

PTA Meeting Minutes

Wednesday 21st February 6pm – 7.30pm

Meeting held at English Martyrs School

Meeting called by	Andrea Pankiw	Attendees -Emma, Kirsty, Andrea, Lynsey, Mr Dinsdale, Yinka
Type of meeting	PTA Meeting - AGM	
Facilitator	Andrea Pankiw	
Note taker	Andrea Pankiw	
Timekeeper	Andrea Pankiw	

Minutes

AP OPENED THE MEETING WITH PRAYER

WELCOME, INTRODUCTION AND APOLOGIES

AP	Welcomed everybody and thanked all for coming
AP	Gave apologies for those who notified
AP	Confirmed that those that cannot attend meetings frequently will have to be removed from group WhatsApp and a new WhatsApp group will be made for 'volunteers'

FINANCE UPDATE

EJ	Reported that she had not had time to get a current balance but it will be increased from last months balance of £10,492.52 because of the card machine sales from Family Quiz night. Also reported that cash in hand was currently £620.54 plus £120 from the four floats
AP	Informed Mr Dinsdale that the two cheques totalling £4500 for the Yr 5 & 6 trips had not been cashed and LD stated that he would speak to FD about this
AP	Reported that the refund from Happys Circus had verbally been finalized but EJ could not verify as a statement had not been seen
EJ	Reported that no statements were being received from Nat West and she had spoken to them in branch on numerous occasions about this. EJ further reported on the difficulties with Nat West of adding a new signatory and the further problems with not being able to have an online banking facility. EJ reported that there was now only one branch as others closer had closed down and it is a big inconvenience due to working and studying full time to be able to get there.
ALL	Agreed that it was time to look into a new bank account with a different bank and EJ said she would start to pursue this.

SUB COMMITTEE UPDATES

AP	Reported that the Food Stalls for the Summer Fair could be pencilled in now and EJ agreed to contact each one so they could reserve the date. AP reported that she had already messaged the Ice cream van man who has agreed attendance.
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AP	Reported that ALL had agreed it was a good idea to have an external stallholder presence at the Summer Fair as they are always so popular and that an email had been sent and four had already confirmed
ALL	Agreed that we would wait a little longer to book the inflatables to establish which area they would go into after all the recent works.

EVENT OVERVIEW & EVENTS FOR CURRENT TERM

AP	Family Night – was a great success - £489.49 raised. EJ said that next time the main prize will need further thought as if there are families sharing tables then sharing a hamper becomes problematic. ALL discussed other fun rounds such as standing bingo and maybe reducing the bingo rounds from 2 to 1 and having more quiz rounds.
ALL	Make the Rules Day – raised £532.63 which we were extremely pleased with. AP said it was still the most popular with the children but ALL discussed that there were some children (in the minority) that push the boundaries. ALL agreed that for this academic year we would do other themed days such as Crazy Hair, Sports, Pyjama Days etc.
AP	2024 Spelling Challenge will be launched in the coming weeks with the actual spelling test on the last day of term before the school finishes for Easter. ALL agreed that it may be beneficial for the PTA to come into assembly to launch this and other initiatives to get the buy in from the children.
AP	Global Recycling Day – 18 th March. Graphic has been done and will be sent to the office to put on the app. A collection has been booked for the Friday of that week. AP has emailed the graphic to Bernie who has kindly offered to put it in the church bulletin in the coming weeks.
AP	28 th March – end of term Dress Down Day (no donation) – theme will be decided closer to the time
AP	Class Colour Raffle – will be launched soon – maybe in assembly. Raffle tickets for the children to take home will be ordered and distributed to each class.

ANY OTHER BUSINESS

AP	Abseil has been launched on Facebook – 5 places, taking place this year in September
AP	Netball kit has been ordered and another £200 grant has been applied from Spar Foundation
ALL	Discussed whether or not the next Adult Bingo night on 26/4 should be kept as Bingo or changed to a Bingo and Quiz night. ALL agreed that we would change it this time to see how successful it would be.
LD	Updated on the playground works
LD	Discussed the library and AP reported that she had been contacted by the bus company from years ago and it was still a possibility to receive a decommissioned bus
LD	Spoke briefly on the Prayer Garden

LD	Spoke about a new initiative that would be introduced in school – Social Signature – ALL agreed it was so worthwhile and a great idea
LN	Reported that Tesco had donated prizes and will continue to support us if asked
AP	Said she will chase up Groundworks to see when we will be chosen for the Blue Token Scheme

AP CLOSED THE MEETING WITH PRAYER

NEXT MEETING DATE 13th MARCH 2024