



POLICY ON:

Member of Staff Responsible for the Policy:

Approved by the Governing Body

Signed:

Date of next review:

Dissemination of the Policy:

Provider Access

Headteacher

October 2025

Martin Drew, Chair of Governors

Andrew Skelding, Headteacher

September 2026

Staff

Parents and Carers

Governors

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

The provider access legislation that comes into force from January 2023 is a key mechanism to further help learners understand and take-up, not just apprenticeships, but wider technical education options such as T-Levels and Higher Technical Qualifications.

The updated provider access legislation (PAL) specifies schools must provide at least six encounters for all their students:

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend.

In the context of the provider access legislation, a provider is an organisation that offers approved technical education qualifications or their representative, for example an FE College or training provider. A provider, to whom access is given, must deliver an encounter that includes the following:

- Information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- Information about the careers to which those technical education qualifications or apprenticeships might lead
- A description of what learning or training with the provider is like
- Responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

Pupil Entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider.

We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Autumn Term	Yr	Spring Term	Yr	Summer Term	Yr
Local College provider assemblies	11	One-to-One Careers Interviews with external Careers Advisor	11	One-to-One Careers Interviews with external Careers Advisor	10
One-to-One Careers Interviews with external Careers Advisor	11	L4L Assemblies: What does a job do for you; post-16 options (Y9-11); Are you employable; Sources of money	7-11		
		Options Evening	9	Post-16 options group session	10
Engineering Challenge Dys	9			Work Experience	10
Technical Qualifications assemblies	7-10				
Bi-Annual Careers Convention	7-11	Enrichment Day (Careers): Y7 Team Building; Y8 Big Bang Fair; Y9 Work with Parents; Y10 Industry Day; Y11 Post-16 support and advice	7-11	Mock Interview Days	10
Bi-Annual Careers Information Evening	10-11	Careers Week Assemblies with business and	11	College visits – look at post-16 opportunities	10

		organisations to highlight options post-16			
				Post-16 assemblies	10

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Sawyer, Support Services Manager (Careers Leader) on 01782 502240 or email joanne.sawyer@endon.set.org

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Destination Data

Destination data is available in the spring term and is updated on the school's website annually.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk