

# PTA Meeting Minutes

Wednesday 24<sup>th</sup> April 6pm – 7.30pm

Meeting held at English Martyrs School

Meeting called by Andrea Pankiw

Type of meeting PTA Meeting - AGM

Facilitator Andrea Pankiw

Note taker Andrea Pankiw

Timekeeper Andrea Pankiw

Attendees -Emma, Kirsty, Andrea, Mr Dinsdale, Janine

## Minutes

### AP OPENED THE MEETING WITH PRAYER

### WELCOME, INTRODUCTION AND APOLOGIES

AP	Welcomed everybody and thanked all for coming
AP	Gave apologies for those who notified

### FINANCE UPDATE

EJ	Reported that the balance on the account was £9478.73 and cash in hand was £270
AP	Reported that she had asked EJ to ensure we had all statements as the next charity commission submission was due in August
EJ	Reported that we had had income from Easy Fundraising and Roberts Recycling

### SUB COMMITTEE UPDATES

AP	Reported that there was no actual sub committee set up for the summer fair but WhatsApp conversations had been taking place and so far, the Ice Cream Van and Fish & Chip van had been booked and external stallholders had been approached and some had booked.
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### EVENT OVERVIEW & EVENTS FOR CURRENT TERM

AP	Rainbow Raffle – this was an outstanding success with nearly £2000 income. It was really well received and we will probably do it every year.
AP	Rainbow Raffle - Stated that in the future the teachers will be issued with a mechanics information sheet detailing – what, when, how etc to make sure they are fully informed of everything happening
AP	Bingo – this Friday, stock check done – all set to go.

AP	24/5 End of Term Dress Down Day – would normally be a £ donation but like last year we will ask for a bar of chocolate for the Chocolate Tombola for the Summer Fair.
AP	10 <sup>th</sup> & 11 <sup>th</sup> June – New parent meetings for nursery and reception. AP asked for other PTA members to attend so they could see the format in case they had to be involved in future years. Start time for both meetings is 5.30pm and should last no more than an hour.
AP	Year 4 Communion Party – still no date confirmed.
AP	28/6 Summer Fair – AP will put a post out asking for volunteers. ALL discussed the location of the food village as KS1 playground will not be an option because of the new equipment. JF said she would enquire about the ambulance and fire engine visits. EJ said she will ask about the Army presence.
AP	17/7 – Year 6 leavers party – Chris Campbell has been booked but this will be his last booking for the school. Chris is not bringing his slush and popcorn machines this time so we will be asking a school parent to borrow theirs. EJ will book the photo booth.
AP	18/7 – Dress Down Day end of term – no donation. Theme decided nearer the time but it is just usually own clothes day.

#### **ANY OTHER BUSINESS**

AP	Informed the group that she is working with the teachers to obtain funding for the new prayer garden and this was discussed.
AP	Abseil – all 5 places are taken and we are on a waiting list for any additional places that come through. Invoice has been received and sent to EJ for payment. Invoice to be checked.
ALL	Agreed we should put a Facebook post out and put it in the newsletter asking for new PTA members as numbers are dwindling
AP	Reported that she would also be doing some 'Did You Know' posts to inform parents of the money we have spent this year with the school
LD	Reported that the new chromebooks for Year 1 had been ordered and spoke about the massive difference this would make to their learning journey. AP said she would make sure that a post would go out informing parents of the donation we made.
LD	Spoke about the new Nursery offering and the campaign to recruit new attendees and raise awareness.
LD	Reported that the new library partition wall had been installed and was nearly completed
AP	Spoke about the relationship that LN had nurtured and developed with Derek from Tesco and how kind he had been with his donations.

**LD CLOSED THE MEETING WITH PRAYER**

**NEXT MEETING DATE - 22ND MAY 2024**