



Enquire Learning Trust Application Pack

HNB Level 2 Teaching Assistant

ELTJUL2612

Easterside Academy
3 Erith Grove, Middlesbrough, TS4 3RG



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The Enquire Learning Trust

We are a multi-academy trust currently responsible for 32 academies in four clusters across the North of England; North East Lincolnshire, Hull, Manchester, Teesside and North Yorkshire.

We work in complete collaboration with each of our academies and place a strong emphasis on school-to-school support and learning. Our academies work in collaboration with one another, sharing both their talent and ideas with others, giving employees the opportunity to learn from individuals within our other academies.

We recognise that the most important assets we have are our employees, and for our academies to succeed we need to ensure we employ the very best people in every single role. Our core values and beliefs are consistent throughout all of our academies, and our keys to success are at the heart of everything we do.

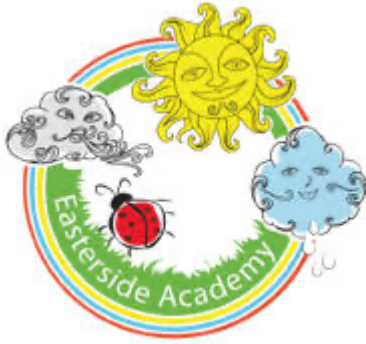
Every role across the Trust is valued, appreciated and purposeful. We believe that the outcome of every role across the Trust should improve the education each of our learners receive. Whether teaching, support or leadership, every single role is vital to the success of our academies.

We also recognise that all of our academies are different, and we encourage individuality. Whilst we believe our academies should work together to support best practice and to share ideas, we don't believe that implementing blanket priorities and objectives is pertinent to a successful academy, and we encourage autonomy for academy leaders wherever possible.

Values

- We believe that all learners can be powerful learners given access to extraordinary learning experiences. We want children and the academies they attend to be confident, successful and ambitious.
- We envisage a Trust where well led, highly skilled and committed professionals collaborate, learn and innovate together to ensure that all academies are successful and where all learners have access to effective and innovative provision that meets their needs and aspirations.
- We want to add value to achievement and raise standards. We also want to change lives. We know this requires our provision and our practice to be world-class – because of the distance we have to travel, we understand that good will not be good enough and that we need to develop a shared appreciation of excellence and then strive to enact this every day.
- We take learning seriously and work together to create a vibrant culture in which this can happen. We know that it's what we do that counts and that our thinking must be visible in classrooms if it is to have leverage. Children are at the forefront of all that we do and aspire to do. We take serious steps to engage them, to hear their voice in authentic ways and then to use their insight and expertise to develop radical pedagogies that tap into their passions and interests and use the potential of emergent technologies.

The Enquire Learning Trust is committed to promoting sustainability and environmental responsibility across all academies, in line with the DfE (Department for Education) Sustainability and Climate Change Strategy. We care deeply about creating school environments that positively contribute to the communities we serve. Our approach includes driving progress towards net zero carbon emissions, protecting biodiversity, and equipping our children with the knowledge and skills to build a sustainable future.



Easterside Academy

We are a fully inclusive Primary Academy for children aged 3 – 11, located just outside of the town of Middlesbrough. With our own extensive grounds, and excellent facilities, we provide plenty of space for children to learn; reach their potential and ultimately shine!

Our aim is for all children to develop into independent, confident, successful learners with high aspirations, who are resilient and know how to make a positive contribution to their own community and wider society.

Our school is based on seven values – Respect, Teamwork, Empathy, Honesty, Determination, Self-belief and Passion.

We have a focus on high quality teaching of reading, writing and maths, but we don't narrow the curriculum to just this. Our curriculum is rich and vibrant, with plenty of time dedicated to creative and arts-based subjects. We offer each child a range of exciting experiences, including specialist music teaching, school trips and sporting competitions.

We are extremely lucky to have dedicated and skilful staff who all work tirelessly to provide the best opportunities for all pupils and to create a friendly, caring and positive atmosphere of purposeful learning.

Thank you once more for your continued support.

Mrs H Seymour

Principal

EAP Programme



The Trust offers a plan through Health Assured which provides access to valuable health and wellbeing services.

Key Features:

- Unlimited access to 24/7 confidential telephone helpline
- Up to 10 sessions of face to face, telephone and online counselling
- Access to the portal and wisdom app
- Coverage for spouse/partner and dependants
- Medical information line including articles, webinars and podcasts
- Menopause Support access to other resources such as 'Menopause Matters'
- Access to Perks and Discounts
- Online and mobile access, anywhere and anytime
- Self-help guides, mood and wellness trackers

Level 2 Teaching Assistant
High Needs Base

Easterside Academy
Erith Grove
Easterside
Middlesbrough
TS4 3RG

Tel: 01642 273006
Fax: 01642 273011

Website: www.eastersideacademy.co.uk
Email: contact@eastersideacademy.co.uk
Principal: Mrs Helen Seymour

LEVEL 2 Teaching Assistant Post
Rec/KS1 High Needs Base
Term Time Only + 5 PD Days

NJC Scale 4 – 5
Hours: 27 ½ Hrs
Contractual Status: Permanent contract

The Academy is looking to appoint a suitably qualified and experienced TA to work within our Reception / KS1 High Needs Base. These children have a range of complex additional learning needs.

We offer a lively, inclusive learning environment where every child is valued and ‘**given the chance to shine**’.

The successful candidate must have:

- Good standards of English and verbal communication skills.
- Experience of supporting the teaching and learning of early Maths and English skills within a school setting.
- Experience of working within Early Years would be preferable.
- The ability to work under direction of class teachers and higher-level teaching assistants.
- Experience of working with individuals or small groups on directed tasks from the teacher.
- Experience of supporting behaviour and personal care needs.
- An ability to work in line with ECHP's / SEND Support Plan outcomes.
- Ability and experience of keeping pupil records / notes and feeding back to the class teacher.
- The ability to work as part of a whole school team.
- Initiative and the ability to work flexibly and be adaptable.
- Ability to motivate and engage children in learning.
- Commitment to their own professional learning and engaging in training.

We offer:

- A friendly and dynamic working environment.
- Excellent CPD opportunities.
- An atmosphere where the sharing of good practice and skills are encouraged – everyone is a ‘learner’.
- High expectations of pupil behaviour and pupil progress.
- Enthusiastic children!

The successful applicant must be reliable and adaptable, have positive attitudes and be able to engage actively in a wide range of activities. The successful candidate will need to show good levels of initiative.

Easterside Academy is a caring and supportive school, where we celebrate the achievement of all our pupils and strive towards continuous improvement. Our school ethos is one of commitment to the education of the whole child, fostering parental and community engagement and nurturing a sense of belonging.

The successful candidate will join a team of teaching assistants committed to raising standards and providing quality support to the teaching and learning agenda.

Easterside Academy is committed to the professional development of all staff.

Closing date: Noon – Monday 12th October 2026

Short Listing: Monday 12th October 2026

Interviews: Friday 16th October 2026

Application packs are available from the school

Please email: contact@eastersideacademy.co.uk

Or phone: 01642 273006 to have an application e-mailed over to you.

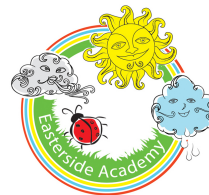
Alternatively, you can call into the school in person to collect a pack.

Easterside Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post is subject to an enhanced Disclosure and Barring Service (DBS) check.

Easterside Academy

Job Description



SCHOOL	Easterside Academy
JOB TITLE	Teaching Assistant
GRADE	L2
RESPONSIBLE TO	The Head Teacher

MAIN PURPOSE OF THE JOB

To work under the instruction/guidance of teaching/senior staff to undertake work, care, support programmes, to enable access to learning for pupils and to assist the teacher with the management of pupils and the classroom.

Work may be carried out in the classroom or outside the main teaching area.

SUPPORT FOR PUPILS

- Supervise and provide particular support for pupils, including those with special needs, ensuring their safety and access to learning activities
- Assist with the development and implementation of Individual Education/Behaviour Plans/ SEND Support Plans and Personal Care programmes
- Establish constructive relationships with pupils and interact with them according to individual needs
- Promote the inclusion and acceptance of all pupils
- Encourage pupils to interact with others and engage in activities led by the teacher
- Set challenging and demanding expectations and promote self-esteem and independence
- Provide feedback to pupils in relation to progress and achievement under guidance of the teacher

SUPPORT FOR TEACHERS

- Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the display of pupils' work
- Use strategies, in liaison with the teacher, to support pupils to achieve learning goals
- Monitor pupils' responses to learning activities and accurately record achievement/progress as directed
- Provide detailed and regular feedback to teachers on pupils' achievement, progress, problems etc.
- Promote good pupil behaviour, dealing promptly with conflict and incidents in line with established policy and encourage pupils to take responsibility for their own behaviour
- Establish constructive relationships with parents/carers
- Administer routine tests and invigilate exams and undertake routine marking of pupils' work
- Provide clerical/admin. Support; e.g. photocopying, laminating, typing, filing, homework etc.

SUPPORT FOR THE CURRICULUM

- Undertake structured and agreed learning activities/teaching programmes, adjusting activities according to pupil responses
- Undertake programmes linked to local and national learning strategies e.g. literacy, numeracy, Foundation Stage curriculum, etc, - recording achievement and progress and feeding back to the teacher
- Support the use of ICT in learning activities and develop pupils' competence and independence in its use
- Prepare, maintain and use equipment/resources required to meet the lesson plans/relevant learning activity and assist pupils in their use

SUPPORT FOR THE SCHOOL

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/work/aims of the school
- Appreciate and support the role of other professionals
- Attend and participate in relevant meetings as required
- Participate in training and other learning activities and performance development as required
- Assist with the supervision of pupils out of lesson times, including before and after school and at lunchtime
- Accompany teaching staff and pupils on visits, trips and out of school activities as required and take responsibility for a group under the supervision of the teacher

This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties within the school as may be reasonably expected, without changing the general character of the duties or the level of responsibility entailed. This is a common occurrence and would not justify a reconsideration of the grading of the post.



Person Specification: Level 2 Teaching Assistant

Categories	Essential	Desirable
Qualifications and experience	- Level 2 Diploma in Childcare in Education (formerly known as NNEB Diploma in Nursery Nursing) - or - NVQ level 2, Childcare in Education, City and Guilds Advanced Certificate in Learning Support - or - GCSE maths and English 'c' or above or Key Skills level 2 in both maths and English Proven satisfactory experience as a TA, with evidence of INSET undertaken	Experience of working with children who have a wide variety of educational needs
Knowledge and understanding	- The importance of safeguarding children - Knowing how children develop; - How to support children in literacy and numeracy; - Supporting children with Special Educational Needs; How children learn and how to motivate them.	Teach new concepts as agreed with the class teacher including the use of strategies for spelling, reading, number skills.
Skills	- Ability to work; under the supervision of a teacher; - Work with an individual or a group & reinforce teaching points during teacher input. - Extend children's thinking skills including discussing with children their understanding of learning objectives. - Assess children's understanding of text and reading skills & maths concepts. - Encourage good social skills & model acceptable behaviour. - Understand Individual Education Programmes & contribute to assessments. Have the initiative to generate play.	In addition, the Level 2 TA might also be able to: provide support to less experienced TAs.
Personal characteristics	- Must show initiative - Calmness – Confidentiality – Empathy - Enthusiasm - Flexibility Be a good team player	



Easterside Academy

Erith Grove, Easterside, Middlesbrough, TS4 3RG

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Email: contact@eastersideacademy.co.uk

The Enquire Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All ID and qualification checks will be made prior to appointment, as will online searches of candidates (Keeping Children Safe in Education 2023). Any offer of employment will be subject to receipt of a satisfactory Disclosure & Barring Service check and Disqualification by Association Disclosure.

DISCLOSURE AND BARRING AND RECRUITMENT CHECKS

The Trust is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before making appointments to relevant posts.

The DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that's considered relevant to the role. Any information that is "protected" under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate.

For posts in regulated activity, the DBS check will include a barred list check.

It is an offence to seek employment in regulated activity if you are on a barred list.

We'll use the DBS check to ensure we comply with the Childcare Disqualification Regulations. It is an offence to provide or manage childcare covered by these regulations if you are disqualified.

Any data processed as part of the DBS check will be processed in accordance with data protection regulations and the trusts information governance policy which can be found on the website.

Please note this post is in regulated activity and exempt from the rehabilitation of Offenders Act 1974 and subject to satisfactory references and an enhanced DBS criminal records and barred list check for work with children. An online search may be undertaken as part of the recruitment process on information available in the public domain. Candidates should disclose anything that may be relevant in line with [Keeping Children Safe in Education](#).

Any job offer will be conditional on the satisfactory completion of the necessary pre-employment checks. Only applicants who have been shortlisted will be asked for a self-declaration of their criminal record or information that would make them unsuitable for the position. Any convictions that are self-disclosed or listed on a DBS check will be considered on a case-by-case basis.

All documentation will be treated confidentially and processed in accordance with Data Protection regulations