



## FAIRFIELD PRIMARY SCHOOL

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15<sup>th</sup> July 2020

Dear Parent/Carer,

We are drawing to a close on what has been a challenging academic year full of unprecedented events. As usual however, I finish the year feeling immensely proud. I am proud of the way that the children of Fairfield have dealt with the global pandemic, demonstrating resilience throughout and being very adaptable to the changing and unusual situation. They have engaged (with your support and encouragement) with learning well during closure and they should all look forward to September. I am also proud of the staff who have stepped up and dealt with the demands placed upon schools and worked effectively throughout. Focusing on the school's vision and what is best for the children, we have worked strategically and effectively for the duration of this closure. We have strong plans in place for recovery and for a response should we need to change course again within the Autumn term.

I would like to say a very fond farewell to our current Year 6 cohort who have been a joy to work with. They have worked really hard throughout their time at Fairfield and have had a lot of fun. Despite their final few weeks being slightly different to 'normal', they have adapted to the changes and will transition to secondary school with confidence. Good luck to all!

We have been busy developing our plans for a full re-opening in September in-line with the guidance released. I will confirm that the plans will go ahead at the end of August and/or communicate any changes that have been made. Below you will see a list of operational points about how school will re-open. You will also find a link to the parent's guide at the end of the letter should you wish to read it.

The plans in place are designed to mitigate any risk as much as possible and the safety of people within school will always remain the primary concern.

### September 2020:

#### School Organisation

- We have plans in place for a further lockdown (local or national) and will ensure continuity of education – We have a robust system in place and we are currently working on an expansion of provision which will be deployed in the event of a further closure. Thank you for your feedback in this area.
- Classes or Year groups will operate as separate 'groups' within school. Groups will not crossover (where possible). Nursery will operate as one group, Reception will be a year group as will Year 1 and Year 2. All KS2 groups will operate as individual class groups.



- As contact between groups needs to be minimised, we will not be undertaking any cross-group activities such as assemblies. Any large gatherings will continue to take place virtually across the classrooms.
- Lunch times and break times will be staggered. All lunchtimes will take place between 11:45 and 13:00.
- A risk assessment will be in place to enable the school to consider the risks and control measures to support the full return to school. This will be published on the website in due course.
- School will continue with a staggered entry and finishing time to encourage continued social distancing and reduce contacts with groups. Children should be dropped off at the appropriate time and are not permitted to play on the playground in the morning or after school.

| Year Group | Drop Off time | Pick up time | Location                     |
|------------|---------------|--------------|------------------------------|
| Nursery    | 9:00          | 12:00/15:00  | Lower building Gate entrance |
| Reception  | 8:50          | 15:15        | Middle Gallowbarrow Entrance |
| Year 1     | 8:35          | 15:00        | Lower building Gate entrance |
| Year 2     | 8:40          | 15:05        | Key Stage 1 Main Door        |
| Year 3     | 8:30          | 15:10        | KS2 Site                     |
| Year 4     | 8:40          | 15:20        | KS2 Site                     |
| Year 5     | 8:50          | 15:30        | KS2 Site                     |
| Year 6     | 8:30          | 15:10        | KS2 Site                     |

- School will return to our normal uniform policy. Please ensure all children are in the appropriate uniform (including footwear) from September.
- **Any child or adult who is showing symptoms of the coronavirus (becoming unwell with a continuous cough or high temperature, or has a loss of or change in their normal sense of taste or smell) MUST NOT come into school.** They must be tested and school informed of the results. If the test is negative, your child can come back to school. If the test is positive, school and parents must follow the advice from Public Health England, who will support with track and trace and may advise others within the groups to take action.
- School will continue to promote a high level of hand and respiratory hygiene.
- Parents and visitors will only be allowed in school for a planned meeting by pre-booking an appointment. Parents may telephone or email the school if they have any queries.
- We will continue to minimise contact between individuals and maintain social distancing wherever possible although adults will be working with multiple groups.
- Wraparound Care will resume operation from September, but users will be divided into wider groups e.g. Key Stage 1 and Key Stage 2. It will operate from Key Stage 2 from September (more information to follow).
- Where parents use childcare providers or out of school activities for their children, we will encourage them to seek assurance that the providers are carefully considering their own protective measures, and only use those providers that can demonstrate this.
- Gathering at the school gates, on the school grounds and otherwise coming onto the site without an appointment is not permitted.
- School bags are permitted. Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided. Equipment brought into school must be limited to required items only.



## Attendance

- School attendance will be mandatory for all pupils again from the beginning of the autumn term.
- It is the parent's responsibility to secure that their child attends regularly at school.
- It is the school's responsibility to record attendance and follow up absence.
- Good attendance is essential to help pupils catch up on missed education, make progress and promote their wellbeing and wider personal and social development.
- Car sharing to and from school is not currently advised, unless the individuals are from the same household or class.

This term will end on Friday 17<sup>th</sup> July at the usual time (arrangements for the Year 6 leavers have been sent out separately). The new term will begin on **Wednesday 2<sup>nd</sup> September 2020** at the times set out above.

I would like to wish you all a restful Summer break and I thank you for your continued support. We very much look forwards to greeting the children back to school in September.

Yours sincerely



Mr C J Steele  
Headteacher

“What parents and carers need to know about early years providers, schools, and colleges in the autumn term” (<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>).

