

PTA Meeting Minutes

Wednesday 26th February– 6pm – 7.30pm

Meeting held at English Martyrs School

Meeting called by Andrea Pankiw
Type of meeting PTA Meeting - AGM
Facilitator Andrea Pankiw
Note taker Andrea Pankiw
Timekeeper Andrea Pankiw

Attendees -Emma, Kirsty, Andrea, Janine, Miss May, Lynsey, Rita

Minutes

AP OPENED THE MEETING WITH PRAYER

WELCOME, INTRODUCTION AND APOLOGIES

AP	Welcomed everybody and thanked all for coming
AP	Gave apologies for those who notified

FINANCE UPDATE

EJ	Reported that there was £470.52 in the Virgin account, no total from Nat West tbc, £645.45 cash from Make the Rules Day
EJ	Reported that there was 4 x £30 cash floats and an additional £25 petty cash in hand. There was also £48.50 cash from the Family Fun Night
AP	Stated that she will deposit all cash into Nat West this coming week.
EJ	Reported that the first cheque sent to the Abseil company had been mislaid and she had sent a new one to them
AP	Reported that FD had enquired if the balance owing for the library and the Y5 & Y6 trips could be paid by the end of March if possible. All discussed that this would be possible only depending on the success of the 2025 Challenge currently taking place.

SUB COMMITTEE UPDATE

AP	Reported that LN and herself had met to make initial plans for the Summer Fair – minutes had been produced from that meeting and preparation was key in making it the best one yet.
AP	Said she would book a new date in for the next meeting
AP	Stated she would put an early shout out in the WhatsApp group for volunteers

EVENT OVERVIEW & CURRENT TERM EVENTS

ALL	Reviewed Family Fun Night. All agreed that the ticketing platform was successful but we would also combine it with playground ticket sales next time.
ALL	Make the Rules Day made £645.50 which is more than the last couple of days so it was a good success and the children enjoyed it.
AP	2025 Challenge – currently underway. AP has put buckets in each classroom and this time we also have a pay in online function too.
AP	Bingo was put in for this Friday but it will be moved as to have it the first week back after a school holiday perhaps wasn't the best idea as there is not enough time to sell tickets and plan.
AP	No other events planned except Pyjama Day last day of term – no donation required

ANY OTHER BUSINESS

AP	Spoke about the next phase of Social Signature. We will, as a school, be reconnecting with the local care home, Maple Court. LD will be doing an introduction to myself and I will go down and meet with her to see what we can do. There may be a possibility of a monthly daytime bingo and in school activities too. AP will report back after the meeting.
AP	Reported that we need to fill the abseil places so another Facebook post will be put out and EJ will also ask in school.
LM	Said that she will email Bernie to find out the date of the communion party in school for Year 4.
AP	Will send out the scripts for the Big Summer Raffle before the next meeting.
AP	Led a discussion about the relationship with Halles Hub. We attended their bingo night which is very popular and made nearly £1000 on the night, AP met with Heather and she has kindly said we can hold bingos in her hub as often as we would like. It is £20 per hour and we would need 3 hours but her community of people would attend our bingos. Heather also confirmed that Halles Hub will make a cash donation to our school each year to support our families – amount and details will be confirmed after their next board meeting. Halles Hub support all schools in the area from their own funds.
ALL	Agreed that the bingos at Halles Hub would be a great idea and we will trial one in March.
AP	Spoke about being mindful of over committing the PTA as we are still a very small team and all have full time commitments. She will produce a rota working a quarter in advance to confirm who can help out and when.

AP CLOSED THE MEETING WITH PRAYER

NEXT MEETING DATE 26th MARCH 2025