

What time does my child need to arrive at school?

We have allocated the following time slots for arrival and pick up. Please stick to these as this helps us keep everyone safe

Surname	Arrival	Pick up
A-G	8.45-8.50	2.50-3.00
H-P	8.55-9.00	3.00-3.10
Q-Z	9.05-9.10	3.10-3.20

Which door does my child use to come into school?

Doors are allocated to each class – this is in the letter that goes with this guide. Signs will be on all gates to help you.

Who can bring my child to school?

We ask that, where possible, **one adult** only comes to drop off/collect children and avoid bringing other children who are not attending Elliston with them; this will help support us in maintaining social-distancing and keeping the number of people on our site to a minimum. We know that you may have to bring siblings with you but we ask that they remain strictly under your care and do not touch school property and not climb on any play equipment.

Can I bring my child into school?

We would like to encourage parents to send Y6 and Y5 children to school independently; this will reduce congestion. We would stress though that we support any decision you make around this if you feel it is not safe for your child to walk to and from school alone. We would like to encourage Y3 and Y4 children to come into the school grounds independently from the gate – staff will be around in the playground until all gates are locked. All drop offs and pick up times have been reduced so you don't have to wait around.

Can I bring my child into school building itself?

Adults may come into the playground but are not allowed into the school building – please drop your child off promptly at the doors and immediately leave the site. We recognise this may be difficult for you and the children; we have been through a very strange time but we believe everything is in place to ensure we all settle back into school happily. Children who have already started back have shown this to be true.

What if I have more than one child?

Follow the rules as much as possible and speak to a member of staff if you are not sure, we will always support you where we can.

Please note – there will be playground marking and signs in place to ensure we all stick to a one way system when outside the school building. Please make sure you follow these. It is important to keep us all as safe as possible. Taking short cuts across the playground and going against the procedures we have put into place will increase the risk of cross contamination.

What if I am late?

Drop off and pick up times are specific to allow us to get all the children in and out in a safe timely manner. If a child arrives after the gates are locked, we may not be able to allow them in. Children should only enter their designated door – this is to minimise cross contamination of school areas.

Will I be in trouble if my child misses school?

The Government has made it very clear that there is a **legal requirement** for children to attend school as normal from September. Schools are expected to pursue all parents not following this guidance and fines for non-attendance are back in force.

What if I need to speak to my child's teacher?

Parents/carers are not allowed into the school building, we need you to drop your child off as promptly as possible and leave the school site. However, if you wish to speak to a member of staff, please phone the office and one of the teachers from the class will ring you back as soon as possible. We are aware that being unable to speak to staff at drop off times is not easy for parents and we will endeavour to be as accommodating as we can, in terms of returning calls. There may be times when you need to be patient with us, however any emergencies will be responded to ASAP.

Is the school office open?

The school office remains shut but you can come to the front door with a query. **Social distancing must be strictly adhered to however and visitors must stay on the allocated spaces while waiting.**

Will someone help if I am not sure what to do or where to go?

Absolutely!! Of course we will; there will be staff available in the playground at the beginning and the end of the day to help.

Can I talk to the teacher to check if my child has had a good day?

As in the morning, there cannot safely be conversations with parents at the end of the day other than a very quick word. Entries and exits need to be smart and disciplined. Teachers will ring when you get home if needed. Any first aid letters will still be passed directly to parents. All injuries that would require a red letter (typically a head/facial injury) would be discussed by phone call **before** the child goes home where possible.

Do children need to wear school uniform?

Yes – uniform should be worn as normal with BLACK shoes. No jewellery and no dyed hair.

Can my child bring a water bottle to school?

Yes – these must be washed every night

Will tuck be available?

No – we do not have enough staff and facilities to be able to provide this safely. We will review this after the first few weeks of term. Free fruit will still be available to FS and KS1 children every day.

Will my child be able to go to the toilet as normal?

Of course! We will encourage the children to go to the toilet at set time slots to ensure 'bubbles' do not mix where possible, however children will be allowed to go to the toilet at any time if needed. Foundation Stage children have free access to the toilets. Staff will monitor for effective hand washing and toilets will be cleaned regularly throughout the day.

Where will my child eat lunch?

Children will eat in the classroom, in the hall as normal or on their classroom, depending on the number of children having hot school lunches in a day. Children will have plenty of time to eat their lunch and will have a short time outside too.

How do I know my child's classroom will be safe and clean?

Children will always sanitise their hands on the way into the building, put their coats, bags and lunch boxes away then go to wash their hands thoroughly.

Every classroom has cleaning equipment that is safely locked away. Teachers regularly wipe down frequently touched surfaces. Each classroom has hand wash and sanitiser dispensers and extra pump bottles of sanitiser are available too. Toilets will be cleaned throughout the day.

Children wash their hands before moving onto a new area of school or to using new toys etc.

Children will have their own equipment for writing and drawing and this will not be shared with others.

COVID symptoms

Any child or adult showing recognised symptoms of COVID – a temperature, persistent cough or shortness of breath must go/be taken to an isolation room immediately. Parents will be expected to pick up straightaway and siblings will also be sent home.

Can my child bring anything to school?

Children may bring packed lunch, water bottles, PE kit and reading books

Toys or any other equipment or items must not be brought into school (this also includes shop bought birthday cakes etc) – they pose a health risk to other children and staff.

PE kits should be brought into school on a Monday and left in school until Friday.

Scooters and bikes should not be brought to school unless your child uses a bike as their normal form of transport.

PPE

PPE will be worn by adults accompanying a child to the isolation room with any COVID symptoms.

Will breakfast club and after school clubs be available?

There will be no after school clubs for the first few weeks of term. We do not have the staff or space to run these whilst following the safety measures needed to ensure social distancing around school. We need to ensure children remain in their class 'bubble' as much as we can.

Will we have a limited number of spaces in Breakfast Club for children of Critical Workers; these will need to be booked ahead of time. Further details on this will be given when we know the number of parents who may need to use this facility. Breakfast club will be 8.15am-8.40am.

We will review all arrangements that are put into place and extend provision as soon as we are safely able to do so.

Social distancing

It is your responsibility to ensure correct social distancing from staff and other parents. You should not gather in groups in the playground to talk. Be extra careful if you need to come to the school office. If necessary, wait outside until someone has come out.

My child is nervous – what can I do?

- *Read the letter for parents on our website with some advice from the Educational Psychologists that we work with*
- *Ring and speak to a member of staff*
- *Email the school office with queries*

There is also lots of useful information on our website - <https://ellistonprimary.net/>

Once again, a huge thank you to all our parents for the incredible support you have shown us over the past few months. We are so looking forward to seeing you all in September.