

Fairfield Primary School
Gallowbarrow
Cockermouth
Cumbria
CA13 0DX



Part-Time Wraparound Care Assistant [Temporary]

NOR: 448 Aged 3-11

Acting Headteacher: Mr J Gale

Tel: (01900) 821133 **E-mail:** recruitment@fairfieldprimary.co.uk

Role Profile: Wraparound Care Assistant

Salary: Grade 3 Scale Point 3 - 4 – £ 24,027 to £24,404 (pro rata) (pay award pending)

Core hours: Minimum 15 hours per week, term time only

- **7.30am to 8.45am – Mon, Tues, Weds, Thurs, Fri**
- **3.00pm to 4.45pm – Mon, Tues, Weds, Thurs, Fri**

Required from: 1st September 2025 to 17th July 2026

The Learning for Life Trust is looking to appoint for Fairfield Primary School, a positive, enthusiastic well-motivated individual to join a strong team which provides the Wraparound care at our thriving after school club. The appointment will be a temporary post in response to an increasing number of children using the service; the position will be reviewed in light of Wraparound pupil numbers in July 2026.

Level 3 qualification in childcare or education is desirable but not essential (as thorough training will be given) and ideally, candidates would have experience of working with children in the primary education phase. Candidates with Level 2 qualifications are welcome to apply.

We need someone who:

- Has experience of working with young children, ideally in an Early Years setting.
- Enjoys working with children and can form positive and supportive relationships with children and adults and parents.
- Is committed to working in the outdoor classroom.
- Can demonstrate positive and consistent behaviour management.
- Can be flexible and is able to demonstrate the ability to work and contribute to working as part of a team.
- Is reliable and has a good sickness and punctuality record.

The main responsibilities and personal duties are:

- To prepare the room for the session.
- To help create stimulating and exciting play opportunities for all pupils.
- To prepare snacks.
- To interact with all pupils.
- To greet the pupils and settle them into the club.
- To liaise with parents/guardians.
- To liaise with other team members.
- To ensure the setting is safe.
- To ensure the setting is left in a clean and tidy state ready for the next session.

Applicants please call 01900 821133 and select the Key Stage 2 administrative office. Application information is available via the school website www.fairfieldprimary.co.uk or by e-mailing recruitment@fairfieldprimary.co.uk

Fairfield Primary School is committed to safeguarding and promoting the welfare of children. The successful applicant will be subject to appropriate checks and undertake enhanced DBS Clearance and the requirement to complete a Childcare Disqualification Declaration.

Closing Date: Monday 16th June (at 3pm)

Shortlisting: Tuesday 17th June

Interviews: Monday 23rd June