

FRIENDS OF FAIRFIELD PRIMARY MINUTES

25th September 2024

Apologies: none

In Attendance: becca, jane, jess, hannah, christina, mr gale, emma, hannah, sarah, Kerry, Jackie, melissa, sarah, sarah. Helen.

Item	Lead
1. Welcome & Introductions	
2. Sensory Room Update Room stripped, decorated and flooring down. Anticipate spring for opening. Signage for uniform shed and sensory room on the way!	
3. Accounts Update Finance year runs same as the school year. Annual return sent to charity commission. Income £17k, reading realm largest outgoing, 2 nd sheet recent account summary. Sensory room 13095 leaving 2462 for other pta spends, above our float for insurance etc.	
4. Fundraising Activities School fundraising target – pupil voice, last parliament meeting, outdoor sheltered space to sit and talk, staff researched other schools and online options, can also be used for lesson times outdoors, kids can be involved in the design and seating arrangements. Rough cost of 8-10k. but can take phase approach ks2 first, then moving on to sloping yard below. Will look in more detail and get rough figure. Query: More photos of reading realm in usage? Literacy lead hadn't timetabled yet, kids just explored, staff have plan of usage, each class will go regularly and pictures shared. Can be used for other outdoor learning too. Other fundraising ideas – field? Letter coming out soon!!!! ASDA Awards Colour Run not possible due to waterlogged field – other suggestions? Ideas for sponsored event. Plan now, maybe do after Christmas, not intensive for volunteers, sponsored have a go at something new, photos to be interactive, 100 things to do before you leave primary school.	

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<p>Asda rewards – Asda are donating money for next month and half. Around £100 has been raised already. Sign ups generate £1 plus shopping leads to a % donation.</p> <p>Has anything from the school parliament wish list not been done?</p> <p>Christmas –</p> <p>Jane suggestion – Christmas fair for key stage 1 only?</p> <p>Suggestion of joint venture with Mary Platt – weekend event with all day hall availability.</p> <p>Jordan – school has grown significantly since last fairs held – would need to be whole school – would need to be open to everyone.</p> <p>Weekend availability for school hall – karate use it Saturday morning but booking for this can be cancelled with notice.</p> <p>Weekdays – Osprey cheerleading but similar agreement –</p> <p>Christmas stall at light switch on – has been fully booked up stall is not available. Last year was successful and but it will have to wait till next year.</p> <p>Jordan to look at possible dates for Christmas fair. PTA to look at dates.</p> <p>Mary Platt – 7th and 8th December event.</p> <p>Summer fair – can be considered after the AGM – committee will be standing down in January and do not want to commit the new committee to organising this.</p> <p>Christmas hampers – could this be run alongside fair – we could do a raffle. Rather than doing hampers, collect prizes for raffle – this would avoid asking people for donations. Need to be wary of asking too much from local businesses.</p> <p>Mary Platt – Fair – selling tables. Teas and coffees – children's play area, santa grotto open to anyone local.</p> <p>Raffle, tombola asked for spare things, poverty proofing, lucky squares – these stalls raised the most.</p> <p>Involved in Christmas:</p> <p>Hannah Jess Hannah Sarah S Jane</p> <p>Halloween dress up Friday 25th – facepainting volunteers, hannah, jane, becca, wraparound permission this time, had a fill in form</p>	

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<p>and pick a timeslot for each timeslots, extras were brought through to ask If its ok, school will deal with this for this session. No form no facepaint. Allergy and safeguarding terms. Have capacity for more to sign up this time. Know volunteers, will be able to estimate just need packed up and gone for kids to start learning. Will see which room to use. Maybe nurture room through green gates? Mr gale to confirm. Christina to look up designs. Helen. Kerry. Christina to confirm.</p> <p>Uniform – shed has shelves, need to get rid of more. Uganda request for lightweight footwear like sandals and crocs. Possibly do a collection for old footwear. Collect at shed and people donate. One time only no room to store permanently. Use foodbank wheelie bin. Maybe run a collection long with the shoe donation to help with costs of sending them. Or can promote her own fundraising thing. Next Uganda drop to be sent to times and star? Sensory room to go in times and star too.</p> <p>Parents evening coming up – tables to put out with uniform. Put uniform out. Costume swap for Halloween? Use preloved, promote charity shop. Do sooner rather than later.</p> <p>January have an agm. 3 roles, minimum of 2. Start to have handover process.</p>	
<p>5. Any Other Business</p> <p>Request for people to take over committee roles. Transition. Role Sharing.</p> <p>Halloween Facepainting – 25th October</p> <p>Christmas Fayre – limitations with school premises, Mitchells offer still available?, evening adults fayre with crafts like Broughton?</p>	
<p>6. Date of Next Meeting</p> <p>13th November</p>	