed to advertise Saturday 15th November as a day for families to help tidy up the school grounds. Two priorities - the old learning lodge (tidying underneath, bracing and refelting the roof) and the Dell - removal of old edging from the paths, installation of new edging and spreading new chippings on the paths.

Date of next meeting: Tuesday 7th October, Farmers Arms, Eccleston.