



FAIRFIELD PRIMARY SCHOOL

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Dear Parent/Guardian,

After 17 years of working here at Fairfield Primary School, Mrs Sutton has decided that it is time she stepped away from her very busy role as deputy headteacher and will take her retirement from teaching in January 2020.

I am sure that you will all join me in thanking her for her amazing contributions to the school and community over all of these years and I know without doubt, that she will be sorely missed by all associated with her. Mrs Sutton plays a very big role in the school and has been greatly influential in shaping Fairfield Primary into the fantastic school it is today.

As of next week, we will be starting the recruitment process for her replacement and will look to have made an appointment by the end of July. The successful candidate will take up the position from January 2020.

We will not be letting Mrs Sutton go without celebration! I will be in touch to let you know who the successful candidate is and we will make arrangements for saying goodbye to Mrs Sutton in the Autumn term.

Yours sincerely,

Mr C J Steele
Headteacher

