

Elm Tree Community Primary School Child Protection & Safeguarding



**Elm Tree
Community
Primary
School**

Who to speak to if you are concerned about a child



HARRY CARTWRIGHT
SCHOOL MANAGER
DESIGNATED
SAFEGUARDING LEAD
(DSL)



DAVID LAMB
HEADTEACHER
BACKUP DSL



EMMA WATKINS
DEPUTY HEAD
BACKUP DSL



ABIGAIL GASKELL
ASSISTANT HEAD
BACKUP DSL



CHARLOTTE WALKER
ASSISTANT HEAD
BACKUP DSL



JORDAN CALDERBANK
HR / TRANSPORT
MANAGER
BACKUP DSL

Early Help Offer

The Family Support Team at Elm Tree is made up of main contact Dawn Hughes (Early Help Lead and Family Support Worker) and overseen by Harry Cartwright (Designated Safeguarding Lead). Further information regarding this offer can be found on our school website's safeguarding page.



DAWN HUGHES
FAMILY SUPPORT
WORKER

Staff Wellbeing

Dealing with concerns about children can be upsetting and we encourage staff to speak out to someone if you need emotional support. Jane Brownbill is our Staff Wellbeing Manager and Senior Mental Health Lead.



JANE BROWNBILL
SENIOR MENTAL
HEALTH LEAD



Concerns about staff

- Any allegations about staff should be reported to the Headteacher **immediately**.
- If the concerns are about the Headteacher, please inform the Chair of Governors or any other nominated Safeguarding Lead / Governor.
- **Elm Tree's Low-Level Concern and Whistleblowing Policies can be found on our school website under the Safeguarding page.**

Worried about a child?

Abuse (physical, sexual, emotional) or neglect can have a damaging effect upon a child's health, education, attainment and emotional wellbeing.

Please report **any** concerns regarding a child to a DSL and record these concerns on CPOMS.

Dealing with Disclosures of harm by a child

Whilst this can be an alarming situation, it is important to know what to do.

- Stay calm and controlled, listen to what is being said without showing shock or disbelief.
- Allow the child to talk freely and listen rather than asking the child direct questions.
- Offer reassurance.
- Explain to the child that you will talk to another adult at school so they can help.
- Record details immediately and use the exact words and phrases that were used by the child.
- Immediately report your concerns to the Designated Safeguarding Lead.



Safeguarding

Important Contacts



School's Safeguarding Advice Line

01772 531996



LADO

01772 536694



Children's Social Care

Lancashire
0300 123 6720

St Helens
01744 676789

Sefton
0151 920 8234

Wigan
01942 828300



POLICE

101- Non Emergency
999 - Emergency



Elm Tree Safeguarding Page

All information regarding safeguarding at Elm Tree can be found on our school website under the 'Safeguarding' tab. This includes our Safeguarding and Child Protection Policy, and other guidance such as Keeping Children Safe In Education.

All staff should familiarise themselves with Keeping Children Safe in Education Part 1 and yearly changes.

