ELY ST. MARY'S C OF E JUNIOR SCHOOL

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Payment of Governors' Allowances

"Board allowances and expenses
50. The law (The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013) allows boards in maintained schools with a delegated budget to choose whether to pay allowances or expenses to boards and Associate Members of the board to cover any costs, such as travel or childcare, which they have incurred because of serving on a board. Where they choose to do so, it must be in accordance with a policy or scheme. Payments can only be paid for expenditure necessarily incurred to enable the person to perform any governance duty. This does not include payments to cover loss of earnings for attending meetings. Travel expenses must not exceed the HM Revenue and Customs (HMRC) approved mileage rates, which are changed annually and are on the HMRC website. Other expenses should be paid on provision of a receipt (at a rate set out in the scheme) and be limited to the amount shown on the receipt.

51. Where a board does not have a delegated budget, the local authority may pay allowances expenses at a rate determined by them.

52. Boards in academies are free to determine their own policy on the payment of allowances and expenses."

Governance Handbook (DfE, January 2017)

We believe that the Local Governing Body plays a key role in delivering school improvement and that no-one should be deterred from becoming a governor because of financial disadvantage. (*This does not include payments to cover loss of earnings for attending meetings).*

At a Local Governing Body meeting on 7th June 2017 it was agreed that the following expenses could be paid:

- care arrangements for a dependant relative (including childcare or baby sitting) at reasonable, evidenced cost;
- telephone charges, photocopying and stationery at reasonable, evidenced cost;
- travel and subsistence at reasonable, evidenced cost *(not exceeding the maximum level of the HMRC Approved Mileage Rate, changed annually and to be found on the HMRC website at https://www.gov.uk/government/organisations/hm-revenue-customs);*
- support for governors whose first language is not English (translations);
- support for governors with special needs (eg audio equipment).

Governors should submit expense claims, together with any available receipts, to the Headteacher for consideration. Any dispute shall be referred to the next meeting of the Local Governing Body, and the decision of that meeting shall be final.

Monitoring and evaluation: The Local Governing Body will monitor and evaluate the impact of the policy**.**
Date agreed by Local Governing Body: 7th June 2017
Review date: Every 5 years, next review due June 2022