

1. Welcome & Apologies

In attendance: Mr Steele, Becca, Christina, Jess, Hannah, Hilary

Apologies: Jane, Sarah, Ilke, Emma, Helen, Val, Ali

2. Minutes from January's meeting

Following January's re-election of the PTA Committee, the current PTA committee members expressed a desire to stand down at the end of this Academic Year after many successful few years in post. This means there is a need to advertise for volunteers for PTA committee members for next year, ideally in time to allow a detailed handover.

3. Accounts

- The Valentine's Day Disco raised a total of £258 (outgoings of £109 V incomings £367)
- All PTA insurances have been paid
- 150 plastic cups have been purchased from Ikea to support future events and reduce one-use plastic waste
- A former FPS pupil named the school as the beneficiary for donations at their funeral. £1037 has been received.
- The accounts currently stand at £18869 (£5300 of this is ring fenced for the Sensory Room)

4. Reading Realm Update

- All quotes now received and preferred supplier has been selected
- Location and installation of the Reading Realm have been discussed and a 10% deposit has been paid.
- Installation date in discussion
- Total cost £14,800 + VAT.

5. Sensory Room Update

- The match funding from Jacobs was not as anticipated. The funding is limited to personal contribution from the Todhunters. This means the total funds are significantly lower than expected and will impact potential scope or timing

- Jacobs have agreed to fund and undertake the preparation work for the room (painting etc.)
- Other funding sources continue to be sought
- **ACTION – look to launch Dojo post to seek support for project (BD)**
- **ACTION – confirm the VAT on the Sensory Room quote (included or not) (CS)**

6. Bingo Night & Quiz Update

- Plan to do two events on the same night to test interest and ensure families also given an option (bingo being adult only). **ACTION – confirm date for event (BD)**
- Family quiz will be held between 5pm – 6pm @£10 per team of 6 (max). Capacity for 24 teams of 6 in the hall
- Tickets via Rally Up.
- Quiz prizes will be a collection of family board games. **ACTION – games to be purchased (CJ)**
- Bingo will run 7pm-9pm.
- Price per ticket to be £7.50 including a free drink and 5 rounds of bingo. Small prizes for line and larger prizes for full house. Prizes to be donations sought by PTA.
- Pre-order bottles of Prosecco – option to be added on Rally Up
- Digital bingo number selection with host (JG?)
- **ACTION – set up Rally Up page for tickets for both events (DB)**

7. Colour Run

- **ACTION – set date for event (either 21st May or 23rd May) (BD & CS)**
- Cost for paint might be high so seeking alternatives – event not to be advertised until determined if financially viable
- Timings of event may combine 2 year groups per 30 minute session
- Potential to do some sessions during school time (KS1) – if this is the case there needs to be plans in place for children in WAC and afterschool clubs and who don't want to participate
- Keep fundraising simple to align with Poverty Proofing initiative
- **ACTION – liaise with Paddle School for feedback on their events (CS)**
- **ACTION – seek information from PTA groups for comparable school event feedback (BD)**

8. Uniform Shed

- Still proving a huge success and support for the school community
- The shed still requires provision of shelving to increase storage capacity and ease of use

9. Reading Café

- PTA members to support – tea and coffee provision and tidy up
- **ACTION – finalise volunteers for each session (BD)**

10. AOB

CJ is running a marathon in April to raise money for the School Field. This money is planned to be used to cover the costs for installing robust storage to hold sporting equipment and lessen the burden of the school using the field. The storage will require a base and likely need planning permission. A Just Giving page will be launched. Any additional funds above costs for the above will be directed to the Sensory Room.