**16-19 Bursary Fund 2025-26 Application Form**

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| **Part A - To be completed by the Student** | | | | | | | | | | |
| **Part A: Section 1 – Personal Circumstances** | | | | | | | | | | |
|  | | | | | | | | | | |
| Are you currently in care? | Yes |  | No |  |  | As a young person, are you receiving Income  Support or Universal credit in your own right? | Yes |  | No |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Are you a care leaver? | Yes |  | No |  |  | As a young person, are you receiving ESA/Universal Credit *and* DLA/PIP? | Yes |  | No |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Targeted Bursary: Evidence Required: Benefits Document/Letter or Proof of Care or Care Leaver Status**  No other documentation will be accepted in support of an application. | | | | | | | | | | |
| NB - If you have NOT answered YES to any question above then you are Not eligible to apply for a Targeted Bursary. | | | | | | | | | | |

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| **1/ Targeted Bursary up to £1,200 per year, plus transport costs** | | **2/ General Bursary Up to £1,200 per year, plus transport costs** | | | | | | | |
|  | | | | | | | | | |
| Household income below £25,000 including any Tax Credits. | Yes  | | No  | Household income between  £25,000 and £35,000 including  any Tax Credits | | | | Yes  | No  |
|  | | | | | | | | | |
| **3/ Travel Bursary** | | | | | | | | | |
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| Travel: Do you live within Hartlepool but more than 2.5 Miles from the College? | | | | | Yes  | No  |  | | |

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| **Part A: Section 2 - Personal Information** | | | | | | | | | | | | | | | | | | | | |
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| Surname |  | | | | | | Forenames | | | | | | |  | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| Date of birth |  | | | | | Age @ 31-8-25 | | | |  | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| Have you been resident in the UK for the last 3 years? | | | | | | Yes  | No  |  |  |  | | | | Are you an Asylum Seeker? | | | | | Yes  | No  |
|  | | | | | | | | | | | | | | | | | | | | |
| Do you give permission for your award/payments to be discussed with parent(s)/guardians? | | | | | | | | | Yes  | | | No  |  | Do you have Refugee Status? | | | | | Yes  | No  |
|  | | | | | | | | | | | | | | | | | | | | |
| Home Address | | |  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | Post Code |  | | |
|  | | | | | | | | | | | | | | | | | | | | |
| Home Tel number | | | |  | | | | | | | Student Mobile Number | | | | |  | | | | |
| Parent Email Address | | | | |  | | | | | | Parent Mobile Number | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| **Bank Details – This MUST be students own account** | | | | | | | | | | | | | | | | | | | | |
| Name of Bank | |  | | | | |  | Name of Account Holder | | | | | | |  | | | | | |
| Sort Code | |  | | | | | Account Number | | | | | | |  |  | | | | | |

Part B: To be completed by Parent/ Guardian and Student

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| **Part B Section 3 - Eligibility Check** | | | | | | | | | | |
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| Does the young person live with you at the address shown? | | Yes |  |  | No |  | You must attach your most recent Tax Credit Award  notice dated April 2023 onwards. **Please include all pages.** | | | |
|  | | | | | | | | | | |
| **Part C: Section 4 - Evidence** | | | | | | | | | | |
| You must bring one or more of these documents in evidence to show you meet the finding criteria: | | | | | | | Evidence Required:  Photocopy or Original of the **whole** Document | | | Tick docs attached |
| Guaranteed Bursary | In care/recently left care | | | | | | Social Services letter required | | |  |
| Guaranteed Bursary | In receipt of Income Support in own right | | | | | | Letter dated in last 3 months | | |  |
| Guaranteed Bursary | ESA/UC **and** DLA/PIP in own right | | | | | | Letter(s) dated in last 3 months | | |  |
| Guaranteed Bursary | In receipt of Universal Credit in own right | | | | | | Letter dated in last 3 months | | |  |
| **Where there is more than one parent/ guardian living in the household, we require any relevant financial evidence as detailed below.** | | | | | | | | | | |
| General Bursary | Income-related Employment and Support Allowance (ESA) | | | | | | Letter dated in last 3 months/last 3 months bank statements | | |  |
| General Bursary | Income-based Jobseekers Allowance | | | | | | Letter dated in last 2 weeks/latest bank statements | | |  |
| General Bursary | In receipt of Income Support | | | | | | Letter dated in last 3 months/last 3 months bank statements | | |  |
| General Bursary | Personal Independence Payment (PIP) | | | | | | Letter dated in last 3 months/last 3 months bank statements | | |  |
| General Bursary | Pension/Pension Credit | | | | | | Award notice/evidence of Pension Income | | |  |
| General Bursary | Child Tax Credit/Working Tax Credit | | | | | | Award notice dated April 22 onwards | | |  |
| General Bursary | Universal Credit | | | | | | Letter dated in last 3 months/last 3 months bank statements | | |  |
| General Bursary | Low income | | | | | | P60 April 2022 – or 3 most recent salary slips | | |  |
| General Bursary | Self Employed Income | | | | | | SA302 or Certified accounts for 2023-24 | | |  |
|  | | | | | | | | | | |
| **Part B: Section 4 - Declaration** | | | | | | | | | | |
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| **Please read the statements below and tick the boxes to confirm your agreement, then Sign and Date:** | | | | | | | | | | |
|  | | | | | | | | | | |
| I have fully completed each section. | | | | | | | | | |  |
| I have enclosed all required evidence to support my application. | | | | | | | | | |  |
| I have provided evidence which is accurate and true. I understand that the College may carry out checks to verify the evidence provided, and may take action deemed appropriate if any information I have given is proven to be incorrect or false. | | | | | | | | | |  |
| I have completed the bank information section with the Students own bank details. | | | | | | | | | |  |
| I understand that to receive my full award, I must maintain attendance above 90% and adhere to the Student Code of Conduct. Failure to attend at 90% or higher will reduce or stop my Bursary. | | | | | | | | | |  |
|  | | | | | | | | | | |
| Student Signature |  | | | Date | | | Signature of Parent/Guardian |  | Date | |
| Name of Student |  | | |