



Egerton Primary School
Children with health needs who cannot attend school Policy 2024-2025

Author	Headteacher
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Date for Review	October 2025
Signed Chair of Governors	Neil McKinlay
Signed Headteacher	Mrs Caroline Lowe

1. Aims

This policy aims to ensure that:

Suitable education is arranged for pupils on roll who cannot attend school due to health needs

Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It also based on guidance provided by our local authority.

This policy complies with our funding agreement and articles of association.

3. The responsibilities of the school

Some children and young people are unable to attend normal full time schooling for medical reasons.

Egerton will seek the support of the local authority for pupils, who are temporarily unable to attend school and who:

- are physically ill
- are injured
- have mental health problems

Accessing the Medical Needs Service

Parents can ask their child's school for support from the Medical Needs Service.

Schools can make referrals to the Medical Needs Service using the Medical Needs Referral form (MN1A). Schools fill in Part A and this must be supported by medical evidence (Part B) from one of the following health professionals:

- consultant paediatrician or adolescent psychiatrist
- consultant child psychiatrist
- hospital consultant

This service cannot accept supporting evidence from a General Practitioner alone. The health professional will need to complete Part B of the referral form and return it to the referring school. Parts A and B should be sent from the school to the service either via secure email or post.

3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

The SENCO will be responsible for making and monitoring these arrangements

Arrangements could include sending work home, liaison with a hospital school etc. This will be agreed in partnership with parents and health professionals.

Children will be supported to integrate back into school life with a bespoke plan developed with parents and health professionals.

3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Cheshire East Local Authority will become responsible for arranging suitable education for these children. (See above)

In cases where the local authority makes arrangements, the school will:

Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil

Share information with the local authority and relevant health services as required

Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully

When reintegration is anticipated, work with the local authority to:

- Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
- Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
- Create individually tailored reintegration plans for each child returning to school
- Consider whether any reasonable adjustments need to be made.

4. Monitoring arrangements

This policy will be reviewed annually by Caroline Lowe – Headteacher. At every review, it will be approved by the full governing board.

5. Links to other policies

- This policy links to the following policies:
- Accessibility plan
- Supporting pupils with medical conditions