



## **Accessibility Plan 2023/24**

### **Purpose of Plan:**

The purpose of this plan is to demonstrate how English Martyrs Catholic Primary School intends, over time, to increase the accessibility of our school for disabled pupils, staff, parents/carers and visitors.

### **Definition of Disability:**

A person has a disability if he or she has a physical or mental impairment that has a substantial and long term adverse effect on his or her ability to carry out normal day to day activities.

### **Areas of Responsibilities:**

- Improving access to the physical environment of school to increase the extent to which disabled pupils can take advantage of education and associated services, which includes improvements to the physical environment of the school and physical aids to access education.
- Increasing access for disabled pupils to the school curriculum, which includes teaching and learning and the wider curriculum of the school, such as participation in after school clubs, leisure and cultural activities or school visits.
- Improving the delivery of written information to disabled pupils, which is provided in writing to pupils who are not disabled, e.g. handouts, timetables, textbooks and information about school events. The information should take account of the pupils' disabilities and the preferred format of pupils and parents, and be made available within a reasonable timeframe.

English Martyrs Catholic Primary School aims to treat all pupils, prospective pupils, staff, governors and other stakeholders favourably and, wherever possible, takes reasonable steps to avoid placing anyone at a substantial disadvantage. School aims to work closely with disabled pupils, their families and any relevant outside agencies in order to remove or minimise any potential barriers to learning, which puts them at a disadvantage, but allows them to learn, achieve and participate fully in school life. The school is active in promoting positive attitudes to disabled people in school.

### **Contextual Information:**

The main school building is 25+ years old whilst the dining area block is several years older still. The condition of the school building is reviewed by the governing body and the Liverpool ArchDiocese appointed Surveyors (Cunliffes Surveyors) on an annual basis. The local authority also undertakes an annual asset management survey. General day to day maintenance is actioned by the School Premises Manager. The school has a rolling programme of works for larger projects which are funded through the Devolved Formula Capital Grant or LCVAP Grant via Liverpool ArchDiocese. Smaller projects are funded directly from the school budget. Access to the main site, for those on foot, is made via the entrance on School Lane/Moss Lane. Visitors who attend the site by car have access to the school car park which has provision of 2 disabled parking bays.



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### **Current Range of Known Disabilities:**

English Martyrs Catholic Primary school has children with a range of disabilities that include moderate and specific learning disabilities, ASD and hearing impairment, amongst others. There are currently two members of staff with known back related issues and the school has made adaptations to their work environment as suggested by Occupational Health. As of December 2023, we have 1 child and 2 parents with disabilities who are accessing our site on a daily basis. Provision has been made for these parents and parking facilities in the school car park are available to them. Provision has been made for the child, who is in UKS2, by installation of a stairlift to enable access to the appropriate classroom.

We have a number of children who have asthma and all staff are aware of these children. Inhalers are kept in the appropriate Class medical box and a record of use is noted.

Some children have food allergies or intolerances/cultural food choices. Care plans are agreed where appropriate and photographs of these children are shared with the class teachers and lunchtime staff. Full details of medical conditions can be accessed by all staff via the Arbor system.

Information relating to a children's medical condition and/or specific needs are collected at the point of admission. Parents are able to request to amend these details via the Arbor app.

We have competent First Aiders who hold current First Aid certificates. As of December 2023 all teaching staff, teaching assistants, mid-day supervisors and office staff hold a first aid certificate. Certain staff have been trained in specific medical conditions for certain pupils. This information is available within the child's EHCP/Health Care Plan.

All medication is kept in a central safe and secure location within the individual year groups for easy access for First Aiders. 'Administration of medicine consent forms' are completed by parents/carers outlining the illness along with the amount of medicine and time medication should be administered. All medication that is administered is recorded. Staff log any medicine administered to pupils on the appropriate form held in each class area and the main office. Further details relating to Administering of Medicine can be found in the school policy 'Supporting Pupils with Medical Conditions'.

School has 2 Defibrillator on site, located in the main foyer and the dining hall. All staff have been trained in the use of this equipment and are aware of their location.



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Target	Strategies	Outcome	Timeframe	Responsibility	Review - Dec 2023
<p><b>Physical Environment:</b>            To ensure that, where possible, the school buildings and grounds are accessible for all children and adults and to continue to improve access to the school's physical environment for all stakeholders</p>	<p>Initial Audit of Accessibility was undertaken in July 2016 by Wilkinson Cowan Partnership. The bursar, caretaker and H&amp;S consultant (Compliance H&amp;S) undertake termly walks around the school site. Issues relating to accessibility are dealt with by the Buildings sub committee in the first instance.</p>	<p>Access to all areas will be improved.</p>	<p>Annual review of initial audit to take place.</p>	<p>Head Governors</p>	<p>Access to car park made available to 2 parents with disabilities/medical conditions.            Stairlift installed for 1 child with specific medical conditions.</p>
<p><b>Curriculum:</b>            Increasing the extent to which disabled pupils can participate in the school curriculum</p>	<p>SENDCo to review the needs of children annually.            Teacher and Teaching Assistant training to support pupils with disabilities through INSET and other specialised training sessions.            Appropriate class adaptations to be put in place where necessary.</p>	<p>Staff are equipped to enable all children to access the curriculum</p>	<p>Annual review</p>	<p>SENDCo Head</p>	<p>On going work with NHS Therapists and specialist equipment identified.             Staff training undertaken annually for children with specific medical conditions include Asthma, Epi-pen and Diabetes etc.</p>
<p>To ensure that all children are able to access all</p>	<p>Continue to develop a commitment to inclusion of all</p>	<p>All providers of out of school</p>	<p>Review Termly</p>	<p>Teachers/</p>	<p>Additional staffing has been put in place for</p>



out-of-school activities. E.g clubs, trips, residential visits etc	children in activities and events.	education will comply with legislation to ensure that the needs of all children are met.	and as trips are arranged	Trip or activity organiser	children when necessary. Access to wheelchair provision, where necessary, for pupils attending trips. Prior contact with activity centres will be made where a pupil has additional needs and appropriate risk assessment completed.
To provide specialist equipment to promote participation in learning by all pupils	Assess the needs of children in each class and provide equipment as needed. E.g special pencil grips, overlays, writing slopes etc.	All children will be able to work as independently as is possible	Review as part of EHCP, Health Care Plan	Teacher SENDCo	SENDCo reviewed needs at the beginning of the academic year and continues to work with NHS Therapists. Dyslexia friendly exercise books available where necessary.
To meet the needs of individuals during statutory tests.	Children will be assessed in accordance with regular classroom practice. Additional time, use of equipment and special access arrangements will be applied for as necessary.	Barriers to success will be reduced as far as possible enabling children to succeed with testing.	Annual	Head Teacher	School applied for 8 children to have additional time during the KS2 SATS 2023 and a further 2 automatically qualified for this.
<b>Written Information:</b>		Parents with particular needs	As necessary	Bursar	School website is reviewed termly and



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<p>To ensure that all parents/carers, pupils and other stakeholders can access information</p>	<p>Written information will be provided in alternative formats as necessary.</p>	<p>will have the same access to information as any other parent.</p>			<p>now includes an access menu for visitors. Website also includes a 'contact us' area. Learning Mentor has worked with parents to increase engagement. Parental engagement is also made via the Arbor App.</p>
<p>To ensure that parents who are unable to attend school, because of a disability, can access parents evenings.</p>	<p>Staff to hold parents evening by phone or other media or send home written information.</p>	<p>Parents with particular needs will be informed of their children's progress</p>	<p>Termly</p>	<p>Headteacher Teachers</p>	<p>Online parents evening booking system now available via the Arbor App and parents can make contact via this. School Office has a list of families where parents need a separate parents evening or are unable to attend school. Provision is made for these parents.</p>
<p><b>Equality and Inclusion:</b> D.A.P. and contents becomes an annual agenda item at FGB</p>	<p>Clerk to the Governors to add to the agenda as required.</p>	<p>Plan reviewed. Legislation adhered to</p>	<p>Annual</p>	<p>Headteacher Bursar</p>	<p>Building committee will discuss accessibility issues and report to FGB. Rolling programme of</p>



					associated works in place.
To improve staff awareness of disability issues.	Review training needs. Provide training as necessary or appropriate.	Disability issues are identified and addressed by all staff.	Annually	Headteacher	SENDCo delivers whole school staff meetings and meets with teachers on a 1:1 basis where appropriate.
To ensure, all policies, where necessary, consider the implications of disability access	During natural review of policies, consider and include measures to address disability access	Policies are fully inclusive of issues related to disability and reflect current legislation.	Annually as part of policy review	Headteacher Bursar	See updated Policy renewal document.
To ensure pupils receiving treatment from serious medical conditions have access to teaching and the curriculum when at home and have minimal risk of contracting infections.	Liaise with parent and hospital outreach worker to ensure a teaching program is in place. Parents of other pupils to be reminded to inform school of any illness or infections their children may experience.	Child continues to access curriculum and recovery is not slowed down by infection from other pupils.	As necessary	Headteacher	Every child within KS2 and Upper KS1 now has a google classroom account and where a child is unable to attend school due to long term illness or other reason then online learning is available. Within lower KS1 children can access online learning via the Learning Hub or by other arrangements made by teacher. A



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					rolling programme to introduce chromebooks into lower KS1 is also in place. See the Online Learning Policy for further details.
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**Approved by FGB Committee: 7th December 2023**

**Signed:**

**Review Date: December 2024**