Built on botheredness . . .

the enquire learning trust

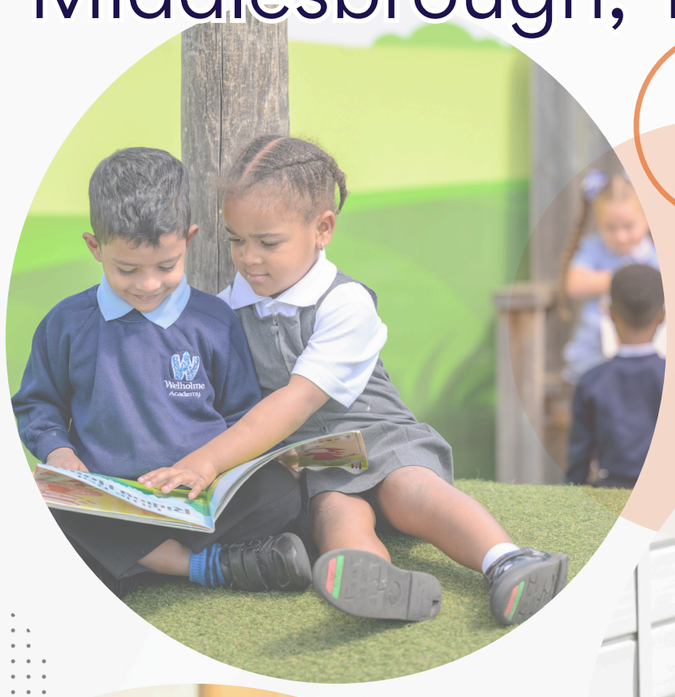
ENQUIRE LEARNING TRUST APPLICATION PACK

AFTER SCHOOL CLUB LEADER

REF Number: ELTNOV2622

Roseberry Academy
Roseberry Crescent, Great Ayton,
Middlesbrough, TS9 6EP











Built on botheredness . . .
the enquire learning trust

CONTENTS:

Welcome from the CEO

Trust Values, Ambitions and Vision

Academy Information

Job Advert

Job Description

Person Specification

Why join us?

Built on botheredness . . .

the enquire learning trust

Welcome from the CEO...



Welcome to the Enquire Learning Trust. It is a privilege to lead a community of schools united by a shared commitment to excellence, equity, and opportunity. At Enquire, we believe in the power of education to transform lives—and we are proud to work alongside passionate professionals, dedicated governors, and engaged families to make that belief a reality every day.

Darren Holmes - Chief Executive Officer

Based in Wakefield, the Enquire Learning Trust operates 32 primary schools across the north of England. Each of these schools works collaboratively to ensure that all pupils receive the very best start to their education. We know that by working together, we can achieve more than any school could alone.

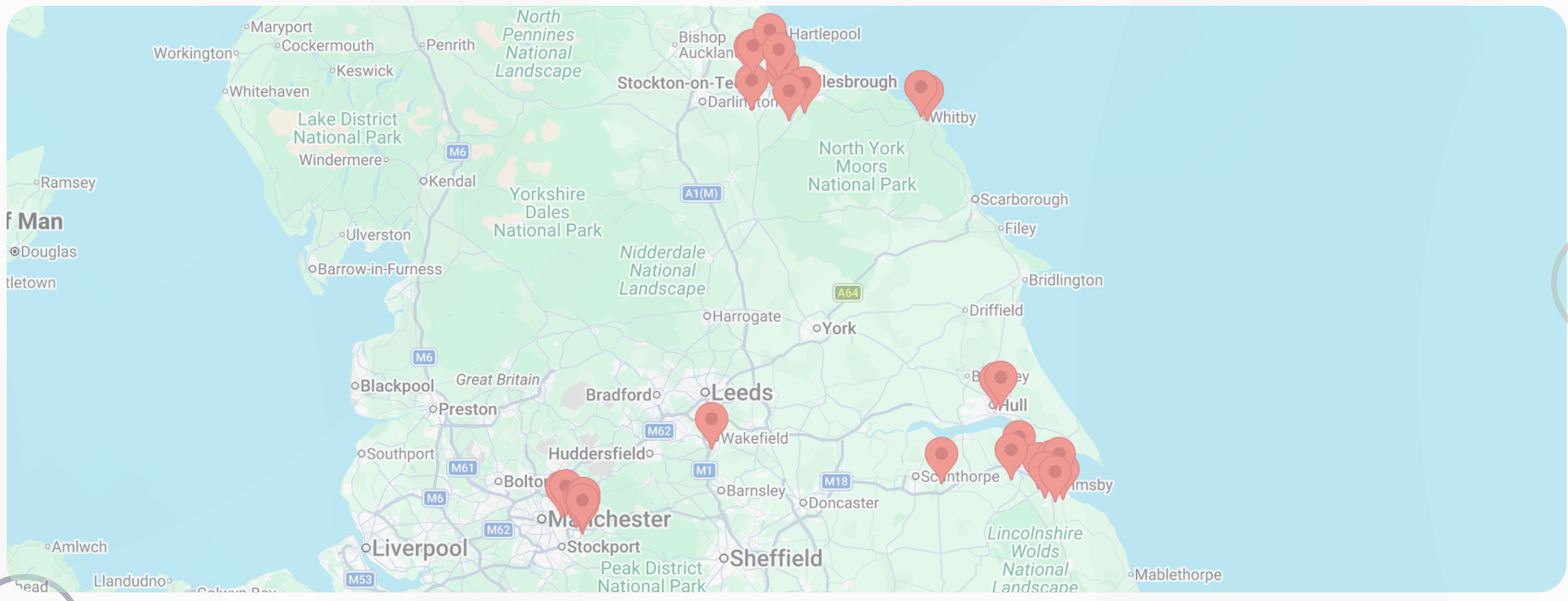
At the heart of our work is a deep sense of botheredness—a commitment to going the extra mile to secure the best outcomes for our pupils, colleagues, and communities. This ethos shapes a culture where care, ambition, and excellence are central to everything we do.

We are relentless in our pursuit of quality, believing that continual improvement is essential to delivering the highest standards in education. Through reflective practice, innovation, and collaboration, we ensure that our schools are always evolving to meet the needs of every learner.

Our people are our greatest strength. We are committed to recruiting, developing, and retaining exceptional staff, and we recognise the vital contribution of every member of our workforce. From classroom to leadership, every role is valued and supported.
Strong, values-led leadership and committed governance provide the foundation for our success. Together, they create the conditions for sustained excellence and empower our schools to flourish.

We also know that education is most powerful when it is a shared endeavour. That's why we actively engage with parents and carers, building meaningful partnerships that support children's learning and wellbeing.

At Enquire, we strive to exceed expectations - because our children deserve nothing less.



Built on botheredness . . .

the enquire learning trust

OUR VALUES AND AMBITION

At Enquire Learning Trust, everything we do is driven by a clear and unwavering purpose: children come first. Across our academies, excellence is not just encouraged—it's expected. We foster a culture where curiosity, reflection, innovation, and discipline are the cornerstones of powerful learning.

We believe every child has the potential to be a powerful learner. And we're deeply committed—extraordinarily bothered, in fact—about making that belief a reality.

OUR CORE VALUES

- **Our Purpose** – Children always come first.
- **Our Ethos –** We champion quality, curiosity, reflection, innovation, and discipline.
- **Our Mindset** – We act with intelligent urgency, embrace learning as essential, and care deeply about outcomes.
- **Our Commitment –** We pursue excellence with relentless determination.
- **Our Culture –** We are united in strength, yet always mindful of our collective responsibility—only as strong as our weakest link.

OUR VISION

Our vision is underpinned by bold, transformative ideas that guide our work and inspire our people:

- Total Quality – Excellence is embedded in every aspect of our Trust.
- Diversity, Inclusion & Equity – We ensure fairness and unlock potential for all.
- Professional Development – We invest in lifelong learning for individuals, teams, and the organisation.
- Technological Excellence – We embrace digital innovation to enhance learning.
- Nurturing Talent – We build meaningful careers and develop future leaders.
- Collaborative Advantage – We harness the collective strength of our Trust to drive improvement.
- Responsible Innovation – We tackle challenges with creativity and courage.
- Botheredness – We go above and beyond for our pupils and colleagues.
- Belonging – We cultivate strong, supportive relationships across our communities.
- Empowering Every Child – We ensure every learner has the opportunity to succeed

ROOTED IN COMMUNITY, COMMITTED TO IMPACT

Our academies are more than schools—they are pillars of their communities. Each one is unique, shaped by its local context and strengthened by deep-rooted partnerships. We actively involve parents and community members in our governance, with representation on our Trust Board and Academy Improvement Committees.

Together, we are building a future where every child is empowered to thrive—and every community is proud to be part of our journey.









Built on botheredness . . .
the enquire learning trust

Academy Information

Roseberry Academy

Roseberry Academy is a vibrant, inclusive primary school at the heart of the Great Ayton community, welcoming children from age 2 to 11. We are proud of the strong, trusting relationships that define our school - relationships with our children, our families, our staff team, and our wider community. These connections create a safe, supportive, and aspirational environment where children feel secure, valued, and ready to learn.

Our school is surrounded by extensive outdoor space and the stunning landscape of Roseberry Topping, provides an inspiring backdrop for children to be active, explore, and enjoy time outdoors. Physical activity and outdoor learning already play an important role in supporting pupils' wellbeing and curiosity. As we continue to develop our outdoor learning offer, our beautiful setting will provide further opportunities to strengthen pupils' enjoyment of learning outside.

We are deeply committed to developing confident, articulate learners, and our work on Oracy with Voice 21 plays a central role in this. We want every child to have the communication skills, confidence, and presence they need to stand out and thrive in the future. This focus on language and voice is woven throughout our curriculum and embedded into daily practice.

Our approach to teaching and learning is rooted in strong pedagogy. We place significant emphasis on effective task design, purposeful use of technology, and evidenceinformed practice that ensures every learner can access high quality learning experiences. This commitment to professional growth is underpinned by our belief that "if we create a culture where everyone believes they need to improve, not because they are not good enough but because they can be better, there is no limit to what we can achieve." — Dylan Wiliam. This mindset is lived out at Roseberry every day and has contributed to strong outcomes. 80% of our pupils reached the national standard at the end of KS2 in reading, writing and maths combined in 2025. This reflects the dedication of our team: children, staff and families.

Roseberry Academy is an ambitious school looking ahead to the future. We are currently preparing for a new school building through the Department for Education's capital programme, with work expected to begin in the near future. This marks an exciting new chapter for our school and an opportunity to design modern, high quality learning spaces that reflect our vision and values.

With a strong identity, an ambitious outlook, and a culture where relationships truly matter, Roseberry Academy is a school where children flourish — and where leaders can make a meaningful, lasting impact.

The opportunity to collaborate with other schools and access high quality professional development sets us aside from many schools. As part of the Enquire Learning Trust, we ensure that you will benefit from a vast range of opportunities to develop your skills and learn with likeminded colleagues across the north of England.

Built on botheredness . . .
the enquire learning trust

Job Advert

After School Club Lead

Working Hours: 16.25 hours per week
Working Weeks: 39 weeks per year (Term Time plus 5 training days)
Salary Scale Range: NJC Scale 6
Contract Type: Fixed Term until 31st August 2027
Location: Roseberry Academy, Roseberry Crescent, Great Ayton, Middlesbrough, TS9 6EP

About us:
Roseberry Academy is a vibrant, inclusive primary school at the heart of the Great Ayton community, welcoming children from age 2 to 11. We are proud of the strong, trusting relationships that define our school - relationships with our children, our families, our staff team, and our wider community. These connections create a safe, supportive, and aspirational environment where children feel secure, valued, and ready to learn.

About the role:
We are seeking to appoint a highly-motivated and reliable individual to lead our after school wraparound provision. The successful applicant will be responsible for the day-to-day management of the provision where pupils can enjoy a range of play, learning and leisure activities.

What we are looking for:
We are seeking to appoint a highly dedicated and energetic professional who:
•Is qualified at Level 3
•Will plan creative learning opportunities indoors and out to inspire pupils
•Is committed to working in a team environment
•Is caring, compassionate and dedicated to making a difference
•Is highly organised and has a positive attitude towards their role

What we can offer:
- Membership of Local Government Pension Scheme
- Opportunities for development and progression
- Employee Assistance Programme provided by Health Assured
- Cycle to Work Scheme
- Octopus EV Scheme
- Lifestyle savings

Working arrangements:
3.00pm – 6.15pm, Monday – Friday

For more information, please contact Mrs J Taylor, Business Manager, 01642 722883
Visits to school are welcome please contact the school office on 01642 722883

How to apply
You can apply for this position by visiting The Enquire Learning Trust
Closing date and time: Friday 11th December at 12noon
Interview Date: Tuesday 15th December

DBS/Safeguarding Statement
The Enquire Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. As this post involves access to children or vulnerable adults, the successful applicant will be required to obtain an Enhanced Disclosure from the DBS

Job Description

Built on botheredness . . .
the enquire learning trust

1. Job Purpose

To be responsible for the development and daily running of the Club, providing a safe and caring environment in line with relevant statutory guidance, where children 5-11 years of age can enjoy a range of play, learning and leisure activities.

To organise a daily routine that meets the emotional, social, physical and intellectual needs of the children.

To build links and work in partnership with parents, carers and professionals to promote the well-being of the children.

The role may require the administration of medicine and or first aid.

2. Main Duties

To undertake the daily running of the Wraparound provision, working with all staff to ensure and provide care, play opportunities and activities in a homely, nurturing and safe environment, with regard to the individual development needs of the children and to prepare and provide drinks and snacks as appropriate.

To work as part of a small team of staff to deliver high quality creative play opportunities in a safe and caring environment.

To liaise with school staff with regard to the needs of the children who attend the club.

To liaise with parents to encourage parental involvement and support of the Wraparound provision.

To maintain all records relating to the management of the club, taking registers and administering medication and first aid as needed, ensuring confidentiality and data protection of the children, their families and members of staff.

To carry out administration procedures, record keeping, ordering and purchasing, in accordance with the academy's systems.

To identify any potential child protection issues related to specific children or to the overall running of the club, liaising with the school's Designated Child Protection Lead and other professionals as appropriate in order to safeguard and promote the welfare of our children.

To meet children's individual medical needs as required.

To develop and maintain good communication with the Principal and with parents/carers.

To consult with parents, carers and children on the ongoing evaluation of the quality of the provision and to regularly undertake self-evaluation of the club.

Built on botheredness . . .
the enquire learning trust

Person Specification

Qualifications / Training	Essential / Desirable	Method of Assessment
Valid Level 3 qualification – Teaching Assistant, Childcare or Play work equivalent.	E	Application, Interview
GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and maths	D	Application, Interview
Basic Food Hygiene Certificate	D	Application, Interview
Paediatric First Aid Certificate	D	Application, Interview
Experience	**Essential / Desirable**	**Method of Assessment**
Experience working in a school environment or other educational setting	E	Application, Interview
Experience working with children / young people	E	Application, Interview
Experience planning and delivering learning activities, including for small groups	D	Application, Interview
Skills and knowledge		
Good literacy and numeracy skills	E	Application, Interview
Good organisation skills	E	Application, Interview
Recent experience of working with children ages 5-11	E	Application, Interview
Ability to build effective working relationships with all pupils and colleagues	E	Application, Interview
Ability to promote a positive ethos and role model positive attributes	E	Application, Interview
Ability to work with children at all levels regardless of specific individual need	E	Application, Interview
Ability to adapt own approach in accordance with pupils needs.	E	Application, Interview
Excellent communication and listening skills	E	Application, Interview
Be able to maintain confidentiality	E	Application, Interview

Built on botheredness . . .
the enquire learning trust

Person Specification

Ability to plan effectively and respond to unplanned circumstances using initiative, sound judgement and common sense	E	Application, Interview
The ability to manage behaviour of children in a positive and supportive manner	E	Application, Interview
Knowledge of safeguarding and Keeping Children Safe in Education.	E	Application, Interview
Equal Opportunities and recognising the nature of the diverse school community	D	Application, Interview
Working knowledge of relevant policies/codes of practice/legislation	D	Application, Interview
Attitude and Impact		
Calm, friendly, approachable and professional manner	E	Application, Interview
Flexible	E	Application, Interview
A commitment to working as part of the whole school team and supporting the vision and aims of the school	E	Application, Interview
Ability to build and maintain successful relationships with pupils; treat them consistently, with respect and consideration, and demonstrate concern for their development as learners.	E	Application, Interview
Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work	E	Application, Interview
Personal		
Enhanced DBS clearance	E	Pre-employment check
Eligible to work in UK	E	Application, Interview

Contact Details:

School Name: Roseberry Academy
School Address: Roseberry Crescent, Great Ayton, Middlesbrough, TS9 6EP

Principal: Mrs S Anderson

Telephone: 01642 722883
Email: office@roseberryacademy.org
.

The Enquire Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All ID and qualification checks will be made prior to appointment, as will online searches of candidates (Keeping Children Safe in Education 2023). Any offer of employment will be subject to receipt of a satisfactory Disclosure & Barring Service check and Disqualification by Association Disclosure.

DISCLOSURE AND BARRING AND RECRUITMENT CHECKS

The Trust is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before making appointments to relevant posts.

The DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that's considered relevant to the role. Any information that is "protected" under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate.
For posts in regulated activity, the DBS check will include a barred list check.

It is an offence to seek employment in regulated activity if you are on a barred list.

We'll use the DBS check to ensure we comply with the Childcare Disqualification Regulations. It is an offence to provide or manage childcare covered by these regulations if you are disqualified.

Any data processed as part of the DBS check will be processed in accordance with data protection regulations and the trusts information governance policy which can be found on the website.

Please note this post is in regulated activity and exempt from the rehabilitation of Offenders Act 1974 and subject to satisfactory references and an enhanced DBS criminal records and barred list check for work with children. An online search may be undertaken as part of the recruitment process on information available in the public domain. Candidates should disclose anything that may be relevant in line with Keeping Children Safe in Education.

Any job offer will be conditional on the satisfactory completion of the necessary pre-employment checks. Only applicants who have been shortlisted will be asked for a self-declaration of their criminal record or information that would make them unsuitable for the position. Any convictions that are self-disclosed or listed on a DBS check will be considered on a case-by-case basis.

All documentation will be treated confidentially and processed in accordance with Data Protection regulations

Built on botheredness . . .
the enquire learning trust

WHY JOIN US?

We believe that our people are our greatest asset. That's why we offer a range of benefits designed to support your wellbeing, finances, and work-life balance.

HEALTH AND WELLBEING

Health Assured Employee Assistance Programme

All employees have access to Health Assured, a confidential support service providing:

- 24-hour wellbeing, information and counselling helpline
- Access to a dedicated wellbeing app
- Legal and financial information
- Mental health and wellbeing support
- Online resources, videos and tools

Whether you need practical advice or emotional support, help is available whenever you need it.

FINANCIAL BENEFITS

Cycle to Work Scheme

Our Cycle to Work Scheme helps colleagues save money on bicycles and accessories while promoting a healthier and more sustainable commute.

Octopus Electric Vehicle Scheme

Through our partnership with Octopus Electric Vehicles, employees can access electric car leasing through a salary sacrifice arrangement, making the switch to greener travel more affordable.

Wills and Benefits Service

Employees can access specialist services and advice to help with future planning and provide peace of mind for themselves and their families.

LIFESTYLE BENEFITS

Tastecard Membership

Enjoy access to Tastecard at a discounted rate, offering savings on:

- Restaurants and dining out
- Cinema tickets
- Days out and attractions
- Travel and leisure activities

EMPLOYEE DISCOUNTS

Benefit from access to a wide range of discounts on everyday spending, including:

- Shopping and retail
- Technology and electronics
- Supermarkets
- Travel and holidays
- Leisure and entertainment

WORKING TOGETHER

We are committed to creating a positive, supportive workplace where colleagues can thrive professionally and personally. Our benefits package is designed to help you look after your wellbeing, save money, and enjoy a healthy work-life balance while making a difference to the children and communities we serve.
Supporting our people, so they can support others.