

# PTA Meeting Minutes

Wednesday 22<sup>nd</sup> January– 6pm – 7.30pm

Meeting held at English Martyrs School

Meeting called by	Andrea Pankiw
Type of meeting	PTA Meeting - AGM
Facilitator	Andrea Pankiw
Note taker	Andrea Pankiw
Timekeeper	Andrea Pankiw

Attendees -Emma, Kirsty, Andrea, Janine, Sophie, Miss May, Mr Dinsdale, Lynsey

## Minutes

### AP OPENED THE MEETING WITH PRAYER

### WELCOME, INTRODUCTION AND APOLOGIES

AP	Welcomed everybody and thanked all for coming
AP	Gave apologies for those who notified

### FINANCE UPDATE

EJ	Reported that at last inspection there was £6356.81 in the Nat West account and £2612.00 in the Virgin Money account and that £8500 had been given to Mrs Delaney in the office for our contribution towards the new school library.
EJ	Reported that there was 3 x £20 cash floats and an additional £25 petty cash in hand
EJ	Reported that the balance of the Virgin account now should be £797.00 following the library donation to the school and the £300 deposit from AP from a football card sold.

### SUB COMMITTEE UPDATE

AP	Reported that a sub-committee is meeting next Tuesday morning to discuss the planning of the summer fair and we will report back next month
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### EVENT OVERVIEW & CURRENT TERM EVENTS

ALL	Discussed the success of our December events and agreed that the singalong Carol Concerts were better split into age/class groups to accommodate more families
AP	Stated that an additional Family Fun Night had been scheduled on 7 <sup>th</sup> February with the same format of bingo, quizzes and word games.
AP	Reported on the research into two different online ticketing platforms to trial it and it was agreed that we would use Try Booking online booking system.

ALL	Discussed the end of term dress down chosen by the children – Make The Rules Day. AP will produce a graphic and there will be a list of rules that can be chosen from to break. The graphic will be circulated to all before publication.
AP	Stated that the Bingo event on the 28 <sup>th</sup> February is still going ahead also.

### ANY OTHER BUSINESS

LD	Expressed his immense gratitude for the huge £8500 donation towards the school library and reported that a thank you to parents will go out in the next newsletter.
AP	Reported that the abseil places had been booked and a teaser had gone out on Facebook and names of people who are interested are being logged.
AP	Reported that the booking forms to stallholders had been sent out to all previous stallholders for the Summer and Xmas Fairs 2025 and we have had considerable interest so far.
AP	Reported that a £1000 donation had been pledged from the Freemasons Society and this can be used for either the library or the new prayer garden. Donation will be received by end of March 2025.
AP	Reported that we are through to the second round of funding bids totalling £2750 from two additional funders following applications submitted before Christmas by AP,
ALL	Discussed the upcoming 2025 challenge. AP is just finalising the graphics and this will be launched in the next two weeks. LD will promote in assemblies internally.
ALL	Discussed the Parentkind Asda challenge and confirmed that payment should be received by March and is approximately £500.
ALL	Discussed the upcoming Big Summer Raffle and that she would provide 'scripts' on how to ask. AP discussed the importance of stewarding relationships and ALL agreed on their own 'category' to focus on. AP said the plan was to receive as many really good prize donations as possible and 'live' draw the winners at the Summer Fair.

### AP CLOSED THE MEETING WITH PRAYER

**NEXT MEETING DATE 26<sup>th</sup> FEBRUARY 2025**