Person specification

Behaviour Support and Inclusion Officer

Attributes	Essential	Desirable	How identified
Qualifications	Desire and experience of working with young people in some capacity GCSEs - English & Maths as a minimum	Experience of working within a secondary school setting	Application form and interview
Knowledge and Experience:	Experience supervising students Ability to maintain accurate records to support monitoring and accountability. Ability to reinforce high expectations around conduct, routines and transitions. Work within a team as well as the ability to prioritise own workload. Experience of having worked to support the significant success of others.	Experience and understanding of how to improve and sustain an effective behaviour policy and/or teaching and learning in a school Experience of implementing behaviour management strategies consistently and effectively.	Application form and interview
Planning and Organising:	Strong organisational skills and ability to delegate Resilience and motivation to support teachers through day to-day challenges		Application form and interview
Management and Teamwork:	Can skilfully manage and maintain effective working relationships with parents and other stakeholders.		Application form and interview
Other Skills and Behaviours:	A positive, resilient attitude Strong interpersonal, written and oral communication skills		Application form and interview