



Enquire Learning Trust Application Pack

Teaching Assistant Level 2 (ELTAPR2603)

Hardwick Green Primary Academy
Tithe Barn Road, Stockton-on-Tees, TS19 8WF



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The Enquire Learning Trust

We are a multi-academy trust currently responsible for 32 academies in four clusters across the North of England; North East Lincolnshire, Hull, Manchester, Teesside and North Yorkshire.

We work in complete collaboration with each of our academies and place a strong emphasis on school-to-school support and learning. Our academies work in collaboration with one another, sharing both their talent and ideas with others, giving employees the opportunity to learn from individuals within our other academies.

We recognise that the most important assets we have are our employees, and for our academies to succeed we need to ensure we employ the very best people in every single role. Our core values and beliefs are consistent throughout all of our academies, and our keys to success are at the heart of everything we do.

Every role across the Trust is valued, appreciated and purposeful. We believe that the outcome of every role across the Trust should improve the education each of our learners receive. Whether teaching, support or leadership, every single role is vital to the success of our academies.

We also recognise that all of our academies are different, and we encourage individuality. Whilst we believe our academies should work together to support best practice and to share ideas, we don't believe that implementing blanket priorities and objectives is pertinent to a successful academy, and we encourage autonomy for academy leaders wherever possible.

Values

- We believe that all learners can be powerful learners given access to extraordinary learning experiences. We want children and the academies they attend to be confident, successful and ambitious.
- We envisage a Trust where well led, highly skilled and committed professionals collaborate, learn and innovate together to ensure that all academies are successful and where all learners have access to effective and innovative provision that meets their needs and aspirations.
- We want to add value to achievement and raise standards. We also want to change lives. We know this requires our provision and our practice to be world-class – because of the distance we have to travel, we understand that good will not be good enough and that we need to develop a shared appreciation of excellence and then strive to enact this every day.
- We take learning seriously and work together to create a vibrant culture in which this can happen. We know that it's what we do that counts and that our thinking must be visible in classrooms if it is to have leverage. Children are at the forefront of all that we do and aspire to do. We take serious steps to engage them, to hear their voice in authentic ways and then to use their insight and expertise to develop radical pedagogies that tap into their passions and interests and use the potential of emergent technologies.

Hardwick Green Primary Academy

Our Academy



Hardwick Green is an average-sized primary school set in the Hardwick estate of Stockton-on-Tees in the North East of England. The community we serve is diverse and our children often have complex needs. Over 75% of our pupils are eligible for the Pupil Premium, and a high percentage have Special Educational Needs and/or Disabilities (SEND). We opened a sixteen-place SEND Unit in conjunction with Stockton-on-Tees LA in September 2025.

Our school is founded on the seven values of RESPECT: resilience, empathy, self-awareness, positivity, excellence, communication and teamwork.



We expect all adults to embody these values and to foster these in our children.

Our school has had many exciting developments in recent years, including the opening of a two-year-old provision and significant investment in our outdoor areas. Working at our school will give you the chance to be part of a forward-thinking school where all staff are united in their desire to create a world-class learning environment for **all** children.

Our approach to teaching and learning is research-based and uses the 'Great Teaching Toolkit' at its heart. We have an established, high-quality curriculum which is broad, balanced and well-sequenced. What unites our curriculum is a knowledge-rich approach which allows our children to know more and remember more in each subject.

Many of the children that attend our school have complex social, emotional and mental health needs. We provide an exceptional level of support for these pupils with the Thrive approach at the core of this, supported by further provision such as our work with the local Mental Health Support Team. At the same time, we have the highest expectations of our pupils' behaviour. Our school is warm and calm environment where all children can flourish and no minute is wasted.

Our modern building boasts an interactive immersive classroom and spacious library filled with high quality texts. Our grounds are full of toys and loose parts as we are part of the OPAL scheme which significantly enhances pupils' play times.

We hope that you will come and visit us to see more about what makes our school unique. More information can also be found about us on our website: <https://hardwickgreenacademy.org/>

EAP Programme



The Trust offers a plan through Health Assured which provides access to valuable health and wellbeing services.

Key Features:

- Unlimited access to 24/7 confidential telephone helpline
- Up to 10 sessions of face to face, telephone and online counselling
- Access to the portal and wisdom app
- Coverage for spouse/partner and dependants
- Medical information line including articles, webinars and podcasts
- Menopause Support access to other resources such as 'Menopause Matters'
- Access to Perks and Discounts
- Online and mobile access, anywhere and anytime
- Self-help guides, mood and wellness trackers

Job Advert
Teaching Assistant Level 2
Ref: ELTAPR2603

Working Hours: 17.5

Working Weeks: 39 (Term Time Only plus 5 days)

Salary Scale Range: NJC SCP 7 - 8

Contract Type: Permanent

Start Date: As soon as possible

Location: Hardwick Green Primary Academy, Tithe Barn Road, Stockton, TS19 8WF

About us

Hardwick Green Academy is a welcoming primary school in Stockton-on-Tees, serving a diverse community. We pride ourselves on creating a calm, supportive environment where every child can flourish. Our school values **RESPECT – Resilience, Empathy, Self-awareness, Positivity, Excellence, Communication, and Teamwork** – and we expect all staff to model these every day.

Working with us means joining a friendly, forward-thinking team in a modern building with excellent facilities. We value collaboration, positivity, and high standards, making Hardwick Green a great place to work and grow.

About the role

This is a rare and exciting opportunity to join our school in a unique and rewarding role within our Wellbeing and Inclusion Team. The successful candidate will play a key part in supporting pupils' wellbeing, inclusion, and personal development.

The main responsibilities of the role include:

- Leading our established OPAL programme (Outdoor Play and Learning):
<https://outdoorplayandlearning.org.uk/>
- Providing Occupational Therapy (OT) interventions to pupils, supported through our new partnership with *Future Steps*
- Delivering wellbeing support for pupils, including *Drawing & Talking* therapy and similar approaches

You will be joining a well-established, experienced, and supportive team. High-quality professional support and development will be provided through the school, the trust, the local authority, and our partner organisations.

What we are looking for

We are seeking someone who:

- Is a qualified Level 2 Teaching Assistant *or* has significant experience working with school-age children
- Is kind, caring, and nurturing, with a child-centred approach
- Understands the importance of mental health and wellbeing, including a trauma-informed approach
- Is a strong team player who can also show initiative and independence
- Is committed to inclusion and supporting every child to thrive

What we can offer

- A friendly, welcoming, and supportive team, including highly effective and approachable senior leaders
- High-quality CPD and opportunities for professional development
- Strong support from the school, trust, local authority, and partner organisations
- The opportunity to work in a role that is valued, impactful, and centred on pupil wellbeing
- Membership of the *Local Government Pension Scheme*
- Opportunities for development and progression
- Employee Assistance Programme provided by Health Assured
- Cycle to Work Scheme
- Lifestyle savings

Working arrangements

The role is 17.5 hours per week which consists of working 11:30am – 3:30pm each day. Each day has a thirty-minute lunch break.

For more information, please contact Alix Brown (Academy Business Manager) on 01642 677968 or enquiries@hardwickgreenacademy.org.uk

How to apply

You can apply for this position by visiting [The Enquire Learning Trust](#)

Closing date and time: Friday 15th May 2026

Interview Date: Wednesday 20th May 2026

DBS/Safeguarding Statement

The Enquire Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. As this post involves access to children or vulnerable adults, the successful applicant will be required to obtain an **Enhanced Disclosure from the DBS**

Job Description

Teaching Assistant Level 2

Main Purpose

The TA will:

- Work as part of the **Wellbeing and Inclusion Team** to support pupils' emotional, social, and physical development.
- Lead and develop the school's **OPAL (Outdoor Play and Learning) programme**, promoting inclusive, high-quality play for all pupils.
- Provide **targeted wellbeing and therapeutic support** to pupils, including Drawing & Talking therapy and occupational-therapy-informed interventions, under appropriate supervision.
- Promote pupils' **independence, confidence, regulation, and self-esteem**, enabling them to fully access school life.

Duties and Responsibilities

Wellbeing, Inclusion and Therapeutic Support

- Deliver targeted wellbeing support to individuals and small groups, responding to pupils' emotional, social, and behavioural needs.
- Support pupils using trauma-informed approaches, helping them to regulate emotions and feel safe and supported.
- Deliver Drawing & Talking therapy and similar interventions in line with training and school guidance.
- Support the implementation of OT-led strategies and programmes, guided by external professionals from Future Steps.
- Monitor pupils' engagement and wellbeing, keeping accurate records and sharing concerns appropriately.

OPAL (Outdoor Play and Learning)

- Lead the day-to-day development and delivery of the OPAL programme.
- Promote inclusive, creative, and physically active play opportunities for all pupils.
- Support staff and pupils to understand the value of play for wellbeing, learning, and inclusion.
- Help manage resources and environments to ensure play provision is safe, engaging, and accessible.

Working with Pupils

- Build positive, nurturing relationships with pupils to support emotional safety and trust.
- Encourage independence, social interaction, and positive play and learning behaviours.
- Support pupils who are upset, dysregulated, or experiencing emotional difficulties.
- Promote inclusion so all pupils can participate meaningfully in school life.

Working with Staff, Parents/Carers and Professionals

- Work collaboratively with teachers, SEND staff, senior leaders, and the wider wellbeing team.
- Liaise with external professionals (e.g. occupational therapists) to support consistent approaches.
- Communicate effectively with parents/carers when required, following school guidance.
- Share relevant information to support planning, intervention, and safeguarding decisions.

Health, Safety and Wellbeing

- Promote and safeguard pupils' wellbeing in line with KCSIE and school policies.
- Follow risk assessments and health and safety procedures.
- Provide basic first aid support (where trained) and reassurance for minor accidents or incidents.

Planning, Monitoring and Record Keeping

- Maintain accurate records of interventions, pupil engagement, and progress.
- Contribute to assessment, monitoring, and review of wellbeing and inclusion provision.
- Prepare resources and spaces for therapeutic, play-based, and wellbeing activities.

Professional Development

- Engage positively with high-quality CPD, including training in wellbeing, trauma-informed practice, OPAL, and therapeutic approaches.
- Reflect on practice and contribute to ongoing development of the wellbeing provision.
- Participate in appraisal and supervision.

Other Responsibilities

Safeguarding

- Work at all times in accordance with statutory safeguarding guidance and school policies.
- Act immediately on any safeguarding concerns in line with procedures.

Supervision

- Support and supervise pupils during breaktimes and lunchtimes, particularly in outdoor play settings, as part of the play team.

The post holder will adhere to all school policies and the staff code of conduct. This job description outlines the core responsibilities of the role and may be adapted to meet the evolving needs of the school.

Person Specification Teaching Assistant Level 2

Criteria	Qualities
Qualifications and training	<ul style="list-style-type: none"> • Level 2 Teaching Assistant Qualification, or significant, recent and relevant experience of working with children • GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and maths • First-aid training, or willingness to complete it
Experience	<ul style="list-style-type: none"> • Experience working in a school environment or other educational setting • Experience working with children / young people • Experience planning and delivering activities for individuals and small groups of children
Skills and knowledge	<ul style="list-style-type: none"> • Good literacy and numeracy skills • Good organisational skills • Ability to build effective working relationships with pupils and adults • Knowledge of how to help adapt and deliver support to meet individual needs and of how to support learners in accessing the curriculum in accordance with the SEND code of practice • Good verbal communication skills • The ability to remain calm in challenging situations • Knowledge of guidance and requirements around safeguarding children • Understanding of roles and responsibilities within the classroom and whole school context
Personal qualities	<ul style="list-style-type: none"> • Enjoyment of working with children • Sensitivity and understanding, to help build good relationships with pupils • A commitment to getting the best outcomes for all pupils, and promoting the ethos and values of the school • Commitment to maintaining confidentiality at all times • Commitment to safeguarding pupil's wellbeing and equality • Resilient, positive, forward looking and enthusiastic about making a difference • Capacity to inspire, motivate and challenge children and young people

Contact details for the academy:



Hardwick Green Primary Academy
Tithe Barn Road
Stockton
TS19 8WF

Tel: 01642 677968

Principal: Chris Story
Academy Business Manager: Alix Brown

Email: enquiries@hardwickgreenacademy.org.uk

The Enquire Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All ID and qualification checks will be made prior to appointment, as will online searches of candidates (Keeping Children Safe in Education 2023). Any offer of employment will be subject to receipt of a satisfactory Disclosure & Barring Service check and Disqualification by Association Disclosure.

DISCLOSURE AND BARRING AND RECRUITMENT CHECKS

The Trust is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before making appointments to relevant posts.

The DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that's considered relevant to the role. Any information that is "protected" under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate.

For posts in regulated activity, the DBS check will include a barred list check.

It is an offence to seek employment in regulated activity if you are on a barred list.

We'll use the DBS check to ensure we comply with the Childcare Disqualification Regulations. It is an offence to provide or manage childcare covered by these regulations if you are disqualified.

Any data processed as part of the DBS check will be processed in accordance with data protection regulations and the trusts information governance policy which can be found on the website.

Please note this post is in regulated activity and exempt from the rehabilitation of Offenders Act 1974 and subject to satisfactory references and an enhanced DBS criminal records and barred list check for work with children. An online search may be undertaken as part of the recruitment

process on information available in the public domain. Candidates should disclose anything that may be relevant in line with Keeping Children Safe in Education.

Any job offer will be conditional on the satisfactory completion of the necessary pre-employment checks. Only applicants who have been shortlisted will be asked for a self-declaration of their criminal record or information that would make them unsuitable for the position. Any convictions that are self-disclosed or listed on a DBS check will be considered on a case-by-case basis.

All documentation will be treated confidentially and processed in accordance with Data Protection regulations