

Person Specification: Head of Business and Computing

Attributes	Essential	Desirable	How Identified
Qualifications	<p>Qualified Teacher Status (QTS)</p> <p>Degree or equivalent qualification in Business, Computing or a related subject</p> <p>Evidence of recent, relevant professional development in teaching, curriculum or leadership</p>	<p>NPQML/NPQSL or equivalent leadership qualification</p> <p>Evidence of advanced study in Business, Computing, digital technologies or education leadership</p>	Q, A
Knowledge and Experience	<p>Successful teaching of Business and/or Computing at KS3 and KS4, with a track record of strong outcomes</p> <p>Experience of leading or significantly contributing to curriculum planning and development</p> <p>Experience using assessment data to track progress and raise attainment</p> <p>Secure understanding of GCSE and/or vocational Business and Computing specifications and assessment frameworks</p> <p>Experience monitoring the quality of teaching and learning</p> <p>Experience of line management, coaching or mentoring staff</p> <p>Experience contributing to departmental or whole-school improvement planning</p> <p>Experience of promoting digital literacy, enterprise or employability skills</p>	<p>Experience of leading a department or key stage</p> <p>Experience of whole-school digital literacy or careers leadership</p> <p>Experience working with employers, universities, technology organisations or partner schools</p> <p>Experience managing budgets and resources</p>	A, I, R

<p>Personal Qualities</p>	<p>High expectations of self and others</p> <p>Commitment to inclusive, high-quality Business and Computing education</p> <p>Passion for innovation, technology and enterprise education</p> <p>Resilient, reflective and solution-focused</p> <p>Professional integrity and strong sense of accountability</p> <p>Ability to inspire and motivate students and staff</p> <p>Willingness to lead innovation and change</p>	<p>Evidence of wider contribution to school life (e.g. enrichment, clubs, competitions or trips)</p> <p>Commitment to research-informed practice</p>	<p>A, I, R</p>
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<p>Planning and Organisation</p>	<p>Ability to plan, implement and review a coherent and ambitious Business and Computing curriculum</p> <p>Strong organisational skills and ability to meet deadlines</p> <p>Ability to prioritise workload across teaching and leadership responsibilities</p> <p>Experience contributing to or leading department development plans</p> <p>Experience managing examination preparation and administration processes</p>	<p>Experience leading whole-school curriculum initiatives</p> <p>Experience designing long-term curriculum models and progression pathways</p>	<p>A, I, T</p>
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Management and Teamwork	<p>Ability to lead and manage a team effectively</p> <p>Ability to support and challenge colleagues professionally</p> <p>Experience of line management, appraisal or staff development</p> <p>Ability to build a collaborative and high-performing team culture</p> <p>Experience leading departmental or whole-school initiatives</p>	<p>Experience of leading change across a department or faculty</p> <p>Experience developing early career teachers</p>	A, I, R
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Communication and Influence	<p>Clear and effective written and verbal communication skills</p> <p>Ability to communicate high expectations and provide constructive feedback</p> <p>Ability to build positive relationships with students, staff and stakeholders</p> <p>Ability to influence teaching practice and drive improvement</p> <p>Experience communicating with parents and external stakeholders</p>	<p>Experience representing a department at whole-school or external level</p> <p>Experience working with employers, universities or external partners</p>	A, I
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Key

A = Application I = Interview P = Presentation
 Q = Qualification certificates R = Reference T = Task